

The White House  
 Presidential Personnel Office  
**SKC/SES BIO SHEET**

This information is necessary to begin the clearance process. Return to White House Liaison when completed.

**PART I: PERSONAL INFORMATION (TO BE COMPLETED BY THE CANDIDATE)**

1. FULL NAME (Last, First, Middle):		2. SOCIAL SECURITY NUMBER:	
3. CURRENT RESIDENTIAL ADDRESS (Number, Street, City, State, ZIP Code)			
4. VOTING ADDRESS IN 2016 (Number, Street, City, State, ZIP Code, if different than current address)			
5. PLACE OF BIRTH (City, State; if not U.S., state, country)		6. GENDER	7. DATE OF BIRTH
8. ETHNIC HERITAGE		9. RACE	10. POLITICAL PARTY
11. HOME PHONE	12. CELL PHONE		13. WORK PHONE
14. PERSONAL EMAIL		15. WORK EMAIL	
16. CURRENT POSITION (Title, Company)		17. WORK ADDRESS (Number, Street, City, State, Zip)	
18. PLEASE LIST ALL SOCIAL MEDIA ACCOUNTS (Or say none if you have none)			
19. EDUCATION (Degree, Institution, Year)		20. AWARDS	
21. MILITARY SERVICE (Rank, Branch, Years)		22. PREVIOUS PRESIDENTIAL APPOINTMENTS	

**PART II: POSITION INFORMATION (TO BE COMPLETED BY WHITE HOUSE LIAISON)**

1. POSITION TITLE		2. AGENCY <b>Environmental Protection Agency</b>	
2. APPOINTMENT TYPE	3. GRADE		4. OPM NUMBER
5. WH LIAISON NAME <b>Charles Munoz</b>	6. WH LIAISON PHONE <b>202-564-3097</b>		7. WH LIAISON EMAIL <b>Munoz.Charles@epa.gov</b>