

From: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

To: "Lancaster, Dee Dee" <DLancaster@nrahq.org>

Cc: Caroline Boulton <caroline_boulton@ios.doi.gov>

Subject: Re: NRA Women's Leadership Forum Summit --Dallas, Texas

Date: Wed, 30 Aug 2017 02:08:25 +0000

Importance: Normal

Hi DeeDee! I wanted to introduce you to my colleague, Caroline, who will be coordinating the Secretary's trip and will follow up with you. Thank you!

On Mon, Aug 28, 2017 at 12:38 PM, Lancaster, Dee Dee <DLancaster@nrahq.org> wrote:

Thank you so much! I wanted to check in with you to see how many rooms the Secretary may need? Our room block with rate expires this Friday and we just want to make sure we have what you need.

Best,

Dee Dee

From: leila_getto@ios.doi.gov [mailto:leila_getto@ios.doi.gov] **On Behalf Of** SIO, Scheduling

Sent: Friday, August 25, 2017 6:37 PM

To: Lancaster, Dee Dee <DLancaster@nrahq.org>

Subject: Re: NRA Women's Leadership Forum Summit --Dallas, Texas

Thanks Dee Dee! His official bio and photo can be found on our website here -- <https://www.doi.gov/whoweare/secretary-ryan-zinke>. Thank you!

On Thu, Aug 24, 2017 at 10:34 AM, Lancaster, Dee Dee <DLancaster@nrahq.org> wrote:

Dear Leila,

It was a pleasure to speak with you yesterday and we are thrilled the Secretary will be our keynote speaker on Friday, Sept 22nd. Please send Secretary Zinke's headshot and bio when you have time and please let me know how many rooms and arrival and departure dates you will need. I have attached a memo with additional information for you.

Will Mrs. Zinke be joining the Secretary? We would be thrilled to have her.

I look forward to hearing from you soon.

Best,

#1363867.1

Dee Dee

-----Original Message-----

From: Lancaster, Dee Dee

Sent: Thursday, August 17, 2017 9:13 PM

To: SIO, Scheduling <scheduling_sio@ios.doi.gov>

Subject: RE: NRA Women's Leadership Forum Summit --Dallas, Texas

Dear Leila,

Thank you so much for your voicemail and we are thrilled that Sec. Zinke may be able to be our keynote speaker Friday night the 22nd. I am traveling to reno tomorrow and will be out of pocket most of the day but I will give you a call back as soon as possible tomorrow.

Best,

Dee Dee Lancaster

From: leila_getto@ios.doi.gov [leila_getto@ios.doi.gov] on behalf of SIO, Scheduling
[scheduling_sio@ios.doi.gov]

Sent: Thursday, July 27, 2017 9:36 PM

To: Lancaster, Dee Dee

Subject: Re: NRA Women's Leadership Forum Summit --Dallas, Texas

Hi Dee Dee! I hope to have an answer for you soon. thank you for your patience. Leila

On Thu, Jul 27, 2017 at 2:19 PM, Lancaster, Dee Dee <DLancaster@nrahq.org<mailto:DLancaster@nrahq.org>>>> wrote:

Leila,

Thanks so much for the email. Are you my contact now instead of Caorline? Also, our agenda is a work in progress so not finalized yet. We included the list of invited/confirmed speakers on the questionnaire we sent in and we haven't added anyone to that list.

Please let me know if you need me to resend the completed Questionnaire I sent on July 1st. We sincerely hope that the Secretary can join us and look forward to hearing back from you at your earliest convenience.

Best,

Dee Dee

From: leila_getto@ios.doi.gov<mailto:leila_getto@ios.doi.gov> [mailto:leila_getto@ios.doi.gov<mailto:leila_getto@ios.doi.gov>] On Behalf Of SIO, Scheduling

Sent: Wednesday, July 26, 2017 11:22 PM

To: Lancaster, Dee Dee <DLancaster@nrahq.org<mailto:DLancaster@nrahq.org>>>>

Subject: Re: NRA Women's Leadership Forum Summit --Dallas, Texas

Dear Dee Dee,

Sorry for our delay. I hope to have an answer for you very soon. Do you mind sharing the latest agenda for

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the conference and your confirmed and invited speakers?

Thank you,
Leila

On Sat, Jul 1, 2017 at 2:05 PM, Lancaster, Dee Dee <DLancaster@nrahq.org<mailto:DLancaster@nrahq.org>> wrote:

Caroline,

Thank you so much for the consideration. I have attached the completed form and please don't hesitate to contact me should you need additional information or have any questions.

We hope the Secretary can join us.

Have a wonderful 4th of July holiday.

best,

Dee Dee

From: caroline_boulton@ios.doi.gov<mailto:caroline_boulton@ios.doi.gov>
<caroline_boulton@ios.doi.gov<mailto:caroline_boulton@ios.doi.gov>> on behalf of SIO, Scheduling
<scheduling_sio@ios.doi.gov<mailto:scheduling_sio@ios.doi.gov>>

Sent: Thursday, June 29, 2017 11:21 AM

To: Lancaster, Dee Dee

Subject: Re: NRA Women's Leadership Forum Summit --Dallas, Texas

Hi Dee Dee!

Thanks for sending the digital copy of the invitation. We do have an event request form that we ask all to complete so that our office can best process and understand the request. I have attached it here; would you or someone else with the NRA Women's Forum be able to complete and return our form?

Please let me know if you have any questions or concerns!

Thanks,
Caroline

On Wed, Jun 28, 2017 at 4:50 PM, Boulton, Caroline <caroline_boulton@ios.doi.gov<mailto:caroline_boulton@ios.doi.gov>> wrote:

----- Forwarded message -----

From: Lancaster, Dee Dee <DLancaster@nrahq.org<mailto:DLancaster@nrahq.org>>

Date: Wed, Jun 28, 2017 at 11:53 AM

#1363867.3

Subject: NRA Women's Leadership Forum Summit --Dallas, Texas

To: "[Caroline Boulton@ios.doi.gov](mailto:Caroline_Boulton@ios.doi.gov)<mailto:[Caroline Boulton@ios.doi.gov](mailto:Caroline_Boulton@ios.doi.gov)>"
<Caroline_Boulton@ios.doi.gov<mailto:Caroline_Boulton@ios.doi.gov>>

Dear Caroline,

I am attaching herewith a copy of the invitation that was sent to Secretary Zinke for the NRA Women's Leadership Forum Summit to be held in Dallas, Texas September 22 -24, 2017. We would be thrilled if Secretary Zinke would be a keynote speaker during the Summit.

Please give me a call to discuss this invitation at your earliest convenience. I can be reached by phone at (o) 703-267-1136 or by (c) 504-444-9691.

Thank you very much for your consideration in this regard.

Best,

Dee Dee
Dee Dee Lancaster
NRA Women's Leadership Forum
dlancaster@nrahq.org<mailto:dlancaster@nrahq.org>
703-267-1136(o)
504-444-9691(c)
[2017-WLF-Signature-Block]

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Caroline Boulton
Department of the Interior
Scheduling & Advance
[Caroline Boulton@ios.doi.gov](mailto:Caroline_Boulton@ios.doi.gov)<mailto:Caroline_Boulton@ios.doi.gov> | Scheduling@ios.doi.gov<mailto:Scheduling@ios.doi.gov>

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