PLAINTIFF'S EXHIBIT

MON-1010

IN-10
MCC 950920

Monsanto

FROM (NAME & LOCATION) Mark Riddle - Texas City, LP&S, O-22 (Ext. 3236)

DATE August 27, 1984 CC: R. T. Hammann

SUBJECT

REFERENCE Office Safety Committee Meeting
Minutes - August 22, 1984

TO

Leo Garza - Chairman
Pennie Johnson - Secretary
Tom Biegel
Laura Inskeep
Sue Mears
Elaine Salles
Greg Stadter
Martha Thompson
Mike Ward

The OSC met Wednesday, August 22, 1984, at 10:00 a.m. primarily to discuss the publicity for the upcoming Annual Safety and Housekeeping Inspection which will be September 19-21. The theme this year will be "Safety Through Employee Involvement". We decided to publicize the inspection by doing the following:

ITEM	PERSON RESPONSIBLE
Main Gate and West Gate Billboards	Sue Mears
Touch 85	Elaine Salles
Plant News	Laura Inskeep
Bulletin Boards	Tom Biegel
Hourly Paycheck Messages	Greg Stadter

Since the inspection is only four weeks away, these items should begin as soon as possible.

The following items were also discussed:

3rd Quarter Safety Meeting

This meeting was held on July 23 with the subject "Poison Control." This was presented by Mike Ellis of the Poison Control Center in Galveston. He did an excellent job; however, the attendance was low.

4th Quarter Safety Meeting

Leo Garza passed out information on a presentation by "Citizens Against Crime" (see attached handout). He is looking at having this group come to the plant on October 24. He will check with this group again to make sure that their intent is to discuss practical crime prevention and not just an opportunity to sell a product.

Holiday Safety

We discussed having a presentation in December on alcohol and driving. Leo is to check with the MADD organization to see if they would have someone available for a presentation.

Family Safety Magazine

Two copies a new magazine entitled "Your Health and Fitness - Safety Edition" were passed around for members' evaluation. Sue Mears will route these to each member for an evaluation as to whether we should go to this magazine versus the current magazine we have used for a number of years.

1st Quarter 1985

We discussed the possibility of promoting a physical fitness program for Monsanto employees. One idea was an aerobic exercise class after work. We will need to pursue this discussion further at the next meeting.

National Fire Prevention Week

We discussed publicizing this week as part of our off-the-job safety campaign. Mark Riddle is to check with the National Fire Protection Association to see if they have some promotional literature that would help us.

Eye Safety

We need to contact the National Society to Prevent Blindness to find out what week is designated nationally to promote eye safety. Greg Stadter volunteered to handle this.

Miscellaneous

We talked about the low attendance at the 3rd Quarter safety meeting. It is felt that supervisors are not reminding or pushing their people to attend these meetings. Two possible solutions to help remind people would be a handout at the gate on the morning of the meeting, or possibly announcing it over the Plectron system.

Our next meeting will be Tuesday, September 11, at 10:00 a.m., in Conference Room 7 in the Office Annex Building. Please plan to attend.

Mark

Mark Riddle

/dgb

SC 14384

1984 TEXAS CITY SAFETY AND HOUSEKEEPING INSPECTION

GUIDELINES

THEME

SAFETY THROUGH EMPLOYEE INVOLVEMENT

MAJOR OBJECTIVES

- Help the Plant.
- Emphasis involvement at all levels while specifically keying into wage and first line supervision.
- Provide ample opportunity to share experiences.
- Audit bottom line effectiveness of plant programs.
- Be cost effective.

EMPHASIS AREA

- Safety/Loss Prevention Programs/Practices
  - --Permits/Procedures
    - *General Permit Effectiveness
    - *Are safety procedures up-to-date and accessible to everyone
  - --Job Safety Analysis/STOP Program Effectiveness
  - --Personal Protective Equipment
  - --Industrial Hygiene Practices
    - *Hearing Conservation Program
  - --Incident Investigations
    - *Timeliness and Follow-up
  - --Emergency/Disaster Planning
    - *Employee understanding
  - --Participative Management Approaches
    - *Acceptance and effectiveness of unit/craft safety team
    - *Effectiveness of safety log book
  - --Condition of Safety Equipment
    - *Ladders, hoses, hoists, relief valves
- Safety Training
- Employee Perception of Safety Commitments
- Off-The-Job Safety
  - *What can plant do to help
- Contractor Safety & Health
- Housekeeping

INSPECTION DATE

The plant will be inspected September 19, 20, 21, 1984.

LAM014977

INSPECTION TEAM

- Team Organization
  - --Exchange Inspection Teams
  - --Inspection Team - Texas City
    - General Superintendent-Chairman- Bob Jones
    - Superintendent - Neil Ingram
    - Safety Superintendent - John Usrey
    - Engineer - Jim Graham
    - Foreman - Dave Scarr
    - Hourly - Rich Atkinson
  - --One Team Member From Safety Department
  - --Inspection Will Last Three Days Plus Feedback
  - --Training Will Be Responsibility of Team Chairman

RATINGS

No competition between plants.
Individual areas will be given ratings, and plaques will be awarded to the best area in each of four categories: units, crafts, labs and offices and services.

Evaluations will be made based on safety performance, policies and practices, housekeeping conditions and involvement of people that ensures an effective, sustained safety attitude for outstanding safety performance.

Outstanding	- Stands out from all areas (comparison based on theme criterion). No safety practice deficiencies. Housekeeping performance equal to achievement potential.
Excellent	- Very favorable compared to acceptable standard (based on theme criterion). Very few safety practice deficiencies. Housekeeping performance nearly equal to achievement potential.
Good	- Favorable compared to acceptable standard (based on theme criterion). Few safety practice deficiencies. Housekeeping performance at acceptable level.
Unsatisfactory	- Inferior compared to acceptable standard (based on theme criterion). Unacceptable level of safety deficiencies. Unacceptable housekeeping level.

Areas rated will be all units (including outside battery limits), main shops, instrument shop, electrical shop, stores, control lab, Research 1, 2 and 3.

INSPECTION RESULTS

The general results of the plant inspection, including the outside areas, will be communicated Monday, September 24, 1984. The results will be communicated with the expanded staff, SHAC, Technical Center Safety Committee, Office Safety Committee and Hourly Safety Committee, Unit-Craft Safety representatives, and Unit-Craft Safety promotion team present. Group size has to be limited due to seating available in the cafeteria.

ONE RAPE EVERY
NINE MINUTES!!

ONE MURDER
EVERY 23 MINUTES!!

Every 24 Seconds — One Violent Crime!!

DON'T BE THE NEXT VICTIM!

Due to the ever increasing crime problem, and our concern for your personal safety both on and off the premises,

is offering a "HOW-TO" program on Practical Crime Prevention presented by

"Citizens Against Crime"

This fast-paced, entertaining program is being highly acclaimed through the country as the best of it's kind!

SOUTHWESTERN BELL—*"the best speaker we've ever had"... "truly an eye-opener—we salute you!"*
EXXON—*"...interesting and valuable talk...excellent job."*
TEXAS COMMERCE BANK—*"the response to your meeting was tremendous."*
UNIVERSITY OF HOUSTON—*"Your presentation was excellent!"*

The 45-60 Minute Class Will Focus On The Practical Things We Can Do For Ourselves — Things That Really Work!

Thank You For Your Participation.

SC 14387

DATE: _____ TIME: _____

LOCATION: _____

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