

HAVEG INDUSTRIES, INC. - WILMINGTON OPERATIONS

SAFETY MEETING

GENERAL MINUTES

June 13, 1968

1. Call to order and prayer
2. Attendance taken by Secretary

W. Reybold - Chairman	E. Hontz	J. Pribish
C. Deptula - Plant Nurse	G. Lofland	E. O'Neill
E. Tull - Employee Relations	K. Windle	A. Klatt
S. Gosnay - Union Representative	C. Norris	R. Wayman

Members Absent:

3. Introduction of visitors - Fred Hoppes, Representative from Lehigh Safety Shoe Co.
4. Minutes approved as reported.
5. UNFINISHED BUSINESS & OLD RECOMMENDATIONS NOT DISPOSED OF:

Five Minute Safety Talk Report:

<u>Department</u>	<u>Group Meetings</u>	<u>Discussions</u>
Large Molding	1	3
-Indenting	1	3
Small Molding and Small Spinning	1	3
Shipping and Receiving	1 film	4
Machine Shop	1 film	4
Maintenance	1-slides	
Filament Winding	1-slides	
Sil Temp	1-slides	
Resin Plant Asbestos Treating & Mixing	0	2
Spiralloy	3 ea. shift 1-slides	

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<u>Department</u>	<u>Group Meetings</u>	<u>Discussions</u>
R. & D.	no report	
Commercial Products	1-film all shifts	
Second Shift	1	2

6. RECOMMENDATIONS COMPLETED SINCE LAST MEETING:

(231) Entrance of Resin Plant

Problem investigated by G. Lofland, B. Tull, E. O'Neill and W. Reybold. All lift trucks will use back door which has been equipped with an electric door opener.

Two air bell alarms similar to those used at service stations have been installed. The warning hose was placed at 2 different positions in driveway which trips the alarm either entering or leaving the plant.

General Remarks Completed

- a. Installed a shoe rack for Filament Winding.
- b. Discussed need for improvement in janitorial service in Filament Winding area.
- c. Discussed locking compressor room door in Commercial Products with Guards.
- d. Safety bars on telescopic scaffold have been replaced.
- e. Following is the procedure to be followed in case of fire on third shift:

If a fire has reached such a proportion that the fire extinguishers, fire hose and the automatic sprinkler system cannot control it, call Mill Creek Fire Co. - 738-3131 and then get in touch with the plant guard, who will in turn call Plant Fire Chief - WY 4-4545 - A. Terranova, Assistant Fire Chief - WY 4-4288 - C. Hobson.

- f. The following suggestions have been completed to reduce hazards of exits along the driveway:

- 1. Stop - Look - Listen
DANGER
Look out for cars

This sign was installed opposite door at Health Dept. and on wall of door in the Asbestos Drying Room.

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2. This Door for
Emergency Only

This sign was installed on the door at the end of Large
Molding and on the door in the Asbestos Drying Room.

7. MONTHLY MEDICAL REVIEW:

<u>Department</u>	<u>Type of Injury</u>	<u>Safety Discussion</u>
Spiralloy	Foreign body, right eye	Use side-shields
Commercial Prod. Maintenance	Laceration right hand	Proper use of hand tools
Large Molding	Fiber glass in left index finger	Employee should wear gloves
Commercial Prod.	Pulled abdominal muscles	Carry smaller amounts of material
Commercial Prod.	Puncture wound left index finger	More caution using stapler

8. PLANT HOUSEKEEPING REPORT:

Areas which need improvement:

1. Asbestos Drying Room
2. Asbestos Storage Room
3. Bldg. #36
4. Compressor Room - Commercial Products

Items which should be corrected:

1. Aisleway and doorway, Bldg. #36 blocked.
2. CO₂ Extinguishers at R. & D. not sealed.
3. Freon and nitrogen bottles at R. & D. not chained.
4. Two people without glasses - Commercial Products.
5. Main breaker in Commercial Products blocked by boxes.
6. Fire Hose in Commercial Products blocked by boxes.
7. Two employees without glasses - R. & D.

9. NEW RECOMMENDATIONS AND OTHER COMMITTEE REMARKS:

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General Remarks:

1. C. Ehrhart, Safety Consultant, inspected the plant and reviewed our accidents on May 14 as outlined in his report of May 17, 1968.

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2. Betty Tull sent letter of May 20 to Union Committee restating existing practices and report of recent asbestos dust survey in the Asbestos areas.
3. A film depicting the true story of an on-the-job accident which needlessly caused a workman to lose his sight was shown to all Wilmington and Commercial Products employees.
4. Reprint taken from Time magazine "Dangers of Carbon Tetrachloride" was published and posted on all bulletin boards.
5. Received letter dated June 6, 1968 from our insurance company, Employers Insurance of Wausau, congratulating us on our consistent safety performance and we will receive another award.
6. Review of first aid practices have been started with second shift Foreman.
7. Request W. Reybold review sanding of large tanks with E. Bryden.
8. Request rear view mirrors be installed on fork lift trucks.
9. Request made to level bank near R. & D. which obstructs view when leaving gate.
10. Mr. Fred Hoppes, Lehigh Safety Shoe representative, reviewed the safety shoe program at Haveg and a comparison to local industry.

Attached to minutes is a copy of the initial announcement of Haveg's safety shoe program.

10. Remarks of special guests - none
11. Meeting adjourned - 4:25 P.M.

Next Meeting - August 8, 1968
3:00 P.M.

The July meeting will be cancelled due to vacation shut down schedule.

Betty Tull
Committee Secretary

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