

W. K. K. K.

Minneapolis, Minnesota
December 14, 1936

Mr. J. E. Soudreau:

Subject: Safety Report
Cities Service Oil Co.
Minneapolis, Minnesota

Parties Contacted: Mr. Sheehan, Manager
Mr. Kruger
Mr. Moe.

Cities Service are at the present time consolidating three of their divisional offices at St Paul. All files are in confusion at the Present time.

Mr. Sheehan was manager at Winona, Minnesota and stated that they had an excellent safety program there and that he plans on adopting same procedure at St Paul as soon as possible. He was not familiar with their present tank cleaning instructions and for that reason had the attached letter sent to all agents and the second letter attached to all maintenance men.

Note that the letter to agents warns them against entering any storage tank, there is no mention of leaded gasoline storage tanks or any other one type tank. I have endeavored to have such letters include all tanks to avoid calling unnecessary and unfavorable attention to any hazard that might exist in connection with our products.

The second letter attached, in which our regulations are quoted, is addressed to maintenance men only. These five men are responsible for all tank cleaning work and are the only men that are to enter tanks.

After the consolidation of offices have been completed at St. Paul and Cities Service have time to think clearly + will again contact their office and secure additional information on safety regulations and pump repairs.

B. C. Crane

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