

**From:** "Riba, Kara" <KRiba@USChamber.com>  
**To:** "Getto, Leila" <leila\_getto@ios.doi.gov>  
**Cc:** Scheduling SIO <scheduling\_sio@ios.doi.gov>  
**Subject:** RE: [EXTERNAL] Status of Meeting Request  
**Date:** Fri, 26 Apr 2019 18:40:12 +0000

**Importance:** Normal

**Inline-Images:** image001.png; image002.png; image003.png; image004.png

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Thanks, Leila!

Jake Tyner will accompany Christopher. He is a part of the U.S. Chamber's Global Energy Institute. His title is Manager & Associate Policy Counsel.

He will not need parking.

Thanks again.

Best,

Kara

**From:** Getto, Leila <leila\_getto@ios.doi.gov>  
**Sent:** Thursday, April 25, 2019 4:57 PM  
**To:** Riba, Kara <KRiba@USChamber.com>  
**Cc:** Scheduling SIO <scheduling\_sio@ios.doi.gov>  
**Subject:** Re: [EXTERNAL] Status of Meeting Request

Great, thank you!

Please have him arrive via our main entrance on C Street -- 1849 C Street NW (E St entrance is for employees only).

Will he need parking? If yes, please send me the car make, model, state & tag number no later than the day before the meeting. We'll use yellow cones to reserve a parking spot directly in front of our main entrance.

We'll have a member of our staff greet him in the lobby to escort him to the Secretary's Office.

Will anyone be participating in the meeting with him? If yes, we will need their name, title, and affiliation no later than one full business day before the meeting. Unfortunately, we are no longer able to accept any changes to meeting participants on the day of the meeting regardless of circumstance.

*Leila Getto  
U.S. Department of the Interior  
Immediate Office of the Secretary  
Deputy Director, Scheduling and Advance  
Direct: 202-208-5359; Main: 202-208-7551  
Cell: 202-706-9435  
Email: [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

On Thu, Apr 25, 2019 at 4:46 PM Riba, Kara <[KRiba@uschamber.com](mailto:KRiba@uschamber.com)> wrote:

**#1363307.1**

Hi Leila,

That time works great. Thank you for your help coordinating!

Best,

Kara

**From:** Getto, Leila <[leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)>  
**Sent:** Thursday, April 25, 2019 4:40 PM  
**To:** Riba, Kara <[KRiba@USChamber.com](mailto:KRiba@USChamber.com)>  
**Subject:** Fwd: [EXTERNAL] Status of Meeting Request

Hi Kara!

I apologize for my delay. Is he available on Friday, May 3rd at 3pm? If not, let me know and I can offer other dates/times.

Thank you!  
Leila

*Leila Getto  
U S Department of the Interior  
Immediate Office of the Secretary  
Deputy Director, Scheduling and Advance  
Direct 202 208 5359; Main: 202-208-7551  
Cell: 202-706-9435  
Email [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

----- Forwarded message -----

**From:** Riba, Kara [KRiba@uschamber.com](mailto:KRiba@uschamber.com)  
**Date:** Thu, Apr 25, 2019 at 10:23 AM  
**Subject:** [EXTERNAL] Status of Meeting Request  
**To:** [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov) [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov)

Good morning,

I am checking in on the status of a request for a meeting with Secretary Bernhardt and Christopher Guith of the U.S. Chamber of Commerce.

Please let me know if you need any additional information.

Best,

**Kara Riba**  
Manager, Operations and Communications  
Global Energy Institute  
U.S. Chamber of Commerce | 1615 H Street, NW | Washington, DC 20062  
O: (202) 463-5476 | C: (202) 738-7962



**#1363307.2**



**#1363307.3**