

Philadelphia, Pa.
September 14, 1942

At a regular meeting of the Directors of John T. Lewis & Bros. Co. held this day in their offices in the Widener Building, there were present:

Edward F. Beale, Chairman of the Board
J. W. Gardiner, President
S. French Reeves, Vice President
Morris H. Merritt, Secretary
Leonard T. Beale, Director

The meeting was called to order by Mr. Edward F. Beale, who presided, and Mr. Morris H. Merritt reported the minutes of the meeting.

The minutes of the meeting of September 8 were read and approved.

On motion made by Mr. L. T. Beale and seconded by Mr. Gardiner, it was unanimously

RESOLVED, to approve an advertising budget for the year of 1943, in the total amount of \$9,050.00, which does not include any unforeseen or special work. The budget is \$2800.00 less than we requested for the year 1942.

The regular weekly report of shipments for the week ending September 11 was submitted.

Mr. Reeves reported that 218 employees have volunteered as Blood Donors to the American Red Cross Unit tomorrow.

Mr. Reeves referred to the fact that Messrs. Pierre Rodrigues and John J. Smith will address the meeting at our factory on Tuesday, September 22, under the auspices of the Director of National Service for the U. S. Maritime Commission.

On motion made by Mr. Reeves and seconded by Mr. L. T. Beale, it was decided to apply for an appropriation of \$8,500.00, to cover the installation of necessary equipment to manufacture CO₂ gas for our T.S.P. White Lead. This new equipment will mean a saving in manufacturing cost of approximately \$5.00 per ton, and on this basis the installation should pay for itself inside of a year.

Mr. Reeves called attention to the fact that the United States Government now requires us to send in a report on any employee who leaves our employ, either from the office or from the factory.

On motion made by Mr. L. T. Beale and seconded by Mr. Gardiner, it was unanimously

RESOLVED, that leave of absence be granted to Morris H. Merritt, beginning September 21, 1942, for entry into the military service as a Major in the Army Air Forces.

There being no further business, upon motion the meeting adjourned.

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Morris H. Merritt
Secretary.

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