

10/18/72
(Date)

NAPA SUPPLIERS - OPERATING POLICIES AND PROCEDURES

LINE NAME: American Brakeblok

I - ORDERING INFORMATION

1. STOCK ORDERS TO: *FRICTION PRODUCTS GROUP*
Abex Corporation, American-Brakeblok Div.
P.O. Box 607
Winchester, Virginia 22601
2. SPECIAL ORDERS: *FRICTION PRODUCTS GROUP*
Abex Corporation
P.O. Box 607
Winchester, Virginia 22601
MRS. SMITH
ATTN: Miss Fishel (or) Mrs. Beaver
PHONE: (703) 662-4180
3. COMMUNICATIONS RELATED TO PURCHASE ORDERS, PACKING LISTS, DELIVERY SCHEDULES, ETC.
TO:
FRICTION PRODUCTS GROUP
Abex Corporation
P.O. Box 607
Winchester, Virginia
MRS. SMITH
ATTN: Miss Fishel (or) Mrs. Beaver
PHONE: (703) 662-4180
4. MINIMUM ORDER QUANTITIES (IF ANY) AND OTHER FREIGHT INFORMATION AND TERMS:
500.00 *DISTRIBUTION CENTER*
Freight is prepaid on orders in excess of \$500.00 or more (warehouse net) to one destination in continental U.S. Special items with minimum quantity will be so designated in our quotation.
5. TRAILERLOAD OR OTHER LARGE QUANTITY ORDERING POLICY:
Special block pallet prices are available upon request.
6. BACK ORDER INFORMATION CONTACT: *MRS. SMITH* Phone Miss Fishel or Mrs. Beaver (703) 662-4180.
Back orders are normally filled within two weeks. D.C. is advised approximately delivery of back orders over two weeks old. Back orders are only cancelled by notification by AEB or by request of D.C.
7. OTHER ORDERING OR INVENTORY MANAGEMENT INFORMATION:
NOT
Availability and price of lining net in our price list can be obtained by calling (ABB Winchester) (703) 662-4180. - *MRS. SMITH OR MRS. BEAVER OR FRANK GRAY*

II - ACCOUNTING INFORMATION

1. PERSON TO CONTACT REGARDING INVOICES, CREDITS, STATEMENTS, ETC:
MRS. SMITH
Miss Fishel (or) Mrs. Beaver
Customer Relations *FRICTION PRODUCTS GROUP*
Abex Corporation, American-Brakeblok Div.
P.O. Box 607
Winchester, Virginia 22601
PHONE: (703) 662-4180