

Message

From: Gordon, Stephen [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7C8FB4D82BFF4EEC98F5C5D00A47F554-GORDON, STE]
Sent: 3/7/2018 8:46:37 PM
To: Bowman, Liz [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c3d4d94d3e4b4b1f80904056703ebc80-Bowman, Eli]; Letendre, Daisy [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b691cccca6264ae09df7054c7f1019cb-Letendre, D]; Bennett, Tate [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1fa92542f7ca4d01973b18b2f11b9141-Bennett, El]; Bolen, Brittany [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=31e872a691114372b5a6a88482a66e48-Bolen, Brit]; Dravis, Samantha [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ece53f0610054e669d9dffe0b3a842df-Dravis, Sam]; Lyons, Troy [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=15e4881c95044ab49c6c35a0f5eef67e-Lyons, Troy]; Shimmin, Kaitlyn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=becb3f33f9a14acd8112d898cc7853c6-Shimmin, Ka]; Cory, Preston [preston.cory@mail.house.gov]; Wilcox, Jahan [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=88fd588e97d3405d869bcae98d391984-Wilcox, Jah]; Block, Molly [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=60d0c681a16441a0b4fa16aa2dd4b9c5-Block, Moll]; Daniell, Kelsi [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cd867173479344b3bda202b3004ff830-Daniell, Ke]; Abboud, Michael [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b6f5af791a1842f1adcc088cbf9ed3ce-Abboud, Mic]; Hewitt, James [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=41b19dd598d340bb8032923d902d4bd1-Hewitt, Jam]; Feeley, Drew (Robert) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=abae82aa36da4d3383eae19a8efa683c-Feeley, Rob]
Subject: RE: Weekly OP, OCIR, OPE, OPA Check-In

I will reserve our conference room 1433 for the meeting.

-Stephen

-----Original Appointment-----

From: Bowman, Liz
Sent: Wednesday, March 7, 2018 3:42 PM
To: Letendre, Daisy; Gordon, Stephen; Bennett, Tate; Bolen, Brittany; Dravis, Samantha; Lyons, Troy; Shimmin, Kaitlyn; Cory, Preston; Wilcox, Jahan; Block, Molly; Daniell, Kelsi; Abboud, Michael; Hewitt, James; Feeley, Drew (Robert)
Subject: Weekly OP, OCIR, OPE, OPA Check-In
When: Occurs every Thursday effective 3/8/2018 until 12/31/2018 from 5:00 PM to 5:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: TBD

Can we get a short, weekly meeting on the calendar with OPA, OPE, OCIR and OP staff to discuss the upcoming policy announcements, so that we can better prepare for rollouts, including: press events, stakeholder outreach, and Congressional heads-up? For example, plan which policy announcements require events, who we should invite and who we need to give heads-up to – and to make sure we aren't duplicating efforts.

The goal will be to have these weekly, and have at least one person from each office attend and then report back to their group.

As these were getting cancelled often when they were on Friday's – let's try for Thursdays. Let's try to be quick and focused on one to two weeks out.

Stephen, can we use your conference room? Will you reserve?

Thank you!!