



DOW CHEMICAL U.S.A.

PLAINTIFF'S EXHIBIT

DOW-2420

TEXAS OPERATIONS
FREEPORT TEXAS 77541

September 30, 1985

ST0406744

To: All Engineering Services Personnel

DRAFTING TECHNIQUES GUIDELINES

Attached is a copy of drafting guidelines for your use. The information contained therein is intended to assist this department in producing bid packages of high quality. It was developed by a committee representing all design functions who tried to incorporate the best ideas of a wide range of users.

Let me emphasize that this is a guideline, not a list of unbendable rules. Use good judgement in cases where the guidelines are inappropriate, however use the guidelines unless there is good reason not to.

These guidelines will require updating from time to time. Please assist us by submitting your ideas to your Group Leader for consideration.

C. J. Hickl
Engineering Services

Jr



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