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From: Bruce Jarnot <jarnotb@api.org>  
Cc:  
Bcc:  
Received Date: 2006-07-25 16:32:16 GMT  
Subject: Shanghai Health Study... Hotel Reservation \*REMINDER\* & Houston travel information

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Shanghai Health Study – 2006 Science & Ethics Panel Meeting with Study Investigators

The Woodlands Resort & Conference Center, Woodlands TX 77380

July 31 – August 2, 2006

#### HAVE YOU MADE A HOTEL RESERVATION?

REMINDER – Please reserve your hotel room today... The Woodlands Resort & Conference Center received only 18 room reservations as of this morning, suggesting that some of you have not yet booked a hotel room. The resort has asked that we release rooms from our reservation block (see below), or pay one night's rental for each unused room:

#### HOTEL RESERVATIONS

\* All attendees need to make individual hotel reservations...

\* Reservations can be made on-line:  
<https://reservations.ihotelier.com/onescreen.cfm?hotelid=6171&languageid=1>

o The hotel web site will not automatically recognize the room block, but Woodlands personnel will see this and assign the correct room type and \$159 room rate.

o Include our group name and reservation code: "Shanghai Health Study - 60B2PV"

o Include your arrival and departure dates

o Disregard selections such as "Forest Lake" or "Fairway King" rooms

o Include your preference for smoking or non-smoking;

o Include your preference for 1 large bed (King- or Queen-size) or 2 smaller beds (Full-size)

\* Alternately, call the Woodlands Resort & Conference Center for reservations at: (281) 367-1100

o Rooms are available in a special reservation block: 60B2PV

- o The room rate is \$159.00 plus 13% tax = \$179.67 total per night

## GENERAL INFORMATION

\* The web site <http://www.woodlandsresort.com/> provides information on the Woodlands Resort & Conference Center, including reservations, recreation, facility maps, hotel amenities, local sites of interest and travel information.

\* Woodlands Resort recreation includes tennis, golf, swimming and walking trails.

## DRESS CODE

\* Summer climate in Houston is typically hot and humid (Jerry says to “think Singapore” when packing)

- o Pack lightweight, comfortable attire and footwear
- o Consider packing a light jacket or sweater in case the meeting room is cool
- o Consider packing a light rain jacket or umbrella

\* Dress code will be “business casual”

- o No neckties
- o Open collar, short-sleeve shirts
- o Sport coat is optional

## AIR TRAVEL TO HOUSTON

\* Fly to George Bush Intercontinental Airport (Airport Code: IAH)

## GROUND TRANSPORTATION

\* The Woodlands Center is a self-contained resort, so rental cars are not needed

\* A 30-minute taxi ride from airport to the Woodlands will cost \$50 one-way.

- \* Alternately, the Woodlands airport shuttle costs \$32 each way.
- o Shuttle reservations must be made in advance by calling 281-367-1100.
- o Watch for a white van with green letters: "Woodland Resort & Conference Center".
  
- \* Directions can be found on the web site <http://www.woodlandsresort.com/> or in the attached file:

## MEALS

- \* Please reply if you have special dietary needs that The Woodlands may be able to accommodate.

## SCIENCE & ETHICS PANEL MEETINGS

- \* Meeting rooms are in the Shell Learning Center, adjacent to the Woodlands Resort.
- o These buildings are connected to each other.
- o "Shanghai Health Study" signs will direct you to meeting rooms

## MEETING & MEALTIME LOGISTICS

- \* Monday, July 31
  - o 5:30PM – informal reception in the "Glass Menagerie" Conference Center restaurant.
  - o 6:30PM – dinner in the "Glass Menagerie" restaurant.
  
- \* Tuesday, Aug 01
  - o Breakfast – provided in area near meeting room.
  - o Lunch – provided in Conference Center dining room.
  - o Dinner – available in the Conference Center restaurant.
  
- \* Wednesday, Aug 02

- o Breakfast – provided in area near meeting room.
- o 12:30PM – meeting adjourns.
- o Lunch – available in the Conference Center dining room.

OTHER QUESTIONS ?

\* Call Bruce: (202) 682-8473

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Attachments:

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