

DRAFT

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

March 23, 2009

Attendees:

Michael Bird, ExxonMobil
Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Myron Harrison, ExxonMobil
Mike Roman, ExxonMobil
Eric Stine, Chevron
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. Cinpathogen Contract

ACTION: API to share Cinpathogen contract with Oversight Committee pending review of API procedures.

2. AHS Proposal for Archiving Database

ACTION: Michael Bird to ask Jerry Rice to contact ERP for guidance.
Stuart Cagen to update Otto Wong,

3. QA Team Update

ACTION: Michael Bird to ask Jerry Rice for clarification of item on page 36 of source Data Audit Report.

4. Budget

ACTION: API to notify Oversight when year-end 2008 financial report is ready.

NEXT CALL: April 14, 2009, 4 PM EDT