

From: Susan Tackish <tackishs@api.org>

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: RE: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Date: Wed, 16 Jan 2019 18:25:10 +0000

Importance: Normal

Attachments: 1-16-19_Meeting_Proposal_Information_Form_Acting_Secretary_2019.docx

Hi Leila – glad to know you are still involved with scheduling. Attached is the completed form. Please let me know if you need anything further. Thanks! Susan

From: Getto, Leila <leila_getto@ios.doi.gov>

Sent: Wednesday, January 16, 2019 12:10 PM

To: Susan Tackish <tackishs@api.org>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Hi Susan!

Yes, we took over his schedule. Can I trouble you to fill out our attached form that we ask of everyone.

Thank you!

Leila

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359; Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Tue, Jan 15, 2019 at 2:17 PM Susan Tackish <tackishs@api.org> wrote:

Hi Leila –

Not sure if you are still handling scheduling requests or not. If not, please advise who I should send this request to. Mike Sommers, President and CEO of the American Petroleum Institute (API) would like to meet with Acting Secretary Dave Bernhardt regarding the OCS/Five-year Plan. Bill Koetzle, our VP of Federal Relations, will join him for this meeting.

I appreciate your assistance with this request and please let me know if you need any additional information.

Thanks,
Susan

Susan A. Tackish
EA to the President & CEO

#1364361.1

API | 1220 L Street, NW | Washington, DC 20005
202 682 8502 P | 202 682 8110 F | tackishs@api.org

#1364361.2

Meeting Proposal Information Form

*Please complete this form and send to scheduling_sio@ios.doi.gov

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request that you answer the following questions before we will agree to schedule a meeting.¹ Therefore, please provide your request in writing and answer the following questions either on this sheet or a separate one.

Describe the action you are seeking by the Office of the Secretary:

Meeting w/Acting Secretary Dave Bernhardt

Meeting date:

First available

Meeting location:

DOI - WDC

Contact information (Name, Email, Phone):

Susan Tackish, tackishs@api.org, 202-682-8502

With which Bureau or Agency does your agenda most align? (Please list all, if more than one.)

BOEM

Please indicate whether the matter related to the request involves:

- ☐ a) Specific parties, such as a particular litigation matter, a specific permit decision, or a contract;
- ☒ b) A discrete and identifiable class of persons, such as a regulation or legislation that applies to a specific industry; or
- ☐ c) A broad and diverse range of persons, such as a resource management plan or broad legislation?

If you answered “a)” above:

- Please identify the specific parties if possible:
- If the specific parties are identified, are you aware that any party is represented by Brownstein Hyatt Farber Schreck, LLP in this particular matter?

☐ Yes ☐ No

- If yes, please identify any such specific party:

¹ Per the Administration Ethics Pledge, the Acting Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

#1364894.1

Please explain the time sensitivity of the request, if any, including what is driving the timing of the request, such as court-ordered or statutory deadline:

Time sensitive; pending the release of the 2019-2024 Five Year Leasing Proposed Program

If the requested action involves the interpretation or application of a particular policy, regulation, or statute, please provide the underlying text along with any briefing material sufficiently in advance of any meeting so that it can be reviewed before the meeting.

Expected meeting participants (name, title, and organization):

Mike Sommers, President & CEO, American Petroleum Institute (API)
Bill Koetzle, VP of Federal Relations (API)

If the Acting Secretary is unable to meet, is a surrogate desired? If yes, who specifically?

No

#1364894.2