

October 18, 1945

Mr. Warren A. Cook,  
Division of Industrial Hygiene and Engineering Research,  
Zurich General Accident and Liability Insurance Co.,  
Chicago 3, Illinois.

Dear Cook:

In view of the fact that action must be taken promptly in connection with our share in the April convention, I have come to the conclusion that you and your associate in Chicago are the only ones who are in position to act effectively in association with the other organizations. For this reason I should like it very much if you would accept the chairmanship for the purposes of this meeting, thereby being the head man in arrangements made by AIHA. If you will accept the chairmanship, I think you should have the privilege of selecting your own team for carrying on. Therefore, although it is something of an imposition upon you, I would like you to select the committees that will have to do with the actual arranging of convention activities. I should be willing to assist you at any point, and for this purpose I am quite willing to visit you if and when you wish and also to give you any advice which I can at any time you require it. Nevertheless I cannot think in terms of responsibility without corresponding authority and, therefore, I feel that the best results will be obtained if your local group, under your direction, will undertake the organization and supervision of the work that needs to be done locally.

One of the things that needs doing is the appointment of an effective committee on scientific exhibits. Last year you will remember that Messrs Setterlind and Taylor were asked to undertake this job. I leave it to you as to whether they should be asked again, and therefore this is only a reminder. In this connection I should like you to know that the exhibit on Aviation Medicine which was promised for last year by Dr. Ferris and his associates in the Medical Department will be available if there is a place for it. This is a very beautiful exhibit, which because of the failure of scientific meetings

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during the past year, has not been shown to any other than very limited groups.

I am sure you will remember our discussion of this subject in the past, but I think it worth while to suggest that the chairman or chairmen of this committee should undertake to see to it that scientific exhibits are not mixed in with commercial exhibits, and that they shall not be so located as to compel one's attention to commercial exhibits. I feel very strongly on this point, and although it is not up to me to make the decision single-handed, I should feel that we would be ill advised to put on scientific exhibits under our sponsorship unless they can be presented as we think they should be.

Two additional committees have been appointed in the past, one on publicity and one on facilities and equipment. It is not quite apparent to me just what the last named committee is supposed to do, unless it concerns itself with lanterns, movie projectors and similar items. You can use your own judgment in this regard. Certainly there should be some person of experience and judgment in charge of publicity, and in my opinion he should be a local man. You will know much better how to handle this than I, and therefore if you accept my appointment as general chairman, I trust you will take care of this matter.

I wish to remind you also that you have been chairman of the Editorial Committee in the past and that in my feeling you should continue in this capacity by virtue of your experience. Phil Drinker is a member of the committee, and if it is possible there should be a member who has a relationship to "Industrial Medicine" without having any direct responsibility to the management of this journal. I should appreciate having your suggestions, since this is intimately related to the problem of handling the papers that come to us in connection with the program. Perhaps the program committee should be represented on this Editorial Committee. What do you think?

In the past the chairman of the Committee on Scientific Exhibits has been chairman of our Committee on Awards. I think this is a good policy so long as the awards are concerned only with the recognition of the best scientific exhibits. I know of no other awards that are to be made, and therefore unless you see objections I believe this can be handled by your Committee on Scientific Exhibits.

As you are aware we are expecting to have a meeting of the Board of Directors on the evening of November 14, at which time we shall expect a full report on what has been done toward the meeting.

With kindest personal regards,

Sincerely yours,