

From: Hall, Jessica
Sent: Fri, 21 Feb 2025 13:50:18 +0000
To: Hall, Jessica; Brennan, Andrew E; Harkless, Katie; Spader, Lara
Cc: Coccodrilli, Curt; Shukran, Hanna
Bcc: CNF-OCED-5E-066
Subject: Hall, Jessica IDP/Exxon Meet & Greet

-----Original Appointment-----

From: Hall, Jessica <jessica.hall@hq.doe.gov>
Sent: Thursday, February 20, 2025 6:59 PM
To: Hall, Jessica; Brennan, Andrew E; Harkless, Katie; Spader, Lara
Subject: Hall, Jessica IDP/Exxon Meet & Greet
When: Friday, February 21, 2025 9:30 AM-10:15 AM (UTC-05:00) Eastern Time (US & Canada).
Where: 1000 Independence Avenue SW Washington, DC 20585

-----Original Appointment-----

From: Hall, Jessica <jessica.hall@hq.doe.gov>
Sent: Wednesday, February 19, 2025 8:50 AM
To: Hall, Jessica; Brennan, Andrew E; Harkless, Katie; Spader, Lara
Subject: IDP/Exxon Meet & Greet
When: Friday, February 21, 2025 9:30 AM-10:15 AM (UTC-05:00) Eastern Time (US & Canada).
Where: 1000 Independence Avenue SW Washington, DC 20585

As requested, meet & greet between IDP (Lara Spader & Katie Harkless) and Exxon (Andrew Brennan)

Attendees:

Lara Spader, Program Manager – Industrial Demonstrations Program (DOE)
 Katie Harkless, Associate Director – Project Management (DOE)
 Andrew Brennan, Executive Director of US Federal Awards (EM)

Contact:

Lara's work cell: (b) (6)
 Andrew's work cell: (b) (6)

Location:

Forrestal Building - 1000 Independence Avenue SW Washington, DC 20585

Security/Visitor Badge Info: A REAL ID is required to enter the Forrestal Building. Please notify a security guard that you are a visitor, meeting with the Office of Clean Energy Demonstrations. The Security Guard will take you to the visitor desk and will process you for a temporary badge. I would allot approximately 15 minutes to get your visitor badge, but processing times can vary based on the volume of visitors for the day and your entry time. I wouldn't anticipate a Friday being too busy.

Meeting Point: From the visitor desk, taking a left should take you into the main building/near the large DOE seal (see reference photo below) and right should take you to the DOE museum area (great place to pass time, if needed!). Katie and Lara will meet you, Andrew, at the DOE seal located past building security after you get your visitor badge.

