

J.O. 8027-K

November 22, 1948

AIR MAIL

Mr. John H. Schaefer, Vice President
Ethyl Corporation
P.O. Box 341
Eaton Rouge 1, Louisiana

SECOND EXPANSION PROGRAM

Dear Mr. Schaefer:

This will acknowledge your letter of November 11th regarding the purchasing of equipment and materials for the seventh Tetraethyl Lead Manufacturing Building and related facilities. We understood that you desire to avoid delay by having us proceed with the purchases until such time as decision is reached on the selection of a contractor to perform the necessary engineering, procurement and construction work, which decision, at the time of the discussions, you knew would not be reached prior to November 16th.

Your understanding of the agreements reached between Mr. B. B. Turner and Mr. Harry Houghton is essentially correct except as indicated in the following which refers to the correspondingly designated subparagraphs of your letter:

- (a) Correct. However, the following should be added, which was part of the understanding:

"... until the contractor to perform the necessary engineering, procurement and construction work has been selected but not later than December 10, 1948."

- (b) Correct.
(c) Correct.
(d) Correct, except that we have changed the designation for this work from J. O. 8027-I to J. O. 8027-K

- (e) One of the purposes of giving the main job order number 8027 a designating letter (now K) was to be able to segregate time of personnel devoted to this work and any expenses from those to be charged to the job order number suffixes A to H. Therefore, we suggest that this subparagraph read as follows:

"(e) Inasmuch as purchases for the Second Expansion Program will be made over a limited period and will be accomplished by using the available local personnel of Stone & Webster Engineering Corporation, the time spent on such purchasing and any expenses incurred will be charged to J.O. 8027-K. However, Stone & Webster Engineering Corporation will not charge any fee for such purchasing work."

- (f) This is no longer required since the fact that we will not make any fee charge is covered in the suggested new subparagraph (e).

You will note that the above does not change the principle of the understandings but primarily concerns the proper designation of the purchasing work which is under way. If you are in accord with these suggested changes, we shall be glad to receive an amended letter for our acceptance.

Yours very truly,

Karl Finsterbusch
Vice President

KF:AAR
cc:NYB BosB
Pro.Div.:NY, Bos
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