

To: Larissa Martin[lmartin@GPS-50.com]
Cc: Laine Evans[levans@GPS-50.com]; Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Hupp, Sydney
Sent: Tue 6/6/2017 7:38:20 PM
Subject: RE: Administrator Pruitt Meeting schedule request

Don't need anything else at the moment. I am looping in Cheryl though who will provide you with logistical details for the day of. Finalizing attendees closer to the day works great!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [mailto:lmartin@GPS-50.com]
Sent: Tuesday, June 6, 2017 3:20 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: Re: Administrator Pruitt Meeting schedule request

We can confirm 9:30 am on the 28th. What else do you need from us at this point? Is it ok if we finalize any add'l attendees coming with Jack closer to?

Thank you so much!

Larissa

Larissa Z. Martin

Guidepost Strategies

248-420-9429

On Jun 6, 2017, at 1:55 PM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

How about 9:30AM on the 28th?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]

Sent: Tuesday, June 6, 2017 1:51 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

Unfortunately they can't make the 19th work but would the following week work on these dates/times ? June 28th (open all day until 5:30pm) and June 29th (open-but best from 11:00am on if possible).

Thanks!
Larissa

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Tuesday, June 6, 2017 12:01 PM

To: Larissa Martin <lmartin@GPS-50.com>

Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: RE: Administrator Pruitt Meeting schedule request

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]

Sent: Tuesday, June 6, 2017 11:58 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>

Subject: Re: Administrator Pruitt Meeting schedule request

Thank you, they are trying to adjust the schedule on the 19th to make one of the options you sent work.

Larissa Z. Martin

Guidepost Strategies

248-420-9429

On Jun 6, 2017, at 11:57 AM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

Correct.

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]
Sent: Tuesday, June 6, 2017 11:34 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: Re: Administrator Pruitt Meeting schedule request

Sydney,

We're reviewing the 19th options but just want to reconfirm you don't have anything available on the 20th from 2:00-4:30pm, right?

Thank you so much,

Larissa

Larissa Z. Martin

Guidepost Strategies

248-420-9429

On Jun 6, 2017, at 11:19 AM, Hupp, Sydney <hupp.sydney@epa.gov> wrote:

9:15-9:45AM is our open slot on the morning of the 19th right now. Can also do 4:15 that afternoon. If we need to revisit another day, we certainly can!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]
Sent: Tuesday, June 6, 2017 11:15 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

Do you have specifics time that work best for you on the 19th? They have a board meeting that morning but can try to adjust accordingly based off what works best for the Administrator.

Thanks!
Larissa

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, June 6, 2017 9:13 AM
To: Larissa Martin <lmartin@GPS-50.com>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Great!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]
Sent: Tuesday, June 6, 2017 8:15 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

He's out of town on the 22nd but let me check if he can do any earlier on the 19th.

Thank you!

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, June 5, 2017 3:30 PM
To: Larissa Martin <lmartin@GPS-50.com>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Any chance of something on the morning of the 19th or 22nd?

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]
Sent: Monday, June 5, 2017 3:03 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

Jack is out of town part of the week of the 19th but here is what does work for him as of now:

6/19: 11:00am – 2:30pm, 5:00pm on

6/20: open until 2:00pm & after 4:30pm

Let me know if any of these work or if you'd prefer me to send add'l times/dates.

Laine cc'ed here will get you the form shortly.

Thank you so much!
Larissa

From: Larissa Martin
Sent: Monday, June 5, 2017 2:39 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>

Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Sydney,

That's great – let me check with Jack's assistant and get back to you shortly.
We'll also fill out the form.

Thank you!
Larissa

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Monday, June 5, 2017 11:35 AM
To: Larissa Martin <lmartin@GPS-50.com>
Cc: Laine Evans <levans@GPS-50.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Administrator Pruitt Meeting schedule request

Hi Larissa,

Apologies for the delay! Happy to work to get something set up! What does the week of the 19th look like for you all? Additionally, would you mind filling out the attached?

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Larissa Martin [<mailto:lmartin@GPS-50.com>]
Sent: Thursday, June 1, 2017 2:34 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Laine Evans <levans@GPS-50.com>
Subject: FW: Administrator Pruitt Meeting schedule request

Sydney,

Hope all is well!

I just wanted to flag the below note from API about a meeting with API's President, Jack Gerard and Administrator Pruitt. Please let me know if I can provide any additional information for your team to review this request, Jack is based in DC so he's fairly flexible on dates/times.

Thank you!
Larissa

From: Khary Cauthen
Sent: Thursday, June 01, 2017 11:18 AM
To: jackson.ryan@epa.gov; Hupp, Millan (hupp.millan@epa.gov); Hilary Moffett
Cc: Susan Tackish
Subject: Administrator Pruitt Meeting schedule request

Ryan/Millan: Good morning, hope that all is well with you. My President and CEO Jack Gerard would like to schedule a meeting with Administrator Pruitt to

follow up on several items the Administrator touched on in his remarks to API's Board meeting in March as well as ongoing regulatory activities. Our hope is to schedule this 40 minute meeting at the Administrator's earliest in town availability.

I have copied Susan Tackish, Mr. Gerard's Executive Assistant on this email. She manages his schedule/calendar and can facilitate scheduling the meeting.

Thanks in advance for your assistance.

Khary

202-682-8209 o

202-744-9959 c