PLAINTIFF'S EXHIBIT
CAP-1294

A/C Pipe
Producers Association

Internal Correspondence

TO SOP Copyholders

FROM J. C. Jackson, President

DATE November 20, 1981

SUBJECT MIS-01-80, AACPP Bylaws

ACTION REQUIRED: **Review and replace MIS-01-80 in Strategic Operational Plan binder.**

Enclosed for review and insertion in your Strategic Operational Plan binder are the latest revisions to MIS-01-80, AACPP Bylaws. The revisions which are highlighted reflect actions approved by the Association's Board of Directors at their 10/15/81 meeting.

JCJ/ajb

Enclosure

cc: A. Kahn, Esq.
N. Rahn, Esq.

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RECEIVED

A/C PIPE PRODUCERS ASSOCIATION
12TH ANNUAL MEETING & INDUSTRY CONFERENCE
MARRIOTT'S MOUNTAIN SHADOWS RESORT
SCOTTSDALE, ARIZONA
APRIL 1-4, 1984

Schedule of Events

Sunday, April 1

2:00 p.m. ..... International Affairs Committee

7:00 p.m. ..... Welcoming Reception & Buffet Dinner

Monday, April 2

9:00 a.m. ..... Industry Conference Session I

9:00 a.m. ..... Spouse's Breakfast

12:00 p.m. ..... Executive Committee Luncheon

2:00 p.m. ..... Industry Conference Session II

Open Evening

Tuesday, April 3

9:00 a.m. ..... Industry Conference Session III

11:30 a.m. ..... Luncheon Buffet

1:00 p.m. ..... Golf/Tennis Tournament

7:00 p.m. ..... Dinner/Dance

Wednesday, April 4

9:00 a.m. ..... Board of Directors

A/C Pipe
Producers Association

Internal Correspondence

TO Executive Committee

FROM J. C. Jackson, President

DATE July 6, 1984

SUBJECT 1985 Proposed Budget

ACTION REQUIRED:

As requested at the 6/11/84 Executive Committee meeting (minutes attached), enclosed for review is AACPP's proposed budget for 1985 along with year end projections for 1984. For a comparison with FY 84 budgetary levels refer to MIS-01-1.01 issued on 6/1/84.

The budget proposed for 1985 does not call for any increase in the level of Regular or Associate member dues revenues. However, a balanced budget is contingent upon closing out 1984 with a fund balance of approximately $43,000. While Staff believes its current year end projections are reasonably accurate, whether they hold up will depend in large measure on the pace of OSHA/EPA rulemaking between now and the end of the year.

As a reminder, market share, i.e. domestic shipments of pressure and non-pressure sewer pipe, for the annual period, October 1, 1983 through September 30, 1984, should be utilized in estimating 1985 corporate dues assessments. Please clear your projected dues commitment with management and come prepared to act on AACPP's 1985 budget at the 9/20/84 Board of Directors meeting.

In the interim, should you have questions or encounter problems with management, give me a call. If necessary, an Executive Committee meeting will be convened to address those questions or problems which cannot be resolved over the telephone.

JCJ/bwm

cc: A. Kahn, Esq.

copies to: L. Taylor
L. Ambler
F. Layton

0131070701
Chrono

MANAGEMENT INFORMATION SYSTEM	Number	MIS-01-1.01
	Issued	DRAFT
	Supersedes	

Title

AACPP ANNUAL BUDGET

	PROJECTED FY 1984	BUDGET FY 1985	△
FUND BALANCE - January 1:			
Designated (1)	$ 11,626	$ 37,500	$ 25,874
Undesignated	9,600	5,411	-4,189
Total Fund Balance	$ 21,226	$ 42,911	$ 21,685
REVENUES:			
Membership Dues			
Regular - Domestic	$180,000	$180,000	$ 0
Regular - North America (2)	12,000	7,000	-5,000
Associate	49,985	50,000	15
Subtotal	$241,985	$237,000	$ -4,985
Miscellaneous Income			
Meeting Fees	$ 11,400	$ 10,000	$ -1,400
REP Programs	1,500	0	-1,500
Special Assessment	0	0	0
Other Income (3)	50,200	0	-50,200
Subtotal	$ 63,100	$ 10,000	$-53,100
Interest Income	6,800	7,000	200
Total Revenue	$311,885	$254,000	$-57,885
EXPENDITURES:			
Executive Management	$120,000	$120,000	$ 0
Office Operating	8,400	9,000	600
General Operating	33,100	34,000	900
Research, Education & Promotion	119,700	120,000	300
Professional Services	9,000	11,000	2,000
Total Expenditures	$290,200	$294,000	$ 3,800
FUND BALANCE - December 31:			
Designated (1)	$ 37,500	$ 0	$-37,500
Undesignated	5,411	0	-5,411
Total Fund Balance	$ 42,911	$ 0	$-42,911

MIS-01-1.01

EXPENDITURES	PROJECTED FY 1984	BUDGET FY 1985	Δ
Executive Management			
IAI Retainer	$120,000	$120,000	$ 0
Subtotal	$120,000	$120,000	$ 0
Office Operating			
Office Supplies	$ 500	$ 500	$ 0
Printing & Duplication	3,400	3,700	300
Postage, Freight, Messenger	2,800	3,000	200
Telephone & Telegraph	1,500	1,700	200
Data Processing	100	50	-50
Miscellaneous	100	50	-50
Subtotal	$ 8,400	$ 9,000	$ 600
General Operating			
Travel & Entertainment	$ 4,000	$ 5,000	$ 1,000
Membership Dues	800	800	0
Annual Meeting	24,000	24,000	0
Subscriptions/Publications	2,300	2,300	0
Insurance & Taxes	2,000	1,900	-100
Miscellaneous	0	0	0
Subtotal	$ 33,100	$ 34,000	$ 900
Research, Education & Promotion			
SOP-01-01, Municipal Market Program	$ 55,500	$ 50,000	$ -5,500
SOP-01-02, State Monitoring Program	9,000	10,000	1,000
SOP-01-03, EPA Drinking Water Regs	4,000	20,000	16,000
SOP-01-04, Public Education Program	10,500	10,000	-500
SOP-01-06, OSHA/EPA Rulemaking	32,700	25,000	-7,700
SOP-01-99, International Affairs	8,000	5,000	-3,000
Subtotal	$119,700	$120,000	$ 300
Professional Services			
Legal	$ 7,000	$ 9,000	$ 2,000
Accounting	2,000	2,000	0
Subtotal	$ 9,000	$ 11,000	$ 2,000
Total Expenditures	$290,200	$294,000	$ 3,800

1. Projected fund balance carryover to FY 85 designated for REP Programs.
2. Projects loss of ATI in FY 85.
3. Projected income for FY 84 reflects $50,000 contribution from SAAPAC.

MANAGEMENT INFORMATION SYSTEM	Number	MIS-01-2.04
	Issued	6/27/84
	Supersedes	7/22/83

Title: AACPP BOARD OF DIRECTORS MINUTES

MINUTES

Committee: Executive Committee
Place: Dallas, Texas
Date: June 11, 1984

The AACPP Executive Committee met on Monday, June 11, 1984 at 7:18 a.m. at the Hyatt Regency, Dallas, Texas. The Chairman being in the chair and an acting Secretary being present. Attendees were:

Chairman	Members	Staff	Guests
Ambler	Pronske*	Jackson	None
	Taylor	Kahn	

* Designated alternate

I. Call to Order

The Chairman declared a quorum present and called the meeting to order.

II. Reading and Approval of Minutes

A motion was made and passed, "... that reading of the 7/7/83 meeting minutes be dispensed with and approved as distributed."

III. Review of Agenda

The meeting agenda was reviewed and the order of business as set forth adopted without dissent.

IV. Report of Officers

A. Chairman's Report

None

B. Treasurer's Report

1. YTD Financial Statement
A financial statement for the period ending 5/31/84 was distributed and following review with explanatory comment by the President a motion was passed that " **... the 5/31/84 financial statement be accepted as prepared and distributed.**"

2. Membership
The President distributed a membership status report, stating that three (3) SAIAC affiliate member companies (Dimatit, Nigerite Limited and Eternite-Philippines) were notified their membership in AACPP had been terminated effective 5/31/84 for non-payment of 1984 dues assessments.

C. Staff Report

None

V. Priority List

A. SOP-01-06, OSHA/EPA Rulemaking

1. OSHA
The President reviewed the status of OSHA rulemaking underway to lower the PEL for asbestos, stating the public hearing phase would commence on 6/19/84 with A/C pipe sector testimony prepared by Messrs. Ambler, Mercer, McGinley, Jackson and Wade tentatively scheduled for July 9-10, 1984.

2. EPA
A memorandum prepared by the Vice-President outlining AACPP options and recommended action plans for SOP-01-06, Task 2, was distributed for post meeting review. Following a resume by the President of salient points/recommendations contained in the memorandum and after extended discussion on (1) the probability of EPA proceeding with its proposed ban of A/C pipe and (2) the need to develop counterinitiatives in advance of EPA acting, consecutive motions were made and passed "**... approving the Municipal Intervention tactic for immediate implementation**" and "**approving the Market Communications tactic, with the stipulation program implementation would be limited to the preparatory phase pending commencement by EPA of formal rulemaking relative to a proposed ban on A/C pipe.**"

VI. Old Business

A. SOP-01-01, Municipal Market Program

Without objection, the Chairman directed Staff to develop for review at the next Board of Directors meeting a list of target account recommendations for 1985 by canvassing member companies sales personnel as in past years, i.e. 1983, 1984.

B. SOP-01-02, State Monitoring Program

The President reported Staff was monitoring closely a latent field problem in Houston, Texas which cropped up recently as result of citizen concerns about the safety of A/C pipe. While Staff had offered to intervene, utility officials declined, stating they thought they could contain the problem utilizing the packet of information provided by AACPP.

C. California Department of Health Services

1. Permeability of Piping Materials
After reviewing briefly the status of the interagency study on water pipe permeability which in all likelihood will commence later this year in California, the Chairman offered to provide Staff a copy of any information relevant to the study which might cross his desk from allied interest groups.

D. Meeting Schedule

1. 1984 Fall Meeting
The President confirmed that the 1984 Fall Meeting of AACPP's Board of Directors was scheduled for Thursday, September 20, 1984 in Washington, D.C. The meeting, which will be held in conjunction with AIA/NA's Annual Meeting and Industry Conference, September 18-19, 1984, will be preceded by a senior management meeting on Wednesday afternoon, September 19, 1984.

2. 1985 Annual Meeting
Acting on a Staff recommendation, Marriott's Harbor Beach Resort, Ft. Lauderdale, Florida was selected as the site for the Association's 13th Annual Meeting and Industry Conference, March 10-13, 1985. After brief discussion of Marriott's cancellation policy, a motion was made and passed **"... authorizing the President to sign the confirmation letter on behalf of AACPP."**

E. AACPP's Statistical Reports

1. U.S. Domestic Shipments
Following limited discussion and without vote, it was agreed that AACPP should continue to report domestic shipments of non-pressure sewer pipe for the balance of 1984.

VII. New Business

A. Nominating Committee

The President stated that AACPP's nominating committee, comprised of Messrs. Ambler and Taylor, would submit their report at the September 20, 1984 Board of Directors Meeting.

B. FY 85 Dues Schedule/Assessments

At the Chairman's suggestion, discussion of FY 85 dues schedule/assessments was deferred to the Fall Board of Directors Meeting. Nonetheless, the President was directed and agreed to prepare and circulate to the Executive Committee a proposed FY 85 budget by the end of June.

VIII. Adjournment

The meeting adjourned at 9:30 a.m.

J. C. Jackson
President