



CHEMICAL MANUFACTURERS ASSOCIATION

April 9, 1980

To: Vinyl Chloride Technical Panel
Vinyl Chloride Research Coordinators
Vinyl Chloride Audit Task Group

Gentlemen:

The demands for the services of the Special Projects Staff have increased considerably. In order to provide timely action and to reduce the work load of each Project Administrator to a manageable level, I am working toward a structure whereby each Project Administrator will be responsible for not more than five projects. Toward this end CMA has recently added to its staff Carol R. Stack, Ph.D. Her biographical sketch is enclosed with this letter.

Evaluation of the current work load leads me to conclude that transferring the Vinyl Chloride Project from Joe Seawell to Carol is perhaps the most feasible solution for reducing Joe's work load to a more reasonable level.

We at CMA have a high regard for Joe and Panel members have informed us of their recognition of his dedicated efforts on behalf of the Panel. Members have expressed regret that his background will be lost to future Panel operations. Let me assure you that such will not be the case as he will serve in an advisory capacity for as long as necessary.

In order to insure a smooth transition, I have met with the Panel Chairman and heads of Task Groups and explained to them the rationale for this change. I have assured them that we shall take all necessary action to preserve the continued effective operation of this Panel.

Sincerely,

Hasmukh Shah

Hasmukh C. Shah, Ph.D.
Director, Special Projects

HCS:md
Enclosure

CMA 100739



CHEMICAL MANUFACTURERS ASSOCIATION

Dear Panel Member:

I would like to take this opportunity to introduce you to Dr. Carol Stack. Dr. Stack joined the CMA staff on February 1, 1980 as a project administrator currently responsible for benzene, styrene, and chlorobenzenes.

Dr. Stack received a Ph.D. in Biology from New York University in 1969. Her graduate research centered on histological and histochemical studies of internal auditory systems. Before joining CMA, she was a Biologist in the Toxicology and Biomedical Sciences Department at Equitable Environmental Health where she served as an Assistant Project Director responsible for the preparation of NIOSH multi-chemical criteria documents. Her duties included a review and evaluation of all literature pertinent to the study, preparation of the text, and defense of the contents. She also conducted site visits at plants involved in the manufacture and use of these chemicals.

Carol is looking forward to meeting with you in the near future. If she can be of any assistance to you, her phone number at CMA is 202-328-4352.

Sincerely,

A handwritten signature in dark ink, reading 'Hasmukh C. Shah'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Hasmukh C. Shah, Ph.D.
Director
Special Projects

RCS/law

CMA 100740

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