

Minutes
GENERAL MEETING
Asbestos Textile Institute
CAROLINA HOTEL
Pinehurst, North Carolina
February 12, 1965

In Attendance:

AMERICAN ASBESTOS TEXTILE CORP.
J.L. Rainey
J.W. Christenbury
Wm. Maaskant
D.P. Queely
H.H. Walter

ASBESTOS CORPORATION LTD.
G.P. Jenkins
W.W. Oughtred
E.L. Alexander (A.C.S.,Ltd)

BELL ASBESTOS MINES LTD.
P.P. Smith
Wm.J.W. Smith
R. Dodde-Rebron

JOHNS-MANVILLE CORP.
W.S. ROUGH
E.A. Schuman
W.C. Atkinson
I. Barnett

LAKE ASBESTOS OF QUEBEC LTD.
Dr.K.W. Nelson (Asarco)

CAPE ASBESTOS COMPANY LTD.
R.E. Cryor (North American Asb.Corp.)

CADWALADER,WICKERSHAM & TAFT
P.Jay Flocken(Legal Counsel)

ASBESTOS TEXTILE INSTITUTE
H.E. Sunbury (Secretary)

H.K. PORTER COMPANY
J.T. Griffis
A.P. Gouveia
J.D. McCluer
D.E. Childers
L.E. Moody

RAYBESTOS-MANHATTAN,INC.
J.A. Bettes,Jr.
J.A. Brown,Jr.
L.C. Williams
J.P. Wronski
J.W. Frampton

TALLMAN-McCLUSKEY FABRICS CO.
Ted D. McCluskey

TURNER BROS. ASBESTOS CO.Ltd
W.M. Deckman

U.S. RUBBER COMPANY
S.J. Peele,Jr.
B.D. Hubbard
D.T. Austin,Jr.
A.C. Link
Dr.J.H. Wolfsie

SOCIETE ANONYME FRANCAISE DU FERODO
P. Casse'
J. Chavrot

U.S. PUBLIC HEALTH SERVICE
Dr. L.J. Cralley

Minutes of the Meeting

1. The meeting was called to order by President Brown with suitable remarks of welcome,following which he asked each person to stand and identify himself and state his company affiliation. Special mention was made of the presence at this meeting of Messers Casse' and Chavrot,representing the Societe Anonyme Francaise du Ferodo,Paris,France. Also the presence of Dr.K.W. Nelson (Asarco),Dr.J.H.Wolfsie (U.S.Rubber Co.),W.W. Oughtred of Asbestos Corporation Ltd.,R.E. Cryor (North American Asb.Corp.) and Dr.L.J. Cralley of U.S. Public Health Service.

7. President Brown then introduced Mr. P.Jay Plocken, of Cadwelader, Pickersham & Taft, as our new Legal Counselor replacing Mr. George Reycraft. Mr. Plocken gave a very interesting talk as per the resume' of his remarks attached to these minutes. Mr. Plocken has substituted for Mr. Reycraft at several meetings in the past, and we are very pleased with his appointment to serve regularly as our Legal Counsel.

8. As mention in Paragraph 5 above, the date of the next meeting is June 2nd - 4th, 1965, and the place is Thetford Mines,Que., Canada. The new Motel Le Provence Inc., situated on Route 1, at the outskirts of Thetford, has agreed to accommodate our meeting. They have about 40 rooms, including three or four suites. The room prices are $7.50 per day single, and $12.00 per day double. All meals are extra. Members are urged to bring their wives to this meeting.

9. The meeting recessed for luncheon, at which seventeen wives were special guests, and the presence of the ladies made it an especially enjoyable affair. Winners of special golfing events were presented suitable prizes.
The meeting was adjourned by President Brown following the luncheon.

Respectfully submitted

H. E. Sudbury
Exec. Secretary

Minutes
BOARD of GOVERNORS MEETING
Asbestos Textile Institute
Held at the CAROLINA HOTEL
Pinehurst, N.C.
February 11, 1965

Plaintiffs' Exhibit NO. HKP-48

In attendance:

J.A. Brown,Jr. - Raybestos-Manhattan,Inc.
J.T. Griffis --- H.K. Porter Company,Inc.
W.S. Hough ---- Johns-Manville Sales Corp.
E.A. Schuman --- " " "
S.J. Peele,Jr. - United States Rubber Company
Ted D. McCluskey - Tallman- McCluskey Fabrics Company
J.L. Rainey - - - American Asbestos Textile Corp.
P.Jay Flocken - - Cadwalader, Wickersham & Taft (Legal Counsel)
H.E. Sunbury - - Asbestos Textile Institute (Secretary)

1. The meeting was called to order by President Brown.

2. The minutes of the last meeting were presented for reading. It was moved by Mr. Hough and seconded by Mr. Schuman, that the minutes be accepted without reading. Agreement was unanimous.

3. The Financial Report as of January 11, 1965 was presented by the Institute's Treasurer,Mr. E.A. Schuman, who suggested that we consider splitting our Savings Fund into two accounts. Mr. Rainey suggested that we look into advantage of Investment Savings Account to gain ½% interest. It was agreed that the Treasurer and Secretary would follow thru on these suggestions and report at the next meeting. Mr. Hough moved, and Mr. Griffis seconded, that the Financial Report be accepted. Agreement was unanimous.

4. Old Business

a.) Carried forward from our October meeting was the request from Cadwalader, Wickersham & Taft for an increase in their Legal Retainer Fee. Messers Peele and Hough, who were appointed to discuss this matter with Counselor George Reycraft, reported that they had met with Mr. Reycraft and he had suggested that if the Institute would be agreeable to having Mr. P.Jay Flocken to serve in his place as Legal Counsel, that his firm could go along with us on the basis of $2000 per year instead of the $3000 originally asked for.(The rate has been $1500 per year.) After discussion, Mr. Hough moved, and Mr. Rainey seconded, that we agree to the appointment of Mr. Flocken as Legal Counsel, and that the Legal Retainer Fee be $2000.00 per year. Agreement to this motion was unanimous.

b.) President Brown brought up the unfavorable publicity which has resulted from the Conference on "Biological Effects of Asbestos", held in October,1964 at the Waldorf-Astoria Hotel under the auspices of the New York Academy of Sciences. As anticipated at our last meeting, there have been adverse results to our industry, in fact the entire asbestos industry, from this conference.

Mr. Brown pointed out the need for formulating standardized answers to questions regarding the alleged adverse effects of asbestos to those who handle or fabricate the products of our industry. He suggested that we should enlist the help of Dr. Cralley, U.S.

Public Health Service, in shaping these answers.
Mr. Griffis stated that he had just learned that the major producers of asbestos fiber in Canada had very recently authorized the formation of an organization to check the health of their employees and also, to deal with the economics of adverse publicity. Suggested that we should try to work with this new organization,(Industry Sponsorship) and asked if there was any way that we could participate in the Canadian effort.
Mr. Brown again stressed that our industry should know what to tell customers who inquired about the alleged harmful effects of handling asbestos products, and he felt that Dr. Cralley could be most helpful.
Mr. Hough agreed that we should ask Dr. Cralley's help.
Mr. Peele suggested that we should offer our data and experience to the new Canadian Organization for our mutual benefit, tell Dr. Cralley of the newly formed Producers Organization in Canada,and ask him for his ideas and suggestions. Mr. Flocken pointed out that the more use we made of the Public Health Service,the better.
Dr. Cralley was then called into the meeting, and a general discussion ensued.

5. New Business

a.) It was noted that Dr. M.L. Nelson,Director,Hygiene Dept., American Smelting & Refining Company(Asarco) was attending the General Meeting by invitation, and desired to become a member of our Air Hygiene & Mfg. Committee. It was moved by Mr. Peele,and seconded by Mr. Rainey, that Mr. Nelson be approved for membership in that committee. So voted.

b.) Mr. Hough had requested that the agenda for this meeting should include a review of the Quarterly Report in respect to possible revision of categories, and to determine if all members were using a uniform basis for reporting. He pointed out that the form of the report had been in existence for some time and that it may be appropiate to update the form in the near future. Mr. Hough pointed out that any improvement in the reports submitted to the certified accountant who prepares the general industry totals would naturally improve the accuracy of the report and enhance its value to the members.
After a discussion which reflected that there was no general consensus on what changes,if any, should be considered in the report form, the Board accepted Mr. Hough's suggestion that the matter be tabled and continued under the heading of "old business" at our next meeting.

c.) Mr. Brown stated that he had been informed that one of our members had reported seeing 15 or 20 rolls of Japanese-made cloth, AA Grade,in a customer's place of business. Actual markings were seen on the cloth to identify it as of Japanese manufacture. Offers to sell cloth,from a Japanese manufacturer,have been received by at least one of our members. No other reports of Japanese asbestos textiles in this country was made.
Counsel was requested to preliminarily review existing Federal import policies and statutes relating to the importation of products which do or may incorporate materials originating in Communist-controlled areas, in the event that subsequent developments indicate that any such materials in asbestos textile products may be reaching the U.S.A.

Minutes: Air Hygiene and Manufacturing Committee
February 8, 1965
The Carolina Hotel
Pinehurst, N. C.
9:30 A.M. to 12 noon - 9:00 P.M. to 11:00 P.M.

Attending:

L. C. Williams	Raybestos-Manhattan, Inc.
W. C. Atkinson	Johns-Manville Corp.
D. T. Austin	United States Rubber
A. C. Link	United States Rubber
T. C. McCluskey, Jr.	Tallman-McCluskey Fabrics Co.
A. P. Gouveia	H. K. Porter Co., Inc.
Hans Walter	American Asbestos Textile
E. W. Nelson	American Smelting & Refining Co.

Guests:

Dr. L. J. Cralley	U.S. Public Health Service
Dr. J. H. Wolfsie	Medical Director, U.S.Rubber Co.
E. L. Alexander	Asbestos Corp. Services, Ltd.

Absent:

J. L. Rainey	American Asbestos Textile
R. B. Smith	Raybestos-Manhattan, Inc.
C. L. Sheckler	Johns-Manville Corp.

Public Health Service Survey
Dr. Louis J. Cralley
Scientist Director, Assistant Chief

Dr. Cralley and his group have completed eight (8) in-plant studies of plants producing Asbestos Textiles. At the present rate studies are being completed, it is anticipated all studies will be completed in 6 to 8 months. The number of years required to acquire meaningful data will be approximately twenty-five. This figure in some plants can be reduced to ten years because records are available for the past fifteen years.

When the environmental studies are complete, there will be need for a medical study; more information will be available about this request at a later date.

After Dr. Cralley had completed his report, the meeting was open to a question and discussion period.

purchase as a guide to setting standard dust concentration tests. Price/member - 50¢; non-member - $1.00 per copy.

Order from - Asbestos Textile Institute
P. O. Box 239
Pompton Lakes, N. J. 07442

Suggestion Systems

Reviewed the method used by each company relative to - who may participate, who accepts or rejects, who accesses the value and what is the reward for accepted suggestions.

Following are general procedures:

1. Hourly employees participate.
2. Separate participation for salaried employees.
3. Management committee or Management and Employee committee accept or reject suggestion.
4. The value is accessed through complete investigation of the suggestion.
5. The reward is either a fixed amount or a percent of the first year's savings.

Most companies encourage suggestions as they are a very important part of the never ending search for operational improvements.

Variances - Production Control

Companies have different means of finding where their costs of manufacturing is off standard. Variance and Production Control systems immediately point out reduced or increased manufacturing cost to the Manager. When a change from standard is noted it is investigated and the cause noted. By this method a more accurate control can be placed on costs or corrections made when necessary and the reason noted.

With todays cost of operation, a system such as this is a most valuable asset to Management.

Portable Vacuum Cleaner

Discussed several units currently available. No conclusions were reached and this item will be held in abeyance until the next meeting as several members expect to have completed evaluations program by that time.

Noise Abatement

To date none of the member companies have had any compensation cases for loss of hearing. However, there is strong feeling among the committee that in the future the loss of hearing will be compensable. Each of us should be working to reduce noise to a safe level. This item will be reviewed and current information relative to same will be discussed periodically.

General Items

Plant safety, plant housekeeping, Quality Control and equipment were discussed.

Respectfully submitted,

L. C. Williams, Chairman
Air Hygiene & Mfg. Comm.