



INTEROFFICE COMMUNICATION

To: D. R. Unruh

From: S. J. Brouillard

Date: January 12, 1988

Subject: SAFETY MEETINGS/SAFETY TRAINING - DECEMBER 1987

	<u># Of</u> <u>Mtgs.</u>	<u>Cumul.</u> <u>Attend.</u>	<u>Group</u> <u>Total</u>	<u>Topics</u>
<u>OPERATIONS</u>				
SAFETY MEETING	2	70	---	S. Brouillard gave a recap of the 1987 safety statistics; Ann Banke presented an update on Benzene Asbestos, the new scaffolding procedure, and the new committee of safety awards.
TOTAL	2	70	---	
<u>Departmental:</u>				
ACID	2	10	25	JSA: "Isolating Acid Flare System Vessels In Preparation For Mechanical Work"; film: "You Can Take It With You" on off-the-job accident prevention.
#1 COKER	2	30	36	Hazard warning labels for truck and railcar shipments; new exposure limit for Benzene.
DOCKS (LOADING)	0	0	14	
EFS	5	42	25	New scaffolding procedure; plant safety record; unit safety; handling and monitoring H.A.D.; Safety Procedure #16; corrosion on CC structure; general plant safety record; working safely in cold weather; hand safety while working with power tools; results of Benzene tests.



PRIDE IN PERFORMANCE

REPORT/r.82t

MCD 000014849

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<u>OPERATIONS (cont'd.)</u>	<u># Of Mtgs.</u>	<u>Cumul. Attend.</u>	<u>Group Total</u>	<u>Topics</u>
FCC	5	68	30	Hypothermia; hand safety hazards in the unit; ear plugs, safety glasses footwear, gloves; Freon leak on Cryo skid and Methanol fires; wet weather driving.
LABORATORY	2	26	23	"Hazardous Communication Act": right-to-know law; MSDS sheets; chemical labeling systems.
POWERHOUSE	1	4	16	Using a ladder and safety belt when operating valves that are inaccessible from the ground or a platform
PUMPHOUSE	3	23	25	Benzene products; H ₂ S and Benzene monitoring.
REFORMER	2	19	21	Safe lighting of heaters; film: "Fire At The MGM Grand - Hotel Fire Survival".
SC/RC	4	75	52	How to put a hot oil exchanger in service; importance of good communication and cooperation with your fellow workers; complacency and decreased attention while doing your work.
THERMAL	1	4	17	JSA: "Preparing Hot Oil Pump For Mechanical Work (P-128)".
DEPARTMENTAL TOTAL	27	301	284	

<u>MECHANICAL</u>	<u># Of Mtgs.</u>	<u>Cumul. Attend.</u>	<u>Group Total</u>	<u>Topics</u>
SAFETY MEETING	4	191	---	Doug Frey conducted the meeting on: 1987 Safety Performance; Benzene standard; I.H. Audit; safety incentive program. The supervisors meeting was on: new scaffolding procedure; new work

	<u># Of</u> <u>Mtgs.</u>	<u>Cumul.</u> <u>Attend.</u>	<u>Group</u> <u>Total</u>	<u>Topics</u>
<u>MECHANICAL (cont'd)</u>				
SAFETY MEETING (cont'd.)				permits; new goggle policy; reduction in recordable injuries from 1986; I.H. audit; vacation policy.
TOTAL	4	191	---	
<u>Departmental:</u>				
CARP/INSUL-PAINT/JANITOR	1	21	26	Asbestos abatement policy; Safety Procedure #16 on scaffolding.
ELECTRICIANS	1	19	20	New scaffolding procedure; miscellaneous safety items.
INSTRUMENT TECHNICIANS	1	23	25	Pinch points and hands.
MACHINISTS (OS/IN)/TOOLROOM	9	68	27	Safety Procedure #16 on scaffolding; Asbestos Abatement Update #20; winter wear outer garments; MSDS on Agritec 3000 Absorbent; MSDS on AlphaChem 177 Detergent; drinking and driving; winter driving; dark glasses after dusk and in different weather conditions; impact sockets with the correct retaining pins; working safely during a unit shutdown; Bill Howell's recordable incident; reviewed Asbestos Abatement Update #17.
PIPEFITTERS	1	28	32	MSDS and handling precautions for H.A.D.; Safety Procedure #16 on scaffolding; new Benzene standards safety slogan contest.
TRANSPORTATION	1	12	14	Safety Procedure #16 - Plant Scaffolding Procedure.
UTILITY HELPERS	1	27	13	Hotel fires.
WELDERS	1	19	22	Safety glasses; keeping walking aisles open; using smoke removal equipment in the shop.

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	<u># Of Mtgs.</u>	<u>Cumul. Attend.</u>	<u>Group Total</u>	<u>Topics</u>
<u>MECHANICAL (cont'd)</u>				
COMBINED CRAFTS	13	180	---	H.D.S. catalyst; turnaround; Safet Procedure #16 on scaffolding off-the-job injury where employe lost parts of his fingers on table saw; housekeeping; DE filters; drinking and driving discussed JSA on pulling th regeneration screen; off-the-jo safety during holidays; speed limi laws; driving awareness; preventin accidents by preparation an planning; new proposed work permi procedure; steps to make sur safety work memos are answered recent recordable injury involvin hand burn; drinking water analysis 1987 safety records; home powe tools; Asbestos removal and ap sulation.
DEPARTMENTAL TOTAL	29	397	179	

	<u># Of Mtgs.</u>	<u>Cumul. Attend.</u>	<u>Group Total</u>	<u>Topics</u>
<u>SUPERVISION/TECH SERVICES</u>				
SAFETY MEETINGS	1	19		D. Wohlgenant and A. Caesar presented a meeting on safety statistics and a discussion on "How Safe Are You?".
<u>Departmental:</u>				
TECH SERVICES	2	34	---	S. Brouillard presented a meeting on air contaminants/hazards D. Frey presented a meeting on Benzene and MSDS's.
DEPARTMENTAL TOTAL	2	40	---	

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<u>ACCOUNTING/CLERICAL</u>				
<u>Departmental:</u>				
ACCTG., CLERICAL, SECRETARIAL, PROJECT GROUP, CREDIT UNION	2	31	38	Guest speaker from Charter Meadowview spoke on stress.
WAREHOUSE ACCTG.	2	11	13	Alcohol.
DEPARTMENTAL TOTAL	4	42	51	



Steve Brouillard
Safety Director
Lake Charles Refinery

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cc: DLW DDF DHB GWP ORB

