

From: Lorraine Twerdok <Twerdokl@api.org>
Sent: Wednesday, June 1, 2005 5:55 PM (GMT)
To: Benzene OC listserve (E-mail) <BenzConsort-OC@listserve.api.org>
Cc: Benzene consort tech (E-mail) <benzconsort-tc@listserve.api.org>; Benzene consort comm (E-mail) <benzconsort-cc@listserve.api.org>
Subject: FW: BHRC OC Minutes from 5/3/05 mtg
Attach: BHRC OC Minutes 5 3 05.doc

To BHRC OC Members -
Please find minutes attached.
-lorraine

-----Original Message-----

From: brian.e.doll@exxonmobil.com [mailto:brian.e.doll@exxonmobil.com]

Sent: Wednesday, June 01, 2005 1:22 PM

To: Lorraine Twerdok

Cc: lynn.b.russo@exxonmobil.com

Subject: BHRC OC Minutes

Lorraine,

Attached are the minutes from the last OC meeting on May 3 at API.

Regards,

Brian

(See attached file: BHRC OC Minutes 5 3 05.doc)

BHRC Oversight Committee Meeting Minutes May 3, 2005

Introduction

Facility review and antitrust accomplished.

Quorum was established.

Present:

- Mike Johnston - Conoco Phillips
- Russ White - ChevronTexaco
- Brian Doll - ExxonMobil
- Lynn Russo - ExxonMobil
- Pasty Clegg - Shell Chemical
- Don Burnett - BP
- Lorraine Twerdock - API
- John Wagner - API
- Mark Fitzsimmons - Steptoe
- Howard Feldman - API
- Bruce Jarnot - API

Budget Discussion

- Lorraine Twerdock presented the 1Q05 Budget stewardship report which was approved by the Oversight Committee (OC). Minor clarifications were made to several spreadsheets.
- A final program budget of \$26,133,000.00 was approved.
- The OC discussed and approved the member contribution schedule to ensure API maintains adequate funds to meet financial obligations.

ACTION:

- The payment schedule (Schedule B) will be deleted from Amendment 3.
- API will work with member company counsel to make minor wording changes to the amendment and will get the final amendment to the OC for approval via email.
- Technical Committee (TC) contacts will notify Principal Investigators (PI's) once contract Amendment #3 has been executed by all members.
- API will revise all grants and contracts as appropriate to reflect the new budget.

Annual Meeting

- Lynn Russo presented the Annual Meeting 2005 planning timeline.

ACTION:

- Lynn will work with Jennifer Galvin to see if Jerry Rice would be interested in hosting or participating in a meeting or symposium on November 1 with regulators and interested parties in conjunction with the Annual Meeting;
- Follow-up discussions would be held with the PI's by the TC contacts;
- TC to determine if Gary Krieger should be part of SRP/ERP meetings with PI's.
- TC contacts will work with PI's to revise presentation titles to provide speakers with flexibility.
- Panel session to be added at the end of the first plenary session chaired by Jerry Rice with a lead off overview by Rich Irons.

- OC/TC will meet with PI's for information exchange on sunseting the study upon its completion and transferring the lab to Fudan.
- TC will talk with Richards Irons on whether another annual meeting should be held after 2005 or whether a symposium should be scheduled to review results.
- June 3 Chair's call will be broadened to include TC discussion on Annual Meeting.

Process for Media Response

- Response to the April 29 Houston Chronicle article was discussed
ACTION: Patsy Clegg to tell Shawn Tsai to inform Chinese PI about media articles.

Technical Committee Update

- TSCA 8(e) process discussed
ACTION:
 - TC to document the process and bring it to the OC for approval.
 - TC contacts to suggest they review the publication process with the PI's as documented in their respective approved protocols.

Action Item List

- List was reviewed and updated.

Next Meeting: Conference call was scheduled for June 27, 2-4 pm.