

**To:** Ford, Hayley[ford.hayley@epa.gov]  
**Cc:** James Ogsbury[jogsbury@westgov.org]; Toni Vigil[tvigil@westgov.org]; Hupp, Millan[hupp.millan@epa.gov]; Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Joe Rassenfoss  
**Sent:** Tue 9/12/2017 6:18:34 PM  
**Subject:** Speaker request form for Administrator Pruitt from WGA  
[WGA 2017 Winter Meeting Draft Agenda.docx](#)  
[EPA Administrator Pruitt Speaker Request Form from WGA.docx](#)

**Hayley:** Greetings from the Western Governors' Association. I manage communications for WGA and handle agenda development for our meetings.

Thank you for considering our request to have Administrator Pruitt deliver a keynote at the 2017 WGA Winter Meeting, Dec. 1-2 at the Arizona Biltmore. As noted in the attached Speaker Request form, we would welcome the Administrator's participation on either day. The attached agenda shows the public meeting schedule and also notes when the Governors are available for private sidebar meetings with the Administrator, should he seek one-on-ones.

The nonpartisan, collegial spirit of WGA meetings has consistently provided an opportunity for collaborative and productive discussions between Cabinet members and Governors on Western policy issues. It would be our honor to continue that tradition with Administrator Pruitt.

Please let me know what other information you need or questions that you have.

**Joe Rassenfoss**

Communications Director, [Western Governors' Association](#)

303-803-8008

1600 Broadway, Suite 1700 | Denver, CO 80202

***Save the Date: WGA Winter Meeting | December 1-2, 2017, Phoenix, Arizona***

**From:** Ford, Hayley [<mailto:ford.hayley@epa.gov>]  
**Sent:** Monday, September 11, 2017 3:55 PM  
**To:** James Ogsbury <[jogsbury@westgov.org](mailto:jogsbury@westgov.org)>  
**Cc:** Hupp, Millan <[hupp.millan@epa.gov](mailto:hupp.millan@epa.gov)>; Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Invitation to Western Governors' Winter Meeting | Dec. 1-2, 2017 - Phoenix, Arizona

Hello James,

Thank you for extending the invitation to the Administrator. We'd be happy to consider this request. Would you mind completing the attached speaking request form? This will help us to capture useful information. We have a scheduling meeting on Friday so if you could complete before then, I will be able to bring it to the scheduling team and provide you with an update soon after.

Thank you and we appreciate the opportunity!

**Hayley Ford**

Deputy White House Liaison

Office of the Administrator

Environmental Protection Agency

Room: 3309C William Jefferson Clinton North

[ford.hayley@epa.gov](mailto:ford.hayley@epa.gov)

Phone: 202-564-2022

Cell: 202-306-1296

**From:** James Ogsbury <[jogsbury@westgov.org](mailto:jogsbury@westgov.org)>  
**Date:** August 30, 2017 at 6:19:26 PM EDT

**To:** "[bowles.jack@epa.gov](mailto:bowles.jack@epa.gov)" <[bowles.jack@epa.gov](mailto:bowles.jack@epa.gov)>

**Subject: Invitation to Western Governors' Winter Meeting | Dec. 1-2, 2017 - Phoenix, Arizona**

Dear Secretary Pruitt:

On behalf of our Chair, Governor Dennis Daugaard of South Dakota, and our Vice Chair, Governor David Ige of Hawaii, I am pleased to invite you to join Western Governors at their WGA 2017 Winter Meeting, to be held December 1-2, 2017, in Phoenix at the historic Arizona Biltmore.

If you have any questions or require further information, please do not hesitate to contact me. In the meantime, with warm regards and best wishes, I am

Respectfully,

James D. Ogsbury

Executive Director

Ph: 303-623-9378



## ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM U.S. Environmental Protection Agency

**Deadline for Acceptance:** We don't have a firm deadline for acceptance, but knowing about attendance no later than Nov. 17 would give WGA and EPA two weeks to prepare for Administrator Pruitt's appearance. Earlier is always better, though, when it comes to acceptance.

**Requesting Individual / Affiliation:** James Ogsbury, Executive Director, Western Governors' Association

**Event Title:** 2017 Winter Meeting of the Western Governors' Association

**Event Date:** December 1-2, 2017 (Governors will be arriving Nov. 30, but the public meeting sessions are on Dec. 1-2)

**Is the Above Date Flexible:** We would welcome Administrator Pruitt on Dec. 1 or 2.

**Event Time & Duration:** We have an afternoon session on Friday, Dec. 1, during which the Administrator could speak, perhaps at 3:30 p.m. On Saturday, Dec. 2, the session runs from 9:30am to noon. The Administrator could kick off the day or speak later in the morning. We are open to suggestions from EPA for speaking times within the schedule of our public sessions. Typically, we set aside 30 minutes for a session such as this. The Administrator might speak for 15-20 minutes and then have a short conversation with the attending Governors.

**Type of Event:** Meeting

**Purpose of the Event:** The 2017 WGA Winter Meeting will bring together as many as a dozen Western Governors to have public discussions of the most critical policy issues facing the region. In addition, special guests such as the Administrator will address regional issues from the federal perspective and have public conversations with the Governors. Upwards of 300 attendees are expected and media is invited to cover the event.

**Role of the Administrator:** WGA invites the Administrator to deliver a keynote of 15-20 minutes and then have a short conversation with the attending Governors.

**Requested Presentation Topic, if Speaking Involved:** This would be up to the Administrator, but WGA encourages a topic that addresses the EPA's work in the West.

**Requested Presentation Format:** Keynote

**Speech/Presentation Duration:** The session would be 30 minutes total: 15-20 minutes for a keynote, then a short conversation with the attending Governors.



Would You Consider a Surrogate: No  
**ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM**

**Event Location:** U.S. Environmental Protection Agency, Phoenix, AZ 85016

**Event Audience:** Upwards of 300 attendees are expected, mostly WGA Sponsors from industries such as natural resources, banking, healthcare and tourism, to mention just some categories.

**Event Host(s)/Organizer(s):** Western Governors' Association

**Host(s)' Relationship to EPA:** The Western Governors' Association helps Western Governors communicate and collaborate with EPA on a variety of policy issues.

**Run of Show/ Agenda:** Agenda attached separately

**Is there a Hold Room Available for the Administrator?** That can be easily arranged.

**Open Press/Closed Press?** Public sessions of the meeting are open to media.

**Dress Code:** Business Casual, Western

**Teleprompter Available:** We have not used a teleprompter in the past, but would be open to considering one if there is a need.

**Microphone / Room Setup:** The Administrator would speak at a podium with a microphone on stage with the Governors, who would be seated nearby. The precise room setup has not been determined, but the Administrator will speak in a ballroom at the Biltmore on a proscenium-type stage. The audience will most likely be seated at "rounds" in front of him.

**Honorable Guests Attending:** As noted, there will be as many as a dozen Western Governors in attendance. WGA has invited a variety of other federal and state officials, but at this date do not have confirmed guest attendees. Past guests have included the Secretaries of Interior and Energy, as well as Canadian Premiers.

**Notable Federal, State or Local Appointed or Elected officials attending:** See above

**Individual Introducing Administrator:** In all likelihood, the Administrator would be introduced by South Dakota Gov. Dennis Daugaard, who is the Chair of WGA.

**Person to contact for media purposes:** Joe Rassenfoss, WGA Communications Director, 303-803-8008 or joe@westgov.org

**Is this event held Weekly, Monthly, Annually?** Annually

**Day of Event Point of Contact:** Joe Rassenfoss, WGA Communications Director, 303-803-8008 or joe@westgov.org

**Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F**



## Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F

Is the host of the event a registered lobbyist (4), or has a 527 Political Action Committee (PAC):

WGA acts as an instrumentality of the 19 western states that we serve. We are a non-profit organization under Section 170c of the Tax Code.

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift?

No gift is planned at this time. If one will be presented, WGA will reach out in advance and share its currency value.

Will a meal be provided, if so what is the US currency value?

No meal is planned at this time, although the Administrator is invited to join a private lunch with Governors at noon on Friday, Dec. 1. We can provide a currency value if he so chooses.

*Please return this form completed to [scheduling@epa.gov](mailto:scheduling@epa.gov) and Aaron Dickerson at [dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)*

**WGA Winter Meeting**  
**November 30 – December 2, 2017**  
**Arizona Biltmore**  
**Phoenix, AZ**

**Draft Agenda**  
(not for public distribution)  
*\*subject to change*

*Dress for meeting is business casual.*

**Thursday, November 30, 2017**

<b>12:00 – 4:00 p.m.</b>	<b>Staff Advisory Council Meeting</b> <i>Lunch provided. Note: see separate agenda</i>
<b>2:00 – 6:00 p.m.</b>	<b>Early Registration Open</b>
<b>6:00 – 7:00 p.m.</b>	<b>Governors' Reception with WGA Chairman and Platinum Sponsors and Staff Advisory Council</b> <i>Governors, Spouses, Chairman/Platinum Sponsors and Staff</i>
<b>7:00 – 9:00 p.m.</b>	<b>Governors' Private Dinner with Spouses</b> <i>*No Staff</i>

**Friday, December 1, 2017**

<b>8:00 a.m. – 5:30 p.m.</b>	<b>Registration Open</b>
<b>8:00 – 9:30 a.m.</b>	<b>Chairman Sponsor Breakfast with WGA Chair/Vice Chair</b> <i>Note: one staff per Governor</i>
<b>8:00 a.m. – Noon</b>	<b>Open Time for Governors to Schedule Private Meetings</b> <i>Please email Sarah Olsen at <a href="mailto:solsen@westgov.org">solsen@westgov.org</a> to arrange for a sidebar meeting room.</i>
<b>12:00 – 1:30 p.m.</b>	<b>Private Governors' Lunch</b> <i>Note: one staff per Governor</i>
<b>1:30 – 1:45 p.m.</b>	<b>Governors' Group Photo</b>
<b>1:45 – 2:15 p.m.</b>	<b>All Governors' Press Conference</b>
<b>2:30 – 2:45 p.m.</b>	<b>Welcome and Opening Remarks</b> Jim Ogsbury, WGA Executive Director

Governor Dennis Daugaard, WGA Chair

2:45 – 3:30 p.m.

**Roundtable I: The Changing Face of the West**

Invited experts will look at the data (Census, healthcare, labor, etc.) to illustrate how the people, jobs and cities of the West have changed in the past 25 years -- and where we might be going next.

3:30 – 4:00 p.m.

**Keynote: Administration Official or Arizona Invitee**

*To be determined*

4:00 – 4:45 p.m.

**Roundtable II: Energy Panel**

We will work to buildout a panel on energy issues other than those we have highlighted in the past, in all likelihood based on the energy resolution being developed.

5:15 – 5:45 p.m.

**“Meet & Greet” with Governors & John Ratzenberger**

*Governors, Spouses have a meet and greet with the evening keynoter, actor John Ratzenberger*

5:45 – 6:45 p.m.

**Private Reception with Governors, VIPs & WGA Sponsors**

*Governors, Spouses, VIP’s and all WGA Sponsors*

7:00 – 9:00 p.m.

**Dinner Keynote with John Ratzenberger**

*Governors, Spouses, and all attendees*

The *Cheers* star and outspoken advocate for American manufacturing and skilled labor, will address why exposing young students to the full array of career options is the best path for American to avoid what he calls “The Industrial Tsunami Heading Our Way.”

**Saturday, December 2, 2017**

7:30 – 11:00 a.m.

**Registration Open**

8:00 – 9:15 a.m.

**Breakfast - all attendees**

9:30 – 10:30 a.m.

**Roundtable III: Here Come the Robots**

Whether they are taking over jobs in factories or mines – and don’t forget drones and Autonomous Vehicles – some say that robots threaten jobs and, in turn, tax bases. Others assert that robots will create other, better-paying jobs. Bill Gates suggests “taxing” the robots.” Our panel of experts tries to separate fact

**10:30 – 10:45 a.m.**

from fiction to help us more clearly what will come next.

**Keynote: Administration Official or Arizona Invitee**

*To be determined*

**10:45 – 11:15 a.m.**

**Governors' 2017 Policy Resolutions**

Vice Chair Gov. David Ige will announce the latest resolutions adopted by the Western Governors. In addition, WGA will share updates on other ongoing Initiatives, including the inaugural WGA Spring Summit.

**11:15 a.m. – 12:00 p.m.**

**Roundtable IV: The Long View of the State-Federal Relationship**

Colorado historian Patty Limerick will lead a panel of historians examining the genesis of the state-federal relationship and how it has evolved over the years.

**12:00 p.m.**

**Closing Remarks – Gov. Dennis Daugaard**

DRAFT