

MINUTES OF ANNUAL MEETING

of the

FRICTION MATERIALS STANDARDS INSTITUTE, INC.

Wednesday and Thursday, June 16 and 17, 1965 at 9:00 A.M.

at the

PHEASANT RUN LODGE, ST. CHARLES, ILLINOIS

MEMBERS

American Brakeblok Division
American Brake Shoe Company
Auto Friction Corporation
Brassbestos Manufacturing Corporation
Chemical Division
Chrysler Corporation
Forcee Manufacturing Corporation
Gatke Corporation
Grizzly Brake Division of Mar Pro, Inc.
Johns-Manville Corporation
H. Krasne Manufacturing Company
Marshall-Eclipse Division
The Bendix Corporation
Molded Materials Division
Carlisle Corporation
Raybestos-Manhattan, Inc.
Reddaway Manufacturing Company, Inc.
Scandura, Inc.
Silver Line Brake Lining Corporation
Thermoid Division
H. K. Porter Company, Inc.
World Bestos Company, Division of
The Firestone Tire & Rubber Company

OTHERS PRESENT

American Brakeblok Division
American Brake Shoe Company
Auto Friction Corporation

Forcee Manufacturing Company
Grizzly Brake Division of Mar Pro, Inc.
Johns-Manville Corporation
Marshall-Eclipse Division
The Bendix Corporation
Raybestos-Manhattan, Inc.

Thermoid Division
H. K. Porter Company, Inc.
S. K. Wellman Division
American Brake Shoe Company

REPRESENTATIVES

S. S. Conway

S. A. Comins
W. Simon
K. L. Hasselkus

L. Carreras
F. T. Gatke
J. D. Greenan
A. J. Batte
W. Osborn
J. E. Kelly

W. J. Vachout

J. L. McGovern, Jr.
C. J. Sullivan
A. E. Daly
A. J. Roentgen
K. O. Kenz

J. E. Gieck

R. E. Nelson

A. Comins
S. Comins
S. Pudlin
G. S. Lamson
S. V. Lukas
H. C. Rodson
F. E. Messier
A. K. Litchfield
W. H. Ouellette
A. R. Hoffer
J. MacMurray
W. D. Schneck

E. C. Brigleb
J. E. Clegg

P-FMSI- 0017



NOT PRESENT

Lasco Brake Products Corporation, Ltd.
Miley Company, The L. J.
Southern Friction Materials Co.

The meeting was called to order by Mr. Betts, Chairman, at 9:00 A.M.

MINUTES OF PREVIOUS MEETING

The Chairman announced that the minutes of the previous meetings held on June 17th and 18th 1964 had been distributed and unless there was a request for their being read or any corrections or additions to be made thereto, a motion for their acceptance would be entertained.

Upon motion duly made, seconded and unanimously passed, it was

RESOLVED: That the minutes of the meetings held on June 17th and 18th 1964 be accepted as distributed.

REPORT OF THE PRESIDENT

The meeting was advised that Mr. Smith, because of illness, was unable to be present. In his absence, the Secretary read the following statement.

"In all of the years that I have been associated with the Institute, this is the first time that I have found it necessary to absent myself from a meeting and only because the doctor refuses me permission to make the trip. I had looked forward to being with you and enjoy the various recreational facilities, one of which is a bit unusual. So, my report will have to be read in my absence.

"It is useless for me to comment on the activities of the various committees because they are self-functioning groups with specific duties to perform and their reports will be more enlightening than any explanation which I may make. These Chairmen are selected for not only their ability but also for their industry.

"As to the Institute Office, it has been functioning at top speed for the past two years with seldom, if ever, a break. More frequent committee meetings have added to the work and especially since January, when the large edition of the data book had to be prepared. Because many of the vehicle and brake manufacturers started projects early this year, specifications were not received as promptly as usual thereby delaying the preparation of bulletins and, directly, the completion of the data book. In addition, the many changes in lining thicknesses, as well as lengths, constituted a problem and added to the delay since prints had to be secured before assignments could be made and complete specifications released. However, despite these obstacles, the Secretary was able to send copy to the printer only two (2) weeks later than usual. The printer advised that the book would be completed in time for shipment to be made the latter part of June.

"According to the Institute records, the following indicates the usual daily routine of the staff for the past eleven (11) months without any indication of the amount of time spent on each:

Prints released	4,224
Correspondence	1,386 letters
Telephone Calls	2,074
Data Book & Shoe Bulletins	12 (37 pages)
General Bulletins	8
Memorandums	25
Minutes	11
Notices of meetings	14