

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

September 2, 2008

Attendees:

Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Bruce Jarrot, API
Mike Roman, ExxonMobil
Eric Stine, Chevron
Saadia Sultan, ExxonMobil
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. Benzene International Symposium

ACTION: Brian Doll to discuss with Michael Bird funding for Benzene Symposium.

2. Communications Update

DECISION: Reconfirmed that it is appropriate to refer scientific questions about the study to the principal investigators.

3. 2Q08 Financial Report

ACTION: Consortium Oversight Committee members to review and provide email approval or approval with suggested changes to API by September 12.

4. Budget

DECISION: Approved revised budget to reallocate funds from contingency to cover Pharm-Olam contract and \$60,000 for International Benzene Symposium.

5. Contracts Status

ACTION: API to discuss with Otto Wong the potential need to extend his contract into 2009 to give him more time to complete his work.

INFORMATION: Pharm-Olam contract executed.

ACTION: BHRC sponsors to execute contract extension and return to API.

NEXT CALL: October 7 2008, 3 PM EDT

MEETING: December 16 -17, 2008