

Raybestos **R/M** Manhattan

Corporate - Trumbull

DIVISION and LOCATION

Ray

Labeling
PLAINTIFF'S EXHIBIT
31608.00
 PENGAD-Bayonne, N.J.

TO: Messrs. G. F. Butt
 J. F. Glennon
 R. L. Hopper
 W. J. Kissel
 W. Krucke ✓

DATE: August 29, 1975

SUBJECT: Recommended Work Practices

It is imperative that R/M promptly provide clear instructions on the safe handling of asbestos containing friction materials, reinforced plastics and molding compounds to all customers in all trade classes. The instructions must be issued in a manner most likely to reach the worker handling the product.

Commencing on or before October 1, 1975, every box containing automotive, bus, truck and industrial brake lining sets and clutch facings must contain a card carrying the text shown below.

Tags may be used for roll lining. The instructions must also be included with asbestos containing friction materials, reinforced plastics and molding compounds shipped in bulk. In such cases, the card on which the instructions are printed must be of sufficient size to be readily observed by the worker opening the shipping container. If preferred, the instructions may be stenciled on the shipping container if they are clearly visible to the worker on the receiving end.

Remember: The objective is to caution the worker handling the material to use safe work practices.

IMPORTANT

Asbestos Dust Hazard

Do Not Breathe Dust
Do Not Use Air Hose for Cleaning
Do Not Machine Without Dust Collection Equipment

Do Use Vacuum or Wet Cleaning Methods
Do Dispose of Dust in Sealed Container
Do Wear Mask if Unable to Avoid Dust

For Further Information Contact:

Environmental Affairs Department
 Raybestos-Manhattan, Inc.
 100 Oakview Drive
 Trumbull, Connecticut 06611

PLAINTIFF'S EXHIBIT
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WMM 21303

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✓ These instructions are in addition to the caution label required by OSHA regulations. This label may be changed by the Revised Asbestos Standard scheduled to be published by September 30th.

You may wish to have these instructions printed on the set boxes and other containers to reduce cost. However, because of the impending change in the Asbestos Standard, rearrangement of box design should be held up until OSHA requirements are known.

As we have discussed, Walt Kissel and Joe Glennon will coordinate the design of instruction cards for their needs with respect to size and type of printing, etc.

Instruction cards for use in set boxes can be identical for Mannheim, Stratford and Peterborough. Instruction cards for bulk shipments from Mannheim and Stratford should be suitable for Crawfordsville and Peterborough, as well.

Please let me know if you have any questions.

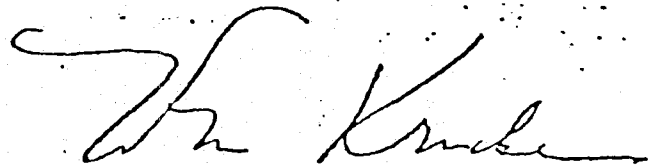
J. H. Marsh

CC: Management Advisory Board
Messrs. D. L. Juhl
I. H. Weaver
Dr. J. J. Magenheimer

4 SEPT 75

A.P. TIEDEMAN INSTRUCTED MELVIN DRIGGERS TO ORDER TAGS AND IMPLEMENT PROGRAM.

I WILL CHECK IN OCTOBER TO SEE THE TAGGING IS BEING DONE AND WILL SEND A TAG TO J. H. MARSH AT THAT TIME



Xc: J. H. MARSH

M. W. OLIVER

JHM

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