



Interoffice Communication

To J. V. Uptain
From C. R. Snowden
Date December 15, 1983
Subject RUPTURE DISC TESTING REVISED

To clarify the procedure for checking and witnessing the testing and installation of rupture discs, the following policies are in effect.

MECHANICS

When the need to change a rupture disc becomes evident, the guard will be expected to call in mechanics to test & install rupture discs. All mechanics are qualified to install discs and nine (9) are qualified to test them. The nine men who are qualified to test the discs are:

Riggans	Edwards
Goodwin	Frye
Thompson	McAllister
Blanchard	
Holcomb	
Rea	

Two men are required to remove & install discs. One of these men will be from the list of nine above.

WITNESSES

All supervisors and engineers on mechanical weekend call are qualified witnesses. After mechanics have been called in, the guard should then contact the individual who had weekend duty last for the mechanical department. As an example; if a witness was required on 8/18/83, then the individual responsible for weekend duty on 8/13 and 8/14 should be contacted. If this person is not available, the individual scheduled for duty the previous week (8/6 and 8/7) will be called. This will continue until a witness is contacted.

C. R. Snowden
C. R. Snowden
Mechanical Superintendent

lpc
cc: JLH, CED, JAD, CRM, PEM, AHS

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