FILE NAME: WR Grace (WRG)

DATE: April 6, 1972

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ZONOLITE

CONSTRUCTION PRODUCTS DIVISION

752507

APR 10 1972

INTER-OFFICE CORRESPONDENCE

TO: Reed Wright--Cambridge DATE: April 6, 1972

FROM: Hal Haight--Los Angeles SUBJECT:

CC: J. Huxley

Los Angeles Safety meeting for March was conducted by Don Kaufman and my self. The main topic being the Proper control and use of fork trucks, this was discussed briefly in January meeting, but we saw a need to go into the fork truck discussion more throughly.

We also discussed the proper cleaning and care of face masks, and the reason why they need to be maintained.

The following men were asked to work on the safety meeting and report to us any needs, violations, and need for corrections.

Frank Maier ===Days
Tom Updike===Swing
Greg Mueller===Graveyard

Hal Haight
Plant Supt.

PACIFIC REGION

GRACE