

To: Willis, Sharnett[Willis.Sharnett@epa.gov]; Jackson, Ryan[jackson.ryan@epa.gov]; EPA@BCDTRAVEL.COM[EPA@BCDTRAVEL.COM]
From: EPA@BCDTRAVEL.COM
Sent: Wed 5/17/2017 2:51:55 PM
Subject: Authorization Required: Travel for Jackson/Ryan T * Travel date – 05Jun17 * REF:

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

Please ensure that your travel authorization is approved at least 72 hour prior to departure to enable ticketing and avoid possible cancellation.

Traveler

JACKSON / RYAN T

Reference number by traveler: Not Applicable

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
<u>06/05/2017</u>	JFK-FCO	DL 444	Confirmed	07:35 PM/10:20 AM +1	Economy / B
<u>06/13/2017</u>	FCO-JFK	DL 1044*	Confirmed	10:40 AM/02:15 PM	Economy / B

Delta Air Lines Flight DL444 Economy

Depart: John F Kennedy Intl Weather
New York, New York, United States
Arrive: ~~07:35 PM~~ Monday, June 5 2017 Weather
Rome, Italy
10:20 AM Tuesday, June 6 2017
Duration: 8 hour(s) and 45 minute(s) Non-stop
Status: Confirmed - Delta Air Lines Record Locator: Ex. 6 - Personal Privacy
Seat: Assigned at Check-in
Distance: 4263 miles / 6859.167 kilometers
CO2 Emissions: 1,594.36 lbs/724.71 kgs
Remarks: FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.
PLEASE CHECK WWW.DELTA.COM

Delta Air Lines Flight DL1044 Economy

Depart: Fiumicino Weather
Rome, Italy
10:40 AM Tuesday, June 13 2017
Arrive: John F Kennedy Intl Weather
New York, New York, United States
02:15 PM Tuesday, June 13 2017
Duration: 9 hour(s) and 35 minute(s) Non-stop
Status: Confirmed - Delta Air Lines Record Locator: Ex. 6 - Personal Privacy
*Operated By: Alitalia
Seat: Assigned at Check-in
Distance: 4263 miles / 6859.167 kilometers
CO2 Emissions: 1,594.36 lbs/724.71 kgs
Remarks: SEAT ASSIGNMENT CONFIRMED:43C

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-866-964-1346
FOR OUTSIDE THE US CALL COLLECT 770-829-2609
FOR THE HEARING IMPAIRED- PLEASE DIAL 711

TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL

DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

RECONFIRM INTERNATIONAL FLIGHTS 72HRS PRIOR TO TRAVEL
CHECK IN 2 1/2 HOURS PRIOR FOR INTERNATIONAL TRAVEL
A PASSPORT VALID 6 MONTHS BEYOND INTENDED STAY
IS REQUIRED FOR THIS ITINERARY
ADVISED OF DOCUMENT REQUIREMENTS FOR THIS ITINERARY
CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO
ARRIVAL COUNTRY
CHECK WWW.DHS.GOV/TRAVEL-ALERTS
FOR COUNTRY TRAVEL ADVISORIES

Email generated on 17May/2:51 PM UTC

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