

Philadelphia, Pa.
January 12, 1942.

At a regular meeting of the Directors of John T. Lewis & Bros. Company held this day in their offices in the Widener Building, there were present:

Edward F. Beale, Chairman of the Board
J. W. Gardiner, President
S. French Reeves, Vice President
A. M. Wilson, Vice President
Morris H. Merritt, Secretary
Leonard T. Beale, Director

The meeting was called to order by Mr. Edward F. Beale, who presided, and Mr. Morris H. Merritt reported the minutes of the meeting.

The minutes of our meeting of January 5 were read and approved.

Mr. Gardiner reported that Mr. Percy H. Walker, our representative in Washington, resigned as of January 5 in order to take an associate chemist position with the Bureau of Ships in the Navy Department. Arrangements have been made for our sales representative, Mr. E. B. Saylor, to take his place and the following increase in salary was approved, effective January 15:

E. B. Saylor from \$8640. to \$9000. per year.

On motion, duly made and seconded, an advertising budget for the year 1942 in the total sum of \$11,650.00 was approved.

Mr. Gardiner explained that according to the new arrangements under which F. V. Gunn & Company have been operating a warehouse for us in Richmond, there has been a saving in the year 1941 of \$750.00 over our former arrangement.

Mr. Reeves reported that there will be a meeting at our factory on Wednesday, January 14, at which a special representative will talk about the purchase of Defense Bonds by our employees.

It was decided to extend for the next six months, or until June 30, 1942, the following men on our Disabled Employees List on the same basis as heretofore:

Thomas Carey	--	\$125.00	in	six	months	
George Beare	--	100.00	"	"	"	
Milton Newman	--	234.00	"	"	"	
Anthony Mianowski	--	200.00	"	"	"	NL 000041045
Jesse Edwards	--	80.00	"	"	"	

Mr. Wilson called attention to two conservation orders issued by the OPM, namely -

M-47 for allocation of Burlap Bags

M-71 for allocation of Linseed Oil, which precludes the sale of linseed oil for more than a 90-day period.

This order will come up for renewal January 31, 1942.

The regular weekly report of shipments for the week ending January 9 was submitted.

There being no further business, upon motion the meeting adjourned.

PA. M. W. H. H.

N 27100