

**To:** Hupp, Sydney[hupp.sydney@epa.gov]  
**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; scheduling[scheduling@epa.gov]  
**From:** Claire Shirley  
**Sent:** Mon 6/5/2017 6:23:31 PM  
**Subject:** RE: Speaking Request for Administrator Pruitt

Hi Sydney,

I wanted to follow back up with you on the speaking request for Administrator Pruitt to address the Louisiana Association of Business & Industry on September 13 in Washington.

Please let me know if you have any questions.

Thanks!

**Claire Shirley**

Executive Assistant to Stephen Waguespack

Special Projects Manager

Louisiana Association of Business and Industry (LABI)

O: 225-215-6643

C: 601-624-8874

**From:** Hupp, Sydney [mailto:hupp.sydney@epa.gov]  
**Sent:** Thursday, April 27, 2017 11:26 AM  
**To:** Claire Killen <clairek@labi.org>  
**Cc:** Dickerson, Aaron <dickerson.aaron@epa.gov>; scheduling <scheduling@epa.gov>  
**Subject:** RE: Speaking Request for Administrator Pruitt

Thank you, Claire!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Claire Killen [<mailto:clairek@labi.org>]

**Sent:** Thursday, April 27, 2017 11:07 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; scheduling <[scheduling@epa.gov](mailto:scheduling@epa.gov)>

**Subject:** RE: Speaking Request for Administrator Pruitt

Good morning, Sydney,

Please find speaking request form attached.

Let me know if you have any questions.

Thank you for your consideration!

**Claire Killen**

Executive Assistant to Stephen Waguespack

Special Projects Manager

Louisiana Association of Business and Industry (LABI)

O: 225-215-6643

C: 601-624-8874

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Thursday, April 20, 2017 3:02 PM  
**To:** Claire Killen <[clairek@labi.org](mailto:clairek@labi.org)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Speaking Request for Administrator Pruitt

Hi Claire,

Thank you for following up! To be completely honest it'll be a few weeks before we are looking at the September schedule. I'm sorry for the delay! In the interim period, would you mind filling out the attached for ease of scheduling on our end? It helps the process. Please let me know if you have any questions!

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Claire Killen [<mailto:clairek@labi.org>]  
**Sent:** Wednesday, April 19, 2017 2:00 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Subject:** RE: Speaking Request for Administrator Pruitt

Hi Sydney,

Just following up on the email below and attached letter inviting Administrator Pruitt to address the Louisiana Association of Business & Industry in Washington DC on September 12 or 13.

Please let me know if you have any questions.

Thanks!

**Claire Killen**

Executive Assistant to Stephen Waguespack

Special Projects Manager

Louisiana Association of Business and Industry (LABI)

O: 225-215-6643

C: 601-624-8874

**From:** Claire Killen

**Sent:** Tuesday, April 04, 2017 2:14 PM

**To:** 'hupp.sydney@epa.gov' <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Subject:** Speaking Request for Administrator Pruitt

Good afternoon, Sydney,

My name is Claire Killen, and I am with the Louisiana Association of Business & Industry. We are currently planning our fourth annual Federal Outreach Tour for September 12 & 13 in Washington, D.C.

Please find a letter attached respectfully requesting Administrator Pruitt to join us for either a dinner or breakfast—whichever may work best for his schedule.

If you should have any questions, please do not hesitate to contact me. I look forward to hearing from you.

Thanks!

**Claire Killen**

Executive Assistant to Stephen Waguespack

Special Projects Manager

Louisiana Association of Business and Industry (LABI)

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