

**To:** Hupp, Millan[hupp.millan@epa.gov]  
**Cc:** Mack H Hicks[mhicks@hicksholdings.com]; M. Troy Marcus[tmarcus@mimcoinc.com];  
**Personal Email/Ex. 6**  
**From:** Jeane Capelli Pen  
**Sent:** Thur 3/16/2017 5:42:27 PM  
**Subject:** YPO 40 Under 40 Seminar 2017  
[Agenda Outline.pdf](#)  
[EPA Event FormYPO Event 9 May 2017.pdf](#)

Hi Hupp,

As a follow up to Mack Hick's conversations with you, I'm attaching Event Form and Agenda Outline for the 40 Under 40 Seminar 2017 to take place in Dallas, TX.

We look forward to working with you. Do let us know if you need further information or details.

Thank you,

Jeane

**Jeane Pen**

**Regional Events Manager, Corporate Services**

**Latin America and Western US**

**YPO**

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# Agenda Outline

- Monday, 8 May 2017

08:00 - 16:00	<b>Arrivals and hotel check in at The Joule Hotel Dallas</b>
16:00 - 16:30	<b>Registration</b>
16:30 - 18:00	<b>Welcome Reception at the Penthouse, The Joule Hotel</b>
18:00 - 19:30	<b>Walk to Forty-Five Ten - Discussion with Headington Companies</b>
19:30 - 22:00	<b>Opening Dinner</b>
22:00 - 23:59	<b>Late Night Drinks</b>

- Tuesday, 9 May 2017

06:30 - 07:30	<b>Spin Class</b>
07:30 - 09:00	<b>Breakfast at The Joule Hotel</b>
09:00 - 09:45	<b>Education Session at The Joule</b>
10:00 - 11:30	<b>Off-Site Education Session at Treehouse with Jason Ballard, Garrett Boone &amp; Gary Kusin</b>
11:30 - 13:30	<b>Lunch</b>
13:30 - 16:30	<b>Education Session at Old Parkland</b>
16:30 - 17:00	<b>Transfer back to The Joule Hotel</b>

**Event Request Form for  
Administrator E. Scott Pruitt  
U.S. Environmental Protection Agency**

*To request the Administrator to attend and/or speak at your event, please complete and submit the following form.*

**Group:** Young Presidents Organization – YPO

**Name of Event:** 40 Under 20 Seminar 2017

**Date of Event:** 9 May 2017

**Type of Event (banquet, lecture, panel discussion, etc.):** Educational Seminar

**Role of the Administrator:** Presentation

**Approximate time will the Administrator's Remarks Begin (example 9:00 am):** 2:00 pm

**Expected length of the Administrator's remarks:** 45 minutes with 15 min Q&A at the end

**Will there be Q&A? If so, for how long and who from? Ex: press, attendees:** 15 min all attendees no press

**Event begins (example 9:00 am):** 2:00 pm on 9 May 2017

**Event ends (example 9:00 am):** 4:00 pm on 9 May 2017

**Event address (please include room name or number if applicable):** Old Parkland, 3819 Maple Ave, Dallas, TX 75219, Phone: +1 214 661-8000

**Will there be a hold room for the Administrator? (please include room name and/or number):** No

**Please list the name and title of the individual who will introduce the Administrator:** Mack Hicks and M. Troy Marcus

**Approximate size of the audience. Please also include a brief description of the makeup of the audience (attorneys, business owners, veterans, students etc.):** 40 YPO members and some old Parkland tenets (family office/investors)

**Please indicate your request for the topic of the Administrator's remarks, if applicable:** As discussed with Mack Hicks  
Please list any special guests, elected officials, or other dignitaries who are invited or are expected to attend: YPO members and old Parkland tenets (family office/investors)

**Please list any other speakers at this event:** Still getting confirmations

**Is this event open to the media?:** No

**Please list a point of contact for the day of the event, including a cell phone number and e-mail address for the contact:** Jeane Pen +1 512 761-2747 and Deb Morrell +17147219673

**If applicable, please list the name(s) and contact information of the person(s) who will greet the Administrator upon arrival, including a cell phone number and e-mail address for each contact:** Deb Morrell +17147219673

**Please list any special information or directions, such as ongoing construction, specific points of entry, or parking instructions, about the event or location:** N/A

**Please list below any other relevant information such as agendas, background information or other relevant information about the event. (Information may also be attached and submitted with this form.)** Agenda attached

**Please include a contact number for the event location:** Cathy Golden, general manager of Old Parkland. Tel: + 214-661-8000

**Please indicate whether this event is held weekly, monthly or annually:** Annually

**Please indicate the attire for this event (business, formal, casual, etc.):** Business  
Casual

**Please list any agencies, businesses, schools or universities, or other organizations that may be sponsoring or co-sponsoring this event:** YPO members

**Please provide the security contact if contracted or head of security for event location:** Cathy Golden, general manager of Old Parkland. Tel: + 214-661-8000