Monsanto

FROM (NAME & LOCATION) D. T. Mayer, Krummrich Plant

DATE : September 18, 1970

SUBJECT : Aroclor Incineration
Billing of Customers

REFERENCE :

TO :

cc: J. Bryant
E. Campbell
B. Corlew
J. Littich
R. McCutchan
M. Nolan
D. Olson
T. Rasmussen
H. Ring
J. Savage
P. Trittler
B. Williams

TO: Mr. George E. Gibson
B-2-S
General Offices

This note is to confirm our conversation on the "billing of customers for Aroclor incineration".

Sequence -

1. Customer returns Aroclor to Monsanto, Sauget, Ill. Terms are to always be prepaid (customer pays freight).

2. WGK, Monsanto, Sauget, Ill., warehouse inspector will receive the shipment and acknowledge with a "Field Receiving Report", placing all drums in the south field separated from other stock. The "Field Receiving Report" is to be sent to Mike Nolan. (J. Littich is to initial all rec. reports before they are dispatched).

3. Mike Nolan will prepare a "Receiving Report" noting the report with -

   A. "Bill to be submitted to (Customer's Name) for disposal of Aroclor as SCRAP".

   B. "Credit WGK Account 02-03-748-814.51-857".

4. George Gibson will receive the plant "Receiving Report" (as he always does) and invoice customer at the 3¢/# rate (unless exception is stated on the plant "Receiving Report").

5. George Gibson will furnish J. Littich with a copy of each invoice for WGK plant records.

George, let me know if this doesn't cut-the-mustard.

Thanks.

D. T. Mayer

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