

**To:** Amy Rider[arider@sigma.org]; Liz Menz[lmenz@sigma.org]  
**Cc:** Wilcox, Jahan[wilcox.jahan@epa.gov]  
**From:** Hupp, Millan  
**Sent:** Thur 10/12/2017 6:33:31 PM  
**Subject:** RE: SIGMA - Pruitt Speaking Event November 8, Chicago

Amy,

It is wonderful to meet you via email. Thank you so much for following up. I am going to copy Jahan Wilcox on our press team, to assist with the communications and promo component.

Jahan – this is a closed press event taking place at the Westin downtown in Chicago on November 8. I would like to work with you on developing the invitation to push out to their folks as well as a few other items.

Please let me know how I can assist further.

Warm regards,

Millan Hupp

Director of Scheduling and Advance

Office of the Administrator

Cell: 202.380.7561 Email: [hupp.millan@epa.gov](mailto:hupp.millan@epa.gov)

**From:** Amy Rider [mailto:arider@sigma.org]  
**Sent:** Thursday, October 12, 2017 12:28 PM  
**To:** Liz Menz <lmenz@sigma.org>; Hupp, Millan <hupp.millan@epa.gov>  
**Subject:** RE: SIGMA - Pruitt Speaking Event November 8, Chicago

Millan – following up to get your communication person's contact info. We have a lot we would

like to do (promo to our members and conference program book), and I would also like to discuss how your team will want to handle any trade press that will be in the room so we don't have any misunderstandings.

Thanks!

Amy

**Amy Rider**

Director of Communications

SIGMA: America's Leading Fuel Marketers

703-375-0485

[arider@sigma.org](mailto:arider@sigma.org)

The logo for SIGMA, featuring the word "SIGMA" in a bold, black, sans-serif font. The letters are slightly shadowed, giving it a three-dimensional appearance.

**From:** Liz Menz

**Sent:** Wednesday, October 11, 2017 11:12 AM

**To:** Hupp, Millan <[hupp.millan@epa.gov](mailto:hupp.millan@epa.gov)>; Amy Rider <[arider@sigma.org](mailto:arider@sigma.org)>

**Subject:** SIGMA - Pruitt Speaking Event November 8, Chicago

Hi Millan,

Email #2! This email is to introduce you to our Director of Communications, Amy Rider. Amy's direct contact info is 703.375.0485 and [ARider@sigma.org](mailto:ARider@sigma.org). If you can put her in contact with the appropriate folks on your staff, I'd appreciate it!

Amy oversees all of our communication and publications. She'll be the one to request press kits, approvals for any announcements and text, as well as overseeing our press relations before the meeting and onsite (She intends to address that topic with your communications/press team).

If I can weigh in on anything, do let me know. I will be staying on top of all of the SIGMA details from our end so that we're able to provide one comprehensive event profile for you as we confirm details.

Thanks again!

Best,

Liz.

The logo for SIGMA, featuring the word "SIGMA" in a bold, sans-serif font. The letters are filled with a stippled or dotted pattern, giving it a textured appearance.

Liz Menz | Director of Education | SIGMA - America's Leading Fuel Marketers  
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