

To: Smith, Jennifer[Smith.Jennifer@chevron.com]
From: Getto, Leila
Sent: 2019-04-26T10:04:41-04:00
Importance: Normal
Subject: Fwd: Re: [EXTERNAL] Meeting request: June 3 Steve Green, President Chevron North America Exploration and Production Company
Received: 2019-04-26T10:05:19-04:00
[DB Meeting Information Request Form Steve Green.pdf](#)

Hi Jennifer!

I manage Secretary Bernhardt's schedule. Thank you for reaching out to our office to schedule a meeting with the Secretary. He would be pleased to meet with Mr. Green. Is 10am on Monday, June 3rd convenient for his schedule? If not, I'm happy to explore other times that day with you. Just let me know.

Thank you!
Leila

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Smith, Jennifer** <Smith.Jennifer@chevron.com>
Date: Fri, Apr 12, 2019 at 3:53 PM
Subject: RE: Re: [EXTERNAL] Meeting request: June 3 Steve Green, President Chevron North America Exploration and Production Company
To: Hebert, Samantha <samantha_hebert@ios.doi.gov>
Cc: Washington, Gregory <GWashington@chevron.com>

Hi Samantha,

Happy Friday! Please see the attached form, and please let me know if you have any questions.

Thank you, and I look forward to hearing from you.

Jen

From: Hebert, Samantha <samantha_hebert@ios.doi.gov>
Sent: Monday, April 8, 2019 10:01 AM
To: Smith, Jennifer <Smith.Jennifer@chevron.com>
Cc: Washington, Gregory <GWashington@chevron.com>
Subject: **[**EXTERNAL**]** Re: [EXTERNAL] Meeting request: June 3 Steve Green, President Chevron North America Exploration and Production Company

Hi Jennifer,

Thank you for the request of a meeting with Mr. Green and Acting Secretary Bernhardt. We have an ethics process for all meetings with the Acting Secretary so I am attaching a form for you to fill out.

Once you can get this back to me I'll start the process for scheduling a meeting.

Thanks again,

Sam

On Fri, Apr 5, 2019 at 5:30 PM Smith, Jennifer <Smith.Jennifer@chevron.com> wrote:

Good afternoon Samantha,

I hope this email finds you well.

Steve Green, President Chevron North America Exploration and Production Company will be in Washington on Monday, June 3rd and would like to meet with Acting Secretary Bernhardt on Monday, June 3rd. Mr. Green is Mr. Jeff Shellebarger's successor and would like the opportunity to introduce himself and discuss his new role in Chevron. In addition, Mr. Green would like to discuss priority issues for Chevron North American Exploration and Production Company.

Please let me know if you have any questions and if I may be of additional assistance.

Thank you for your consideration, and have a great weekend.

Jen Smith

Jen Smith

Administrative Assistant

Smith.Jennifer@chevron.com

Chevron

Corporate Affairs

600 13th Street NW, Suite 600

Washington, DC 20005-3027

Tel +1 202 408 5823

Fax +1 202 408 5845

Mobile +1 202 277 3456

--

Samantha Hebert

U.S. Department of the Interior

Immediate Office of the Secretary

Director, Scheduling and Advance

Direct: 202-208-4025

Cell: 202-412-6142

Email: Samantha_Hebert@ios.doi.gov

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

--

Samantha Hebert
U.S. Department of the Interior
Immediate Office of the Secretary
Director, Scheduling and Advance
Direct: 202-208-4025
Cell: 202-412-6142
Email: Samantha_Hebert@ios.doi.gov

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting¹.

Please respond to the questions below and send your response to scheduling@ios.doi.gov. If you have any questions you may contact the Scheduling Office at 202-208-7551.

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	Steve Green Chevron President North America Exploration and Production Company
Contact information (Name, Email, Phone):	Jennifer Smith Smith.jennifer@chevron.com 202-408-5823
Please describe the action sought from the Office of the Secretary:	Meeting request with Secretary Bernhardt.
Meeting date (if date is flexible please indicate the range): Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	Flexible schedule: any time on Monday, June 3, 2019
Proposed meeting location (City, State):	Secretary Bernhardt's office
Expected meeting participants (name, title, and organizational affiliation):	Steve Green, Chevron President North America Exploration and Production Company; Gregory Washington, Federal Government Affairs Representative at Chevron; Nicole Barber, PGPA Manager, Chevron North America Exploration and Production Company
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes,	Yes: Gregory Washington

¹Per the Administration Ethics Pledge, the Acting Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

<p>please identify.)</p>	
<p>Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)</p>	<p>No</p>
<p>Do any expected meeting participants seek or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)</p>	<p>Yes, we have permits pending within DOI. The purpose of this meeting is not to discuss any specific permits pending before the Department.</p>
<p>Were any of the expected meeting participants previously represented by the Acting Secretary? (If yes, please identify.)</p> <p>Are any of the expected meeting participants currently represented in any matter by Brownstein Hyatt Farber Schreck, LLP? (If yes, please identify.)</p>	<p>No</p>
<p>Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):</p>	<p>Steve Green would like to meet with Secretary Bernhardt to introduce himself and discuss his new role as the head of Chevron North America Exploration and Production. In addition, Mr. Green would like to answer any questions Secretary Bernhardt might have on DOI issues and the potential impact it could have on CNAEP--Chevron North American Exploration and Production Company.</p> <p>Please refer to the attached biography of Steve Green for materials.</p>
<p>Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)</p>	<p>No legislation, but could involve discussing broad policy options, scenarios, and concepts like Financial Assurances. On Sept 12, 2016, BOEM issued NTL 2016-NO1 regarding new procedures for demonstrating financial capability to fund decommissioning. The new NTL procedures proved confusing and unworkable. Secretarial Order 3350 dated May 1, 2017, formally ordered BOEM to review the NTL, and BOEM announced in June 2017 that it would expend implementation timelines indefinitely while that review is ongoing.</p>
<p>Will the meeting involve regulations, rules, or other matters that impact a specific industry,</p>	<p>No, unless at the request of Secretary Bernhardt</p>

sector of the economy, or group of persons? (If yes, please describe.)	
Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? <ul style="list-style-type: none"> • If yes, please identify the matter and list the specific parties. • Are any of the parties represented by Brownstein Hyatt Farber Schreck, LLP, in the matter? (If yes, please identify.) 	No
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	BOEM (Bureau of Ocean Energy Management)
If the Acting Secretary is unable to meet, is a surrogate desired? If yes, who specifically?	No
Any additional notes or information?	

DRAFT / DELIBERATIVE