

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Smith, Lem O.
Sent: Fri 9/22/2017 12:45:24 AM
Subject: Fwd: Administrator's Internal Meeting Request Form.docx
[Administrator's Internal Meeting Request Form.docx](#)
[ATT00001.htm](#)

Ryan, FYI.

Hope you are doing well.

Best,
Lem

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Newberry, Edward" <edward.newberry@squirepb.com>
Date: 9/21/17 6:35 PM (GMT-07:00)
To: hupp.millan@epa.gov
Cc: "Smith, Lem O." <lem.smith@squirepb.com>, "Winters, Karen A." <karen.winters@squirepb.com>
Subject: Administrator's Internal Meeting Request Form.docx

Millan,

Per our discussion. Lem Smith is also reaching out to Ryan about this. Thanks for your help!

Ed

Edward J. Newberry
Global Managing Partner
Squire Patton Boggs LLP
2550 M Street, NW
Washington, DC 20037

202-457-5285 - o
703-405-4761 - c

46 Offices in 21 Countries

This message is confidential and may be legally privileged or otherwise protected from disclosure. If you are not the intended recipient, please telephone or email the sender and delete this message and any attachment from your system; you must not copy or disclose the contents of this message or any attachment to any other person.

Squire Patton Boggs (US) LLP is part of the international legal practice Squire Patton Boggs, which operates worldwide through a number of separate legal entities. Please visit www.squirepattonboggs.com for more information.

#US



Meeting Request Form for Administrator Scott Pruitt

Today's Date: 9/21/17

Requesting Office: Office of the Administrator

Title of the Meeting: Formaldehyde Manufacturers

Purpose: Discuss IRIS Assessment of Formaldehyde

Role of the Administrator: Provide direction to ORD/NCEA/IRIS

Background: In 2012, the National Academy of Sciences issued a harshly critical peer review of the previous draft of the IRIS assessment of formaldehyde, making significant recommendations for improvements for that review and for the overall IRIS program. The revised IRIS assessment must reflect a thorough and objective review of all the relevant scientific data.

Last possible date for the meeting: Meeting before any action is taken regarding formaldehyde recommendations.

Is the meeting urgent and if so why?: Yes, the draft is ready for internal agency review and comment.

Requested Time Length: 30 minutes

EPA Staff (Required): No

EPA Staff (Optional): At EPA discretion, Samantha Dravis, Richard Yamada

External Participants: Ed Newberry, Squire Patton Boggs, the CEOs and/or the COOs of Hexion, Celanese and Georgia Pacific and other representatives of these companies, and Cal Dooley, American Chemistry Council.

Teleconference Required?: No

Video Conference Required?: *(If so please provide the conference room name to be used for video connection)* No

Point of Contact for the Meeting: Edward J. Newberry, Partner, Squire Patton Boggs (US) LLP:
edward.newberry@squirepb.com, 202-457-5285.

NOTE: Meeting request forms should be submitted to scheduling@epa.gov, with a copy to Aaron Dickerson at dickerson.aaron@epa.gov, and the AO Special Assistant who covers your office. All briefing material must be sent to your AO Special Assistant by 3:00 pm two days before your meeting, or to OCIR 48 hours in advance. If briefing materials are not submitted on time, we may need to reschedule your briefing.