

From: Michelle Chavez <michelle@westerncaucusfoundation.org>

To: <skyler_zunk@ios.doi.gov>, <leila_getto@ios.doi.gov>

Cc: "Henry, Darrell" <dhenry@roqstrategies.com>

Subject: [EXTERNAL] Western Caucus Foundation: Speaking Invitation for Sec. Bernhardt

Date: Thu, 12 Sep 2019 18:44:07 +0000

Importance: Normal

Attachments: DOI__Event_information_-_WCF_Utah_Event.docx; DOI__Event_information_-_WCF_Utah_Event.pdf; Speaker_Invite_Letter_--_Sec._Bernhardt.pdf

Hi Skyler,

Attached is the event information request form for Sec. Bernhardt. I have included a pdf format of the file, as well as a copy of the original invite that was sent. Please let me know if you have any questions, or if you need anything else from me.

Thanks so much,

Michelle Chavez

Western Caucus Foundation | www.westerncaucusfoundation.org

[400 N. Capitol St. | Washington, DC 20001](#)

Cell: 505.918.0380 | Email: michelle@westerncaucusfoundation.org

Like us on FB: www.facebook.com/westerncaucusfoundation

Follow us on Twitter @WestCaucusFound

#1364015.1

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker¹.

Please respond to the questions below and send your response to scheduling@ios.doi.gov.

If you have any questions you may contact the Scheduling Office at 202-208-7551.

Title of the Event (please note if the event is a weekly, monthly, annual, etc.):	Member Fall Weekend in Utah
Date of Event (please note if the date is flexible):	October 24,25,26, & 27
Event Location (venue, address, city and state):	TBD, Moab, Utah (Friday, October 25 th)
Point(s) of Contact (Name, Email, Phone):	Darrell Henry – 202.487.8727 Michelle Chavez – 505.918.0380 info@westerncaucusfoundation.org
Briefly describe the event in detail including the purpose and desired role of the Secretary:	We would like you to make comments regarding your own agency's plans and priorities as they relate to Senate and Congressional Western Caucus priorities.
Please describe any specific request of the Secretary at the event (i.e. deliver keynote remarks, attend an event, meet with attendees etc.):	Deliver Keynote remarks, attend the dinner and meet with Members afterwards
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.):	No, this event is not a fundraiser.
Event Host and Sponsor	
Who is the <u>event host</u> ? (Please identify and provide background on the Event host as well as any other organization involved in the Event.)	WCF Western Caucus Foundation
Is the <u>event host</u> a registered lobbyist or lobbying organization, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	No. N/A

¹Per the Administration Ethics Pledge, the Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

#1364820.1

Is the <u>event host</u> a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	No. N/A
Is the <u>event host</u> a 501(c)(3) organization or a media organization? (If yes, please identify.)	Yes, the WCF is a 501 (c)(3) non-profit organization.
Is the <u>event host</u> seeking or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	No.
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Western Caucus Foundation (only)
Are any event <u>sponsors</u> seeking or do they currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	No.
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	DOI EPA USDA / US Forest Service
Audience	
Approximately how many people are expected to attend the event?	This will be a widely attended event, of about 60-75 guests.
Please describe the target audience of the event (elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.).	State and local officials Federal officials Congressional Staff Foundation Stakeholders Western Caucus Members Local stakeholders
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? (If yes, please describe.)	Yes, Attending this event will be Senate and Congressional Western Caucus members, Congressional staff, Trump Administration officials, public policy experts, senior executives from organizations who are Foundation stakeholders, and Foundation guests.
Is the event open to the public? If not, please describe who is invited.	This event is by invitation only. Invites include Senate and Congressional Western Caucus members, Congressional staff, Trump Administration officials, public policy experts, senior executives from organizations who are Foundation stakeholders, and Foundation guests.

#1364820.2

Who are other VIPs or speakers confirmed and in what role?	None others at this point.
Who are other VIPs or speakers invited?	None others at this point.
Remarks	
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	Public Lands Achievements Recent DOI Achievements
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, participating in a panel or roundtable, etc.)?	Delivering Keynote remarks
What is the public registration/ticket fee to attend/participate in the event?	This event is free to attend for all of our invitees. Attendance is by invitation only.
Communications	
Is the event open or closed to press?	The event will be closed press.
If open, are you expecting local, trade, state, or national news coverage?	No, N/A
If this is an annual event, which news outlets typically cover the event?	No, N/A
Will you be advertising or live streaming the event on any social media outlets? (If yes, please explain.)	No. Neither.
Logistics/Other*	
What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	This invitation includes dinner, refreshments and the reception.
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? (If yes, please identify.)	Yes, this invitation extends to other department staff that are necessary to his participation in the event.
Does the invitation extend to the Secretary's spouse or other guest? If yes, will others in attendance generally be accompanied by a spouse or other guest?	Yes, invite extends to spouse and other DOI officials, such as the Secretary's staff.

#1364820.3

	Some Western Caucus Members will have their spouse in attendance.
What is the monetary value of the invitation to the Secretary, etc.? Please identify how the costs were determined. (Please attach separate sheet if necessary.)	0.0 N/A This event is free to attend.
Please supply any other pertinent background information for the event (history of the event, prior attendance by DOI officials, draft agendas, event website, promotional/advertising materials, outreach plan, etc.):	WCF events have typically had other officials from DOI attend.
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	No thank you.
Any additional notes or information?	Please see our attached agenda.

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

#1364820.4

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker¹.

Please respond to the questions below and send your response to scheduling@ios.doi.gov.

If you have any questions you may contact the Scheduling Office at 202-208-7551.

Title of the Event (please note if the event is a weekly, monthly, annual, etc.):	Member Fall Weekend in Utah
Date of Event (please note if the date is flexible):	October 24,25,26, & 27
Event Location (venue, address, city and state):	TBD, Moab, Utah (Friday, October 25 th)
Point(s) of Contact (Name, Email, Phone):	Darrell Henry – 202.487.8727 Michelle Chavez – 505.918.0380 info@westerncaucusfoundation.org
Briefly describe the event in detail including the purpose and desired role of the Secretary:	We would like you to make comments regarding your own agency's plans and priorities as they relate to Senate and Congressional Western Caucus priorities.
Please describe any specific request of the Secretary at the event (i.e. deliver keynote remarks, attend an event, meet with attendees etc.):	Deliver Keynote remarks, attend the dinner and meet with Members afterwards
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.):	No, this event is not a fundraiser.
Event Host and Sponsor	
Who is the <u>event host</u> ? (Please identify and provide background on the Event host as well as any other organization involved in the Event.)	WCF Western Caucus Foundation
Is the <u>event host</u> a registered lobbyist or lobbying organization, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	No. N/A
Is the <u>event host</u> a partisan political candidate, a representative of a political party or a	No. N/A

¹Per the Administration Ethics Pledge, the Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

#1364821.1

registered political action committee (PAC)? (If yes, please identify.)	
Is the <u>event host</u> a 501(c)(3) organization or a media organization? (If yes, please identify.)	Yes, the WCF is a 501 (c)(3) non-profit organization.
Is the <u>event host</u> seeking or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	No.
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Western Caucus Foundation (only)
Are any event <u>sponsors</u> seeking or do they currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	No.
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	DOI EPA USDA / US Forest Service
Audience	
Approximately how many people are expected to attend the event?	This will be a widely attended event, of about 60-75 guests.
Please describe the target audience of the event (elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.).	State and local officials Federal officials Congressional Staff Foundation Stakeholders Western Caucus Members Local stakeholders
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? (If yes, please describe.)	Yes, Attending this event will be Senate and Congressional Western Caucus members, Congressional staff, Trump Administration officials, public policy experts, senior executives from organizations who are Foundation stakeholders, and Foundation guests.
Is the event open to the public? If not, please describe who is invited.	This event is by invitation only. Invites include Senate and Congressional Western Caucus members, Congressional staff, Trump Administration officials, public policy experts, senior executives from organizations who are Foundation stakeholders, and Foundation guests.
Who are other VIPs or speakers confirmed and in what role?	None others at this point.

#1364821.2

Who are other VIPs or speakers invited?	None others at this point.
Remarks	
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	Public Lands Achievements Recent DOI Achievements
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, participating in a panel or roundtable, etc.)?	Delivering Keynote remarks
What is the public registration/ticket fee to attend/participate in the event?	This event is free to attend for all of our invitees. Attendance is by invitation only.
Communications	
Is the event open or closed to press?	The event will be closed press.
If open, are you expecting local, trade, state, or national news coverage?	No, N/A
If this is an annual event, which news outlets typically cover the event?	No, N/A
Will you be advertising or live streaming the event on any social media outlets? (If yes, please explain.)	No. Neither.
Logistics/Other*	
What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	This invitation includes dinner, refreshments and the reception.
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? (If yes, please identify.)	Yes, this invitation extends to other department staff that are necessary to his participation in the event.
Does the invitation extend to the Secretary's spouse or other guest? If yes, will others in attendance generally be accompanied by a spouse or other guest?	Yes, invite extends to spouse and other DOI officials, such as the Secretary's staff. Some Western Caucus Members will have their spouse in attendance.
What is the monetary value of the invitation to the Secretary, etc.? Please identify how the costs were determined. (Please attach separate sheet if necessary.)	0.0 N/A This event is free to attend.

#1364821.3

Please supply any other pertinent background information for the event (history of the event, prior attendance by DOI officials, draft agendas, event website, promotional/advertising materials, outreach plan, etc.):	WCF events have typically had other officials from DOI attend.
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	No thank you.
Any additional notes or information?	Please see our attached agenda.

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

#1364821.4



THE HONORABLE STEVE DAINES
HONORARY CO-CHAIR

THE HONORABLE PAUL GOSAR
HONORARY CO-CHAIR

September 5, 2019

The Honorable David Bernhardt
Secretary
Department of the Interior
Washington, DC, 20242

Dear Secretary Bernhardt:

We are pleased to invite you to be a featured speaker at the Western Caucus Foundation's Member Fall Weekend in Utah with our Co-Chairs, Congressional Western Caucus Chairmen Paul Gosar (AZ-04) and Senator Steve Daines (MT). We would like for you to speak at our dinner on Friday, October 25th in Moab, Utah. You are also invited to attend all of our field tours and hosted activities that weekend. Please see the attached event information with current agenda outline (a detailed agenda will be released soon).

Specifically, we would like you to make comments regarding your own agency's plans and priorities as they relate to Senate and Congressional Western Caucus priorities. Our events include presentations and constructive conversations on federal regulatory and public policy issues that have been typically classified as "Western and Rural," but are now having an impact on both the economy and land use in other parts of the country.

Attending this event will be Senate and Congressional Western Caucus members, Congressional staff, Trump Administration officials, public policy experts, senior executives from organizations who are Foundation stakeholders, and Foundation guests.

The Western Caucus Foundation (WCF) is a 501(c)(3) not for profit organization committed to educating public policy makers and communicating with the public in an effort to enhance, sustain, and preserve the principles and culture of the West and rural America. The Foundation provides support, education, outreach, and networking opportunities to advance the public policies important to the West, and offers Western Caucus members, staff, and stakeholders a non-partisan and non-political organization to facilitate discussion of critical Western issues through a robust agenda of meetings, conferences, education programs, and communications.

This event is by invitation only. This event is planned to fully comply with congressional ethics rules and other applicable laws.

Thank you for considering including this event on your busy calendar. Please contact me at info@westerncaucusfoundation.org or 202-487-8727 regarding your attendance or any questions on the event.

Sincerely,

A handwritten signature in dark ink, appearing to read "D. Henry".

Darrell Henry
Executive Director

WESTERN CAUCUS FOUNDATION ★ 400 N. CAPITOL STREET, #382-B ★ WASHINGTON, DC 20001

www.westerncaucusfoundation.org

info@westerncaucusfoundation.org

[westerncaucusfoundation](https://www.facebook.com/westerncaucusfoundation)

[@WesternCaucus](https://twitter.com/WesternCaucus) #1364830.1