

Copy for Perth Engineer, A.B.A. Ltd.
Sr.



AUSTRALIAN BLUE ASBESTOS LIMITED

PERTH, WESTERN AUSTRALIA

MANAGING AGENTS
THE COLONIAL SUGAR REFINING COMPANY LIMITED
1-7 O'CONNELL ST., SYDNEY, AUSTRALIA

S.No. 342.

ADDRESS ALL LETTERS
BOX 493 G.P.O.
SYDNEY, AUSTRALIA
CABLES: SUGAR, SYDNEY

MINES & MILLS
WITTENOOM GORGE
WESTERN AUSTRALIA

STAFF.

1 O'Connell Street,

SYDNEY.

25th June, 1952.

The Manager,
Australian Blue Asbestos Ltd.,
WITTENOOM GORGE. W.A.

Dear Sir,

ANNUAL LEAVE. We have recently considered the conditions under which leave is granted to Staff Officers at Wittenoom, and it has now been decided that all C.S.R. Staff Officers and those on the C.S.R. Monthly Salary List will now be granted annual leave at the rate of four weeks per annum, instead of three as at present. This concession will commence with officers who depart from Wittenoom on leave on or after 1st July, 1952.

The conditions under which leave will be taken are as follows:-

- (i) Officers engaged initially for service with A.B.A. Ltd. where Perth is their city of engagement: leave will be granted annually with free air travel for themselves, their wives and children under 18 years of age to Perth. Travelling time by air will be excluded, so that an officer will be able to spend four weeks clear in Perth.
- (ii) C.S.R. Officers transferred to Wittenoom from other activities of the Company in the Eastern States: annually to Perth if desired under the above conditions, but an officer may be permitted to accumulate his leave for two years and then be granted a free rail and sleeper passage from Perth to the capital city of his place of engagement. Travelling time will be excluded, so that he shall have eight weeks actual leave in the capital city of his engagement. The free passages does not apply to an officer's wife and children.

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- (iii) Whether or no an officer elects to take leave annually, a free air passage to Perth and return will be allowed once each year for his wife and children under 18 years of age.

It should be noted that where the Government provides a free passage for children attending school in Perth once annually, this will not debar them from being given also the passage granted by the Company.

Yours faithfully,

R. H. M. M.

pro Managing Director.