

**From:** "Swink, Suzanne" <Suzanne.Swink@bp.com>

**To:** "scheduling@ios.doi.gov" <scheduling@ios.doi.gov>

**Subject:** [EXTERNAL] BP America Meeting Request - July 23 or 24

**Date:** Tue, 16 Jul 2019 16:14:28 +0000

**Importance:** Normal

**Attachments:** DB\_Meeting\_Information\_Request\_Form\_2019.docx

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Per our conversation.

Thanks so much,  
Suzanne

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**Suzanne Swink | Senior Director, Regulatory Advocacy | BP America Inc.**

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**#1363173.1**

# Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting<sup>1</sup>.

Please respond to the questions below and send your response to [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov). If you have any questions you may contact the Scheduling Office at 202-208-7551.

|                                                                                                                                                                                              |                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Requesting individual/organization:<br>(Please identify the person(s) name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).) | Susan Dio, Chairman and President<br>BP America                                             |
| Contact information (Name, Email, Phone):                                                                                                                                                    | Suzanne Swink, <a href="mailto:Suzanne.swink@bp.com">Suzanne.swink@bp.com</a> , (b) (6)     |
| Please describe the action sought from the Office of the Secretary:                                                                                                                          | Meeting for BP America Chairman and President                                               |
| Proposed meeting date (if date is flexible please indicate a proposed date range):                                                                                                           | July 24 <sup>th</sup> preferred but could also do afternoon of July 23 <sup>rd</sup>        |
| Please identify any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:                                                                      |                                                                                             |
| Proposed meeting location (City, State):                                                                                                                                                     | Washington, DC                                                                              |
| Expected meeting participants (name, title, and organizational affiliation):                                                                                                                 | Susan Dio, Chairman and President, BP America<br>Suzanne Swink, Senior Director, BP America |
| Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)                | Yes, Suzanne Swink is a registered lobbyist                                                 |
| Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)     | No                                                                                          |

<sup>1</sup>Per the Administration Ethics Pledge, the Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

#1363222.1

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| Do any expected meeting participants seek or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)                                                                                                                                                                                                        | Yes, DOI is our industry's main regulator |
| <p>Were any of the expected meeting participants previously represented by the Secretary? (If yes, please identify.)</p> <p>Are any of the expected meeting participants currently represented in any matter by Brownstein Hyatt Farber Schreck, LLP? (If yes, please identify.)</p>                                                                                                           | No                                        |
| Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):                                                                                                                                                                                                                                                                            | Introduction, BP offshore operations      |
| Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)                                                                                                                                                                                                               | No                                        |
| Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)                                                                                                                                                                                                                          | Yes, the energy industry                  |
| <p>Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties?</p> <ul style="list-style-type: none"> <li>• If yes, please identify the matter and list the specific parties.</li> <li>• Are any of the parties represented by Brownstein Hyatt Farber Schreck, LLP, in the matter? (If yes, please identify.)</li> </ul> | No                                        |
| <p>With which Bureau(s) or Office(s) does the proposed meeting agenda most align?</p> <p>Please list all, if more than one.</p>                                                                                                                                                                                                                                                                | BOEM, BSEE                                |
| If the Secretary is unable to meet, is a surrogate desired? If yes, anyone specific?                                                                                                                                                                                                                                                                                                           | No                                        |
| Any additional notes or information?                                                                                                                                                                                                                                                                                                                                                           |                                           |

#1363222.2