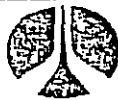


Internal Letter



Rockwell International

Date:

June 14, 1979

No:

TO: (Name, Organization, Internal Address)

FROM: (Name, Organization, Internal Address, Phone)

All Supervision

Elona Hoffman, R.N.

Subject: Review- Asbestos Handling Procedure

Work area around lining grinding and riveting operations must be vacuumed clean by the operator at the end of each shift. The work area must not be blown clean using compressed air or brooms.

Operators must vacuum empty lining boxes before the boxes are thrown into the yellow dumpsters.

Each layer of lining coming from vendors must be checked for excess dust. Again, small amounts of dust must be vacuumed from the boxes. Large concentrations of dust in the boxes is cause for return to the vendor with follow-up through purchasing.

We must work to contain any asbestos dust as best we can in order to remain under the maximum Federal requirement of 2 fibers per cubic centimeter.

Elona

/hg

