

**To:** Hupp, Sydney[hupp.sydney@epa.gov]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Lyndsay Moseley  
**Sent:** Fri 6/9/2017 6:23:37 PM  
**Subject:** RE: Meeting with Administrator Pruitt

Sydney,

Confirming we can make 12noon work. Can you let me know logistics and arrival information for the meeting? I'll send over a re-confirmed attendee list next week.

We would welcome staff from the air office and perhaps budget staff to join the meeting.

That will be a fast trip from the airport for Mr. Pruitt!

Best,

Lyndsay

Lyndsay Moseley Alexander

Office: 202-481-7668

Cell: 202-731-8448

Email: [Lyndsay.moseley@lung.org](mailto:Lyndsay.moseley@lung.org)

**From:** Hupp, Sydney [mailto:hupp.sydney@epa.gov]  
**Sent:** Thursday, June 8, 2017 3:29 PM  
**To:** Lyndsay Moseley <Lyndsay.Moseley@lung.org>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>  
**Subject:** RE: Meeting with Administrator Pruitt

Hey Lyndsay,

Hope you have been well! Is there any chance we could push our meeting on the 19<sup>th</sup> to 12:00PM instead of 11:00? Apologies for the change, the Administrator is now returning that Monday morning from an out of state meeting.

Thank you!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Hupp, Sydney  
**Sent:** Tuesday, May 9, 2017 4:21 PM  
**To:** 'Lyndsay Moseley' <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Completely fine. Thank you for sending over!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]

**Sent:** Tuesday, May 9, 2017 3:42 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** RE: Meeting with Administrator Pruitt

Sydney:

Here is the external meeting request form. Please take a look and let me know if this is sufficient. Additionally, I am waiting on final confirmation for a couple of participants whose schedules are still in flux. Can I update the list of participants as the meeting date nears?

Many thanks again for your help in getting this meeting on the calendar.

Best,

Lyndsay

Lyndsay Moseley Alexander

Office: 202-481-7668

Cell: 202-731-8448

Email: [Lyndsay.moseley@lung.org](mailto:Lyndsay.moseley@lung.org)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

**Sent:** Tuesday, May 9, 2017 9:39 AM

**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

Yes!! That works!! I've got it on the calendar. If you wouldn't mind just sending over that form, we should be squared away.

Thanks!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]  
**Sent:** Monday, May 8, 2017 10:43 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney:

OK- I think we have a winner! Please confirm that **11am on June 19<sup>th</sup>** works. I will fill out the form and return it to you today, as well.

Best,

Lyndsay

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Thursday, May 4, 2017 10:33 AM  
**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

How about June 19<sup>th</sup>? Anytime other than 12-2.

Thanks!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]  
**Sent:** Wednesday, May 3, 2017 4:58 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney,

Several major health and medical conferences take place the last two weeks of May, which means several of our CEOs would not be able to attend if we scheduled the meeting during that timeframe.

Are there any times in June that might work on your end?

Thanks again,

Lyndsay

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, April 24, 2017 3:40 PM  
**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hey Lyndsay,

We will actually be overseas June 4-14. June is very full for us. Is May a possibility on your end?

Thanks!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]  
**Sent:** Monday, April 24, 2017 3:28 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney,

I'm currently getting feedback from our group that June 8<sup>th</sup> is potentially a workable date, with June 7 in the afternoon as a possible back up. How do either of these dates look for Administrator Pruitt?

I will definitely fill out the form and send it to you. Thank you for sending it.

Best,

Lyndsay

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Friday, April 7, 2017 1:43 PM  
**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hey Lyndsay,

May 3 won't work for us now either. Since you are coordinating so many schedules, why don't you send me some possible days in times and I will endeavor to make one of them work.

Additionally, would you mind filling out the attached form for scheduling purposes on our part?

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]  
**Sent:** Thursday, April 6, 2017 4:15 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney,

We are having trouble coordinating our CEOs' schedules. We may be able to make one of these work, but are there any other dates/times that would work for Administrator Pruitt in early May?

Many thanks in advance for your help!

Best,

Lyndsay

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Tuesday, March 28, 2017 12:30 PM  
**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

Thanks! May 3 and 5 are still good but on the 11<sup>th</sup> we will be traveling. Appreciate it!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Lyndsay Moseley [<mailto:Lyndsay.Moseley@lung.org>]  
**Sent:** Tuesday, March 28, 2017 12:29 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Here's the chain

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Thursday, March 23, 2017 1:38 PM  
**To:** Lyndsay Moseley <[Lyndsay.Moseley@lung.org](mailto:Lyndsay.Moseley@lung.org)>  
**Subject:** Meeting with Administrator Pruitt

Good afternoon Lindsey,

Thank you for your time on the phone! As discussed, below are some potential dates.

May 3<sup>rd</sup>, 10AM

May 5<sup>th</sup>, 10AM

May 11<sup>th</sup>, 1PM

Thank you!

Sydney