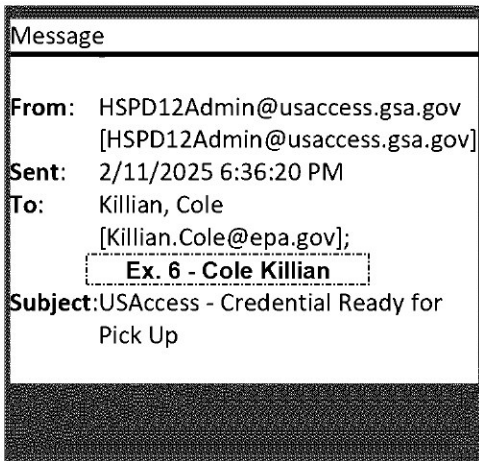




Caution: This email originated from outside EPA, please exercise additional caution when deciding whether to open attachments or click on provided links.

Dear GAUTIER KILLIAN,

1. Your USAccess Credential for ENVIRONMENTAL PROTECTION AGENCY is ready for pick up and activation solely at the below location. To schedule an appointment visit <https://portal.usaccess.gsa.gov/scheduler>.

ENVIRONMENTAL PROTECTION AGENCY
1201 CONSTITUTION AVENUE NW
WJCE B317
WASHINGTON,DC 20460

For more information or instructions about how to schedule an appointment, visit the USAccess website at <https://portal.usaccess.gsa.gov/scheduler>.

2. Special Instructions:

Attention New Hires: All new Federal employees must go through "Virtual New Employee Orientation" before scheduling an appointment to pick up your badge. If you have not completed orientation you cannot pick up your badge.

EPA Employees/Contractors: You must bring your laptop with you to the Badge Office so that way you can log in once you receive your new USAccess Credential. NOTE your Credential will not work until you have logged in on site.

Thank you,

3. WHAT TO BRING TO YOUR APPOINTMENT

Please bring the one time Password included below to your appointment, as you will need it to activate your new credential.

Please also bring two valid and non-expired forms of ID to your USAccess credential activation appointment. Two forms are required to validate your identity in the event fingerprint verification during activation or card update is unsuccessful. At least one of these IDs must be a Government-issued photo ID.

To review a complete list of acceptable forms of identity documentation and policies regarding presentation of names on these documents, please go to the following link: <http://www.fedidcard.gov/viewdoc.aspx?id=109>.

NOTE: Your first and last names **MUST** match the names on the identity documents you provide AND the USAccess credential. **Password:** Ex. 6

With this Password, you may be able to use the self-service mode known as Unattended Activation to activate your credential. To learn how to use this feature, retrieve the Unattended Activation Guide at <http://www.fedidcard.gov/credget.aspx>.

*** This email was generated by an automatic process. Please do not reply to this email.

If you have any questions or concerns, please contact your supervisor or your Agency's security office.***

The USAccess program is a government-wide initiative to issue common, federal ID credentials to all federal employees and contractors. These credentials provide federal employees with an easily recognizable way to identify themselves as well as trust the identity of other USAccess credential holders.

The GSA Managed Service Office (MSO) established the program in response to Homeland Security Presidential Directive-12 that requires federal agencies to produce and issue PIV-compliant credentials to employees starting in October 2006.

For more info, please visit the USAccess Program site at <http://www.fedidcard.gov/>

This document contains Personal Identifying Information (PII) and is For Official Use Only (FOUO). It shall not be disclosed outside any agency who is affiliated with the GSA Managed Service without written assurance from the agency Privacy Officer or responsible office that the provisions of FOIA under Exemptions 2 of the Act 5 U.S.C. para 552(b)(2) (2000) have been observed. Users are reminded that printed copies of this data requires handling IAW agency privacy directives. Questions may be directed to the GSA MSO.

[Disabled Users/Assistive Technology users who need 508 assistance with this site, click here to send an email.](#)