ANNUAL MEETING

OF THE

FRICTION MATERIALS STANDARDS INSTITUTE, INC.

WEDNESDAY, JUNE 20, 1956 AT 10:00 A. M.

AT THE

HOTEL COMMODORE, NEW YORK, N. Y.

BEFORE OFFICIALLY OPENING THE MEETING, THE MEMBERS SAID A SILENT PRAYER IN MEMORY OF MR. WILLIAM J. NANFELDT.

MEMBERS	REPRESENTATIVES	
ASBESTOS MANUFACTURING COMPANY	S. E. SHEPARD	(PROXY)
ATLAS ASBESTOS COMPANY	W. H. JOHNSTON	
EMSCO ASBESTOS COMPANY	S. E. SHEPARD	(PROXY)
GRIZZLY MANUFACTURING DIVISION	H. H. SWAIN	
H. KRASNE MANUFACTURING COMPANY	H. G. DUSCHEK	(PROXY)
LASCO BRAKE PRODUCTS CORP., LTD.	H. G. DUSCHEK	(PROXY)
MILEY CO., L. J.	H. G. DUSCHEK	(PROXY)
MOLDED MATERIALS DIVISION, CARLISLE CORP.	W. J. VACHOUT	
RAYBESTOS-MANHATTAN, INC.	F. A. MILLER	
REDDAWAY MANUFACTURING COMPANY, INC.	F. W. BARTON	
RUSSELL MANUFACTURING COMPANY	L. S. SULLIVAN	
SCANDINAVIA BELTING COMPANY	A. E. DALY	
SILVER LINE BRAKE LINING CORPORATION	S. A. SMITH	
SOUTHERN FRICTION MATERIALS COMPANY	H. SNOW	
THERMOID COMPANY	S. E. SHEPARD	
WELLMAN COMPANY, THE S. K.	H. G. DUSCHEK	(PROXY)
WORLD BESTOS CORPORATION	R. A. RILEY	

OTHERS PRESENT

GRIZZLY MANUFACTURING DIVISION	J. E. NONEMAN	
FRICTION MATERIALS STANDARDS INSTITUTE OF CANADA	D. J. OGILVIE	(OBSERVER)
FRICTION MATERIALS STANDARDS INSTITUTE, INC.	H. G. DUSCHEK,	SECRETARY
MCLAUGHLIN, STICKLES, MCKEAN & HAYDEN	L. D. STICKLES,	COUNSEL

NOT PRESENT

BRASSBESTOS BRAKE LINING COMPANY
GATKE CORPORATION
MARSHALL-ECLIPSE DIVISION, BENDIX AVIATION CORP.
RITESET MANUFACTURING COMPANY

MINUTES OF PREVIOUS MEETING

THE CHAIRMAN ANNOUNCED THAT THE MINUTES OF THE PREVIOUS ANNUAL MEETING HELD ON JUNE 7, 1955, HAD BEEN DISTRIBUTED BY MAIL. THERE BEING NO CORRECTIONS OR ADDITIONS TO BE MADE THERETO, UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY PASSED, IT WAS

RESOLVED: THAT THE MINUTES OF THE MEETING OF JUNE 7TH BE ACCEPTED AS DISTRIBUTED.

TREASURER'S REPORT

IN THE ABSENCE OF MR. SPINA, TREASURER, THE SECRETARY READ THE FOLLOWING:

"ON JULY 1, 1955 - THE BEGINNING OF THE INSTITUTE FISCAL YEAR - THE BANK BALANCE IN THE WORKING ACCOUNT TOTALED $8,374.71. FOR ELEVEN MONTHS OF OPERATION, OR AS OF MAY 31ST 1956, TOTAL RECEIPTS FROM DUES AND OTHER SOURCES AMOUNTED TO $26,309.00 AND DISBURSEMENTS $21,852.00 LEAVING A BALANCE AS OF JUNE 1ST OF $12,831.00.

"IT IS ESTIMATED THAT JUNE EXPENSES WILL BE ABOUT $3,900.00 WHICH AMOUNT INCLUDES AN ESTIMATE FOR THE HISTORICAL SALES ACTIVITY, THE QUARTERLY LEGAL FEE AND MEETING EXPENSE. THEREFORE, APPROXIMATELY $8,900.00 WILL BE ON HAND FOR THE FISCAL YEAR STARTING JULY 1, 1956.

"THE PRESENT SCHEDULE OF ANNUAL FEES IS:

21	ACTIVE MEMBERS	@ $ 725.	$15,225.
3	ASSOCIATE "	@ $2,500.	7,500.
3	REGIONAL "	@ $1,500.	4,500.
1	" "	@ 750.	750.
		TOTAL	$27,975.

"THIS INCOME IS ONLY $315.00 ABOVE THE BUDGETARY REQUIREMENTS WHEN THE SIX MONTH'S ESTIMATED COST OF THE HISTORICAL SALES ACTIVITY IS INCLUDED. IF THE ASSOCIATE MEMBER CONTEMPLATING ACTIVE STATUS DOES TRANSFER, THE INCOME FROM FEES WILL BE REDUCED TO $26,200.00 IF THE ANNUAL RATE OF $725.00 IS CONTINUED.

"THE $15,000.00 DEPOSITED IN THREE SAVINGS ACCOUNTS IN JANUARY, 1953 NOW SHOWS A TOTAL OF $16,262.84 OR ACCUMULATED INTEREST OF $1,262.84 THROUGH MARCH 31ST 1956."

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF THE TREASURER BE ACCEPTED AS SUBMITTED.

DATA BOOK AND TECHNICAL COMMITTEE REPORT

MR. DALY, CHAIRMAN, REPORTED THAT SINCE THE LAST ANNUAL MEETING OF THE ACTIVE MEMBERS, THERE WERE FOUR MEETINGS OF THIS COMMITTEE IN ORDER TO DISCUSS THE VARIOUS PROBLEMS THAT WERE BROUGHT TO THE ATTENTION OF THIS GROUP BY EITHER THE BOARD OF DIRECTORS OR ELSE QUESTIONS RAISED WITH THE INSTITUTE OFFICE. ONE OF THE FIRST ITEMS CONSIDERED WAS THE PRINTING OF A 1956 SUPPLEMENT WHICH WAS SET UP IN EXACTLY THE SAME FORM AS THE 1955 DATA BOOK. SHIPMENTS ON THIS STARTED DURING THE WEEK OF APRIL 16TH.

IN CONNECTION WITH THE BRAKE SHOE DRAWINGS, NOTHING FURTHER COULD BE DONE ON THIS IN VIEW OF THE FACT THAT NO PRINTS OR FURTHER WORD WAS RECEIVED FROM BENDIX PRODUCTS DIVISION, AND SINCE WAGNER ELECTRIC CORPORATION HAD RELEASED THEIR OWN CATALOG ON SHOE DRAWINGS - WHICH DRAWINGS COULD NOT BE RE-PRODUCED SINCE PERMISSION WAS NOT GRANTED - THE ENTIRE PROGRAM HAS BEEN AT A STANDSTILL.

HOWEVER, IN CONNECTION WITH SHOE DRAWINGS, THE COMMITTEE DISCUSSED STANDARDIZING ON BONDED SEGMENTS SINCE THE AUTOMOTIVE PARTS REBUILDERS ASS'N. MENTIONED REBUILDERS AND JOBBERS FOUND DIFFICULTY IN ORDERING THE PROPER SIZES OF LININGS AND INVARIABLY FOUND THAT THEY WERE CARRYING DUPLICATE SETS OF LININGS BECAUSE OF THE NUMBERING SYSTEM. THE COMMITTEE, THEREFORE, HAD WORKED OUT A STANDARDIZATION PROGRAM FOR BONDED SEGMENTS AND A CODE THAT COULD NOT IN ANY WAY BE ASSOCIATED WITH THE F.M.S.

NUMBERS. BY SETTING UP THIS SYSTEM, THE INDIVIDUAL MANUFACTURER HAS THE RESPONSIBILITY OF RECOMMENDING THE SIZE THAT HE FEELS IS THE BEST TO SERVICE A CERTAIN VEHICLE. IT WAS FELT THAT SUCH SHOULD NOT BE MADE BY THE INSTITUTE OFFICE, THEREFORE, THE COMMITTEE SET UP SIZES - COPIES OF WHICH HAVE BEEN DISTRIBUTED TO THE MEETING - AS THE ABSOLUTE MINIMUM NUMBER OF RIGID SEGMENTS TO COVER THE PASSENGER CAR AND LIGHT TRUCK FIELD. (1 TON INCLUSIVE). AFTER CAREFUL DECISION AND A LENGTHY DISCUSSION, A NUMBERING SYSTEM WAS DEVISED, SO AS NOT TO CONFLICT WITH EXISTING F.M.S. ASSIGNMENTS.

THE ORIGINAL THINKING HAD BEEN TO RESORT TO A CODE SYSTEM THAT HAD A DIRECT RELATIONSHIP TO THE SIZE OF THE SEGMENTS, BUT IN CONSIDERATION OF THE SUCCESS OF THE OLD F.M.S. PRACTICE OF ASSIGNMENT, IT WAS FELT THAT THERE WAS NO REASON TO DOVE TAIL SIZES WITH THE CODE. THEREFORE, A NUMBERING SYSTEM WAS ESTABLISHED STARTING WITH "0". AS A RESULT OF THE DELIBERATIONS, A SIMPLIFIED SYSTEM INCORPORATED THE PREFIX "0" INDICATING BONDED SEGMENTS, SUCH AS "010" AS THE DESIGNATE ASSIGNMENT AND ADDITIONAL NUMBERS WOULD BE ASSIGNED IN NUMERICAL SEQUENCE.

THE USE OF THE PREFIX "0" WILL ELIMINATE THE POSSIBILITY OF ANY CONFLICT WITH F.M.S. NUMBERS FOR ANY SIZES ESTABLISHED AND WILL BE RELATIVELY SIMPLE FOR SERVICE PEOPLE IN THE INDUSTRY TO USE WITHOUT ANY DEGREE OF CONFUSION.

ON BRAKE DRUM OVERSIZES, A CHART GIVING THE TOLERANCES FOR RE-MACHINED BRAKE DRUMS WAS INCLUDED IN THE SUPPLEMENT, AS IT WAS FELT THAT THIS WOULD BE HELPFUL TO THE FIELD.

ON CAM GROUND LININGS, BECAUSE OF THE FACT THAT MANY OF THE MEMBERS ON RECEIVING ORDERS BY F.M.S. NUMBER, WOULD NOT KNOW WHETHER THE FIELD WANTED CAM GROUND LINING OR THE STANDARD 3/16TH THICKNESS, THE ADDITION OF THE SUFFIX "T" OR "TT" TO INDICATE SUCH ECCENTRIC GRINDING ON ONE OR BOTH LININGS WAS ADDED TO CERTAIN BASIC F.M.S. NUMBERS. IN ONE OR TWO CASES, IT HAS BEEN POSSIBLE TO OBTAIN PRINTS GIVING THESE DETAILS, BUT THE DATA BOOK NOW LISTS THE NUMBERS WITH THESE SUFFIXES. A FURTHER CHANGE IN THE DATA BOOK WHICH WILL BE EFFECTIVE IN THE 1957 EDITION, IS TO SHOW THE RIVET SIZES WHICH ARE THE STANDARDS SET UP BY THE S.A.E. HOWEVER, IN VIEW OF THE FACT THAT THE SIZES ARE OF THE MORE UNUSUAL TYPE OF FRACTION, THE MORE COMMON FRACTIONS WILL ALSO BE SHOWN IN PARENTHESIS SO AS NOT TO CONFUSE ANY USERS OF THE BOOK.

THE COMMITTEE ALSO DECIDED TO FILE ANY INFORMATION WHICH THEY COULD OBTAIN ON INTERNATIONAL HARVESTER WITH THE SECRETARY, BASED UPON ANY PRINTS OR INFORMATION WHICH THEY SECURE FROM THE FIELD OR ELSE DIRECT FROM THE MANUFACTURER. DESPITE THE FACT THAT A PERSONAL CALL HAD BEEN MADE ON INTERNATIONAL HARVESTER DURING THE SUMMER AND INTERNATIONAL REVIEWED THE REQUEST FOR SPECIFICATIONS, THEY RECONFIRMED THEIR POLICY OF NOT FILING SUCH DATA WITH THE INSTITUTE. THEREFORE, ANY INFORMATION RELEASED BY THE OFFICE ON INTERNATIONAL HARVESTER IS THAT WHICH IS SUPPLIED BY THE VARIOUS MEMBERS OF THE COMMITTEE AND SECURED FROM SOURCES SUCH AS THE MANUFACTURERS, DEALERS AND PARTS BOOKS THAT INTERNATIONAL MAY RELEASE.

IN VIEW OF THE FACT THAT A FURTHER REQUEST HAD BEEN MADE FOR INDUSTRIAL SPECIFICATIONS, THE COMMITTEE WROTE TO FOUR OF THE LEADING MANUFACTURERS OF SUCH EQUIPMENT IN ORDER TO FIND OUT WHETHER THEY WOULD BE WILLING TO FILE SPECIFICATIONS WITH THE INSTITUTE OFFICE. OF THE FOUR LETTERS RELEASED, ONLY ONE REPLY WAS RECEIVED AND THIS STATED THAT IT WAS AGAINST POLICY TO RELEASE SUCH DATA INASMUCH AS THEY HAD SPECIAL TYPES AND MOLDS REQUIRED FOR SUCH REPLACEMENT PARTS. THE COMMITTEE WAS AGREED THAT SECURING AND COMPILING SUCH INFORMATION WOULD PRESENT A TREMENDOUS CHORE AND THAT THE EQUIPMENT MANUFACTURER WOULD NOT RELEASE SUCH INFORMATION TO ANYONE.

PARTICULAR ATTENTION THIS YEAR WAS GIVEN TO NEW F.M.S. NUMBERS AND THE VEHICLES TO WHICH THEY WERE FITTED, IN ORDER TO AVOID THE DUPLICATION OF SIMILAR SPECIFICATIONS BECAUSE OF EXTREMELY MINOR DETAILS.

THE COMMITTEE WAS EXTREMELY COOPERATIVE IN COMING TO NEW YORK TO ATTEND THE MEETINGS AND MANIFESTED THE KEENEST OF INTEREST IN ALL PROBLEMS BROUGHT TO THEIR ATTENTION. I WISH TO THANK THEM MOST SINCERELY FOR ALL THE TIME AND EFFORT WHICH THEY DEVOTED TO INDUSTRY PROBLEMS AND TO COUNSEL AND THE INSTITUTE STAFF FOR THEIR COOPERATION.

THE CHAIRMAN ADVISED THE MEETING THAT THE BOARD, IN CONSIDERING THE COMMITTEE'S REPORT ON THE SEGMENT SIZES (APPENDIX "A"), RECOMMENDED THAT:

1. THE HEADING BE "PROPOSED UNDRILLED SEGMENT SIZES AND NUMBERING SYSTEM FOR PASSENGER CARS AND LIGHT TRICKS (1 TON INCLUSIVE)".

2. THESE NUMBERS ARE NOT TO APPEAR IN THE DATA BOOK.

3. THESE NUMBERS ARE NOT TO BE PREFIXED OR AFFIXED WITH THE DESIGNATION F.M.S.

4. THE MEMBERS MAY CROSS REFERENCE THESE SIZES WITH F.M.S. NUMBERS, IF THEY SO WISH.

5. THE SIZES WOULD NOT BE CROSS-REFERENCED WITH ANY F.M.S. NUMBERS BY THE INSTITUTE.

THIS LIST DOES NOT HAVE TO BE USED BUT IT IS OFFERED AS A GUIDE, WITH A COMMON NUMBERING SYSTEM, FOR CERTAIN WIDTHS, THICKNESSES, ETC., WHEN SUPPLYING UNDRILLED SEGMENTS. NEW ASSIGNMENTS, MADE BY THE INSTITUTE OFFICE, ARE TO BE ADDED TO THE LISTING AS IT WAS FOUND IMPRACTICABLE TO LEAVE OPEN NUMBERS FOR POSSIBLE FUTURE SIZES.

ONE OF THE MEMBERS SUGGESTED THE COPYRIGHTING OF HIS SYSTEM, BY THE INSTITUTE, INASMUCH AS IT WAS SET UP BY SIZES AND A CODE AND ALLOWED FOR FUTURE SIZES. HOWEVER, THE MEETING WAS ADVISED THAT THE COMMITTEE HAD STUDIED MANY SYSTEMS BEFORE ARRIVING AT THE ONE NOW BEING PROPOSED.

AFTER CONSIDERABLE DISCUSSION, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF THE DATA BOOK AND TECHNICAL COMMITTEE TOGETHER WITH THE RECOMMENDATIONS OF THE BOARD OF DIRECTORS BE ACCEPTED.

THE CHAIRMAN ANNOUNCED THAT THE LIST AS PRESENTED WOULD BE SENT TO ALL THE MEMBERS WITH A COVERING MEMORANDUM.

WITH REGARD TO THE MEMBER'S SUGGESTION THAT HIS LISTING AND CODE ON SHOES AND SHOE DATA BE COPYRIGHTED BY THE INSTITUTE, THE GENERAL CONSENSUS OF OPINION WAS THAT THIS SHOULD FIRST BE STUDIED BY THE COMMITTEE AS WELL AS BY COUNSEL.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE MEMBER'S NUMBERING SYSTEM BE REFERRED TO THE DATA BOOK AND TECHNICAL COMMITTEE AND LEGAL COUNSEL TO DETERMINE THE ADVISABILITY OF ITS USE AS THE F.M.S. NUMBERING SYSTEM.

MEMBERSHIP COMMITTEE REPORT

MR. SULLIVAN, CHAIRMAN, REPORTED THAT SINCE THE LAST MEETING OF THE BOARD OF DIRECTORS, ONLY ONE REQUEST FOR INFORMATION REGARDING MEMBERSHIP HAS BEEN RECEIVED. FRANCO-MEX. S.A. OF TACUBAYA, MEXICO REQUESTED AN APPLICATION FORM WHICH WAS SENT TO THEM, TOGETHER WITH A COPY OF THE CONSTITUTION AND BY-LAWS, ON MARCH 7TH. NO REPLY HAS BEEN RECEIVED TO DATE.

AS REGARDS THE TWO COMPANIES ABOUT WHOM A REPORT WAS MADE TO THE JANUARY MEETING, IN ACCORDANCE WITH THE BOARD'S INSTRUCTIONS, AUTO FRICTION CORPORATION OF BROOKLINE, MASSACHUSETTS WAS CONTACTED ON JANUARY 31ST BUT NO FURTHER WORD HAS BEEN RECEIVED.

WITH REGARD TO PALMER ASBESTOS & RUBBER COMPANY, NOTHING FURTHER CAN BE DONE UNTIL THE REPORT BY COUNSEL ON CERTAIN CONSTITUTIONAL CHANGES REQUESTED BY THE ASSOCIATE MEMBER CONTEMPLATING ACTIVE MEMBERSHIP HAS BEEN ACTED UPON.

AT THE PRESENT TIME THERE ARE TWENTY-ONE ACTIVE MEMBERS, T REE ASSOCIATE MEMBERS AND FOUR REGIONAL MEMBERS.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF THE MEMBERSHIP COMMITTEE BE ACCEPTED.

BUDGET COMMITTEE REPORT

IN THE ABSENCE OF MR. SPINA, CHAIRMAN, THE FOLLOWING REPORT WAS READ BY THE SECRETARY:

"AFTER A CAREFUL ANALYSIS OF THE VARIOUS EXPENDITURES NECESSARY TO KEEP THE INSTITUTE OFFICE WORKING EFFICIENTLY, THE COMMITTEE HAS FOUND IT NECESSARY TO INCREASE THE ALLOWANCES FOR CERTAIN ITEMS AS WELL AS TO INCLUDE COSTS NOT INCURRED PREVIOUSLY.

"AS A RESULT, WE HAVE ADVISED THE BOARD THAT THE PROPOSED BUDGET FOR THE FISCAL YEAR STARTING JULY 1, 1956 WILL TOTAL $29,905.00 OR AN INCREASE OF 12% OVER THE PREVIOUS YEAR."

THE CHAIRMAN ADVISED THE MEETING THAT COPIES OF THE PROPOSED BUDGET HAD BEEN DISTRIBUTED TO THE MEETING, (APPENDIX "B") AND THAT THE BOARD, WHO HAD REVIEWED IT THE PREVIOUS DAY, RECOMMENDED ITS ADOPTION BY THE MEMBERSHIP.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF THE BUDGET COMMITTEE BE ACCEPTED AND THAT THE PROPOSED BUDGET FOR THE FISCAL YEAR STARTING JULY 1, 1956 BE ADOPTED.

SAFETY CAMPAIGN REPORT

MR. DALY, CHAIRMAN, REPORTED THAT IN FEBRUARY OF THIS YEAR, THE COMMITTEE CIRCULARIZED THE INDUSTRY REGARDING SAFETY CAMPAIGN SLOGANS. TWENTY-TWO SUGGESTIONS WERE RECEIVED, BUT THE COMMITTEE WAS UNABLE TO CONVENE TO CONSIDER THESE AND MAKE RECOMMENDATIONS TO THIS MEETING BECAUSE OF THE ILLNESS OF TWO MEMBERS. THEREFORE, THE COMMITTEE HAS DISTRIBUTED TO THE MEETING, A LIST OF THESE SUGGESTIONS FOR YOUR CONSIDERATION. (APPENDIX "C")

THE MEMBERS DISCUSSED THE VARIOUS SLOGANS AND IT WAS THE GENERAL CONSENSUS OF OPINION THAT AN INDUSTRY THEME OR SLOGAN MIGHT BE ADOPTED FOR USE BY THE MEMBERS ON LETTERHEADS OR IN THEIR ADVERTISING COPY. THEY FELT THAT MORE THOUGHT SHOULD BE GIVEN TO THE STUDY AND THAT A MEMBER COULD USE THE SLOGAN IF THEY SO DESIRED.

THE CHAIRMAN ANNOUNCED THAT THE BOARD HAD CONSIDERED THIS SUBJECT THE PREVIOUS DAY AND HAD RECOMMENDED FURTHER STUDY BY THE COMMITTEE. AFTER CONSIDERABLE DISCUSSION, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE MATTER BE RE-SUBMITTED TO THE SAFETY CAMPAIGN COMMITTEE FOR FURTHER STUDY.

HISTORICAL SALES COMMITTEE REPORT

MR. MILLER, CHAIRMAN, REPORTED THAT AT A MEETING OF THE COMMITTEE, THE FINAL DETAILS AS TO THE OPERATION AND TYPE OF REPORT HAD BEEN FINALLY CONSUMMATED. THE COMMITTEE HAD RECEIVED ADVICE FROM COUNSEL AS TO HOW SUCH HISTORICAL SALES WERE REPORTED BY OTHER INDUSTRIES AND TOGETHER WITH THE INSTITUTE OFFICE - THE FORMS WHICH ARE NOW BEING RECEIVED BY THE MEMBERSHIP - WERE SENT OUT. THE FIRST REPORT WAS A COMPOSITE BACK TO 1947 BY ANNUAL TOTALS AND THEN THE MONTHLY REPORTING STARTED WITH 1954 AND 1955, THE LATTER YEAR GIVING THE BREAKDOWN INTO SALES CATEGORIES AND TREND FIGURES. SOME VERY INTERESTING FAVORABLE COMMENTS WERE RECEIVED AND SOME QUESTIONS RAISED.

THE PRESENT TYPE OF REPORTING MAY BE CHANGED LATER - PROBABLY EXPANDED - BUT THE COMMITTEE FEELS THAT IT MIGHT BE WISE TO CONTINUE THIS METHOD OF REPORTING FOR APPROXIMATELY A YEAR AND THEN SUGGESTIONS FROM THE MEMBERS, COULD BE CONSIDERED. NOT ALL THE MEMBERS ARE FILING, BUT IT IS HOPED THAT THEY WILL ENTER INTO THE ACTIVITY.

AFTER DISCUSSION, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF THE HISTORICAL SALES COMMITTEE BE ACCEPTED.

COUNSEL'S REPORT

MR. STICKLES ADVISED THAT, ACCORDING TO THE CONSTITUTION AND BY-LAWS, THERE ARE CERTAIN DUTIES WHICH HAVE TO BE PERFORMED AND HAVE BEEN DONE. ONE REQUIREMENT IS THAT COUNSEL ATTEND ALL MEETINGS - COMMITTEES, BOARD, ETC. -ON INSTITUTE MATTERS, ALL BULLETINS, MINUTES AND CERTAIN CORRESPONDENCE IS REVIEWED QUICKLY AND THE BOARD AND OFFICERS KEPT PROMPTLY ADVISED OF WHAT IS BEING DONE. ALL DATA BOOK BULLETINS ARE COPYRIGHTED IN THE UNITED STATES AND THE DATA BOOK AND SUPPLEMENT COPYRIGHTED BOTH IN CANADA AND THE UNITED STATES. THE BOOKS ARE NOT COPYRIGHTED IN OTHER COUNTRIES, BECAUSE OF THE DIFFICULTY OF ASCERTAINING WHETHER IT WOULD MEAN ANYTHING AND WOULD BE VERY EXPENSIVE.

WITH REGARD TO THE F.M.S. NUMBERING SYSTEM, THE INDUSTRY IS IN A MUCH BETTER POSITION THAN IN THE PAST AND WHERE INFORMATION HAS BEEN BROUGHT TO THE ATTENTION OF THE OFFICE AS TO THE POSSIBLE UNAUTHORIZED USE OF THE NUMBERING SYSTEM, APPROPRIATE ACTION IS TAKEN.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE REPORT OF COUNSEL BE ACCEPTED.

PRESIDENT'S REPORT

MR. SULLIVAN REPORTED AS FOLLOWS:

EACH YEAR YOUR PRESIDENT RECAPS WHAT HAS BEEN DONE FOR THE BENEFIT OF THE MEMBERS OF THIS GROUP - EVEN THOUGH THE COMMITTEE REPORTS GIVE YOU THE MORE DETAILED INFORMATION.

ONE PHASE OF THE WORK OF THE INSTITUTE OFFICE, HOWEVER, IS NEVER REPORTED UPON BY COMMITTEES, INASMUCH AS IT WHOLLY DEALS WITH THE CLERICAL ASPECTS OF CARRYING OUT BOARD AND COMMITTEE DECISIONS AS WELL AS THE COLLECTION AND DISSEMINATION OF THE MOST IMPORTANT FUNCTION OF THE OFFICE - NAMELY FRICTION MATERIAL SPECIFICATIONS AND THE FINAL RELEASE IN DATA BOOK FORM.

ALL OF THE REPORTS WHICH HAVE BEEN SUBMITTED TODAY ARE COVERING THE ELEVEN MONTHS ENDED MAY 31ST, IN ORDER THAT THEY MAY BE MORE ACCURATE AND NO HYPOTHETICAL STATEMENTS MADE COVERING ANTICIPATED EXPENSES AND ACTIVITIES. THEREFORE, WHEN MENTIONING THAT THERE WERE 1792 BLUE PRINTS REQUESTED AND RELEASED - 1423 LETTER REQUESTS AND 1988 TELEPHONED AND TELEGRAMED REQUESTS MADE AT THE OFFICE, THIS TOTAL OF 4646 CANNOT BE FULLY COMPARED WITH A TWELVE MONTHS REPORT, SUCH AS RENDERED IN PREVIOUS YEARS.

ALONG THE LINES OF THIS TECHNICAL SERVICE, YOU HAVE HEARD THE DETAILED REPORT OF THE DATA BOOK AND TECHNICAL COMMITTEE - WHICH COMMITTEE HAS MET FOUR TIMES THIS YEAR, SPENDING A GREAT DEAL OF TIME NOT ONLY ON CURRENT PROBLEMS, BUT ALSO ON SUCH PHASES OF THE FIELD PROBLEMS THAT ARE BEGINNING TO MANIFEST THEMSELVES AT THE PRESENT TIME AND WHICH THE COMMITTEE IS ANTICIPATING BY CONSIDERING AND RECORDING WHAT MIGHT BE DONE IN SUCH INSTANCES. IN SOME CASES, THEIR WORK - SUCH AS ALONG THE LINE OF BRAKE SHOE DRAWINGS - HAS COME TO A DEAD END, IN VIEW OF THE FACT THAT SUCH DRAWINGS ARE NOT FORTHCOMING. IT IS MY UNDERSTANDING THAT MORAINE INTENDS TO SEND THESE DRAWINGS. THEY HAVE MOST WILLINGLY AND COOPERATIVELY FORWARDED LINING DRAWINGS ON ALL G.M.C. PASSENGER CARS, IN ORDER TO SEE THAT EVERYTHING WAS PROPERLY IDENTIFIED.

THIS YEAR THERE WERE 156,000 SUPPLEMENTS PRINTED AS COMPARED WITH 110,000 DATA BOOKS FOR 1955 AND 167,000 SUPPLEMENTS FOR 1954. THE FACT THAT MANY COMPANIES PRINT THEIR OWN CATALOG AND INCORPORATE A GREAT DEAL OF THE INFORMATION FROM THE DATA BOOK WHEN THE LARGE EDITION IS BEING PRINTED, ACCOUNTS FOR WHAT MIGHT BE CONSIDERED A DECREASE IN ORDERS FOR THE LARGE EDITION, BUT THE COMPANIES PRINTING THEIR OWN CATALOGS EVERY OTHER YEAR USE THE SUPPLEMENT IN THE OFF-YEAR. ELEVEN DATA BOOK BULLETINS, AVERAGING THREE PAGES EACH AND 1500 COPIES OF EACH WERE RELEASED IN THESE PAST ELEVEN MONTHS AND THE CROSS-REFERENCES WERE REVISED AND REWRITTEN WITH A TOTAL USE OF 77 REAMS OF PAPER.

ANOTHER ACTIVE COMMITTEE HAS BEEN YOUR HISTORICAL SALES COMMITTEE AND THE RESULTS OF THEIR WORK IS EVIDENT IN THE MONTHLY REPORTS YOU ARE RECEIVING FROM ERNST & ERNST, AS WELL AS THE COMPOSITE REPORTS THAT HAVE BEEN COMPILED FOR YEARLY TOTALS FROM 1947 ON. ALL MEMBERS OF THE INSTITUTE, REGARDLESS OF WHETHER THEY FILE FIGURES, HAVE BEEN RECEIVING THESE MONTHLY HISTORICAL SALES FIGURES AND FROM COMMENTS MADE, ARE PROVING TO BE INVALUABLE TO THE MEMBERS IN DETERMINING THE INDUSTRY'S ACTIVITIES.

ON THE FINANCIAL ASPECT, YOU HAVE HEARD THE REPORT OF THE TREASURER AS WELL AS THE REPORT OF THE BUDGET COMMITTEE AND LATER THE FEE FORMULA COMMITTEE'S REPORT WILL BE PRESENTED. AT PREVIOUS ANNUAL MEETINGS, WHEN FEES WERE DISCUSSED IT HAS BEEN RECOGNIZED THAT THE INSTITUTE OFFICE IS EXTREMELY NECESSARY AND AN EXTREMELY VALUABLE ADJUNCT OF OUR INDUSTRY, AND I MIGHT MENTION THAT THE OPERATION OF THE OFFICE

IS MOST EFFICIENT FROM A FINANCIAL STANDPOINT - THAT WE ARE RECEIVING A GREAT DEAL OF INFORMATION WHICH COULD NOT BE OBTAINED ELSEWHERE, FOR THE FEE WHICH WE ARE PAYING. THE NECESSITY OF THE INSTITUTE OFFICE BECOMES MORE APPARENT EACH YEAR.

OTHER COMMITTEES ARE ACTIVE AND HAVE DONE WHATEVER CAN BE DONE WITH THE PROBLEMS BROUGHT BEFORE THEM AS MENTIONED IN THEIR INDIVIDUAL REPORTS AND I MIGHT SAY, AT THIS TIME, THAT ALL OF THE PEOPLE WORKING ON COMMITTEES ARE DOING THIS WORK ON COMPANY TIME, BUT THEY DO IT MOST WILLINGLY AND AT THEIR OWN EXPENSE. IT IS THEIR CONTRIBUTION TO THE INDUSTRY, IN ORDER THAT ALL MAY BENEFIT.

AT THE PRESENT TIME, WE HAVE 21 ACTIVE MEMBERS AND THREE ASSOCIATES AND EVEN THOUGH MANY OF THE MEMBERS ARE REPRESENTED, IT WOULD BE MOST INTERESTING IF EACH MEMBER IN ADDITION TO HIS REGULAR DELEGATE, WOULD FIND IT POSSIBLE TO HAVE ANOTHER MEMBER OF HIS ORGANIZATION AT THESE MEETINGS, SO THAT THEY MIGHT BE AWARE OF WHAT IS BEING DONE AS WELL AS BECOMING ACTIVELY INTERESTED IN THE INDUSTRY'S AFFAIRS. IDEAS ARE ALWAYS WELCOMED. COMMITTEES ARE ALWAYS APPOINTED TO STUDY A PROBLEM AND THEN PRESENT THEIR FINDINGS FOR FINAL DECISION. YOUR BOARD OF DIRECTORS AS WELL AS THE COMMITTEES THAT ARE APPOINTED GO TO A GREAT DEAL OF TROUBLE IN TRYING TO SOLVE THE PROBLEMS THAT ARE PRESENTED TO THEM AND IT IS ALWAYS THE EARNEST DESIRE OF YOUR BOARD THAT YOU SEND IN ANY SUGGESTIONS THAT YOU MAY HAVE FOR THE BENEFIT OF THE INDUSTRY. THESE SHOW NOT ONLY AN INTEREST IN THE INSTITUTE, BUT ALSO AN EARNEST DESIRE THAT IT BECOME EVEN MORE VALUABLE TO THE INDIVIDUAL MEMBER, AS ONE NEVER KNOWS HOW BENEFICIAL OR ADVANTAGEOUS SUCH IDEAS MAY BE TO ANOTHER. IT IS HOPED THAT A MORE ACTIVE INTEREST WILL BE TAKEN BY THE MEMBERS IN THE INSTITUTE PROCEEDINGS AND THAT THEY WILL ENCOURAGE THEIR STAFF'S INTEREST, SO THAT AS TIME GOES ON, THE FOUNDATION THAT HAS BEEN EFFECTIVELY LAID YEARS AGO MAY CONTINUALLY BE BUILT UPON IN THE FUTURE BY THE YOUNG MEN WHO ARE NOW WORKING WITH THOSE IN CONTROL AND WILL BE AVAILABLE FROM YEAR TO YEAR TO CARRY ON THE INSTITUTE AND MAKE IT EVEN MORE VALUABLE IN THE FUTURE. I WISH TO THANK ALL THOSE WHO HAVE SERVED ON COMMITTEES AS WELL AS ON THE BOARD FOR THE TIME THEY HAVE GIVEN AS WELL AS THE EFFORTS THEY HAVE MADE ON THE BEHALF OF OUR ENTIRE MEMBERSHIP; TO COUNSEL WHOSE ADVICE IS MOST NECESSARY AND TO THE INSTITUTE STAFF, WHICH SO CAPABLY CARRIES OUT THE DIRECTIVES OF THE BOARD AND RENDERS THE SERVICE OF WHICH WE ARE IN NEED.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: TO ACCEPT THE REPORT OF THE PRESIDENT AND SPREAD THE SAME UPON THE MINUTES.

APPOINTMENT OF NOMINATING COMMITTEE

THE CHAIRMAN APPOINTED TO SERVE ON THE NOMINATING COMMITTEE, MR. MILLER, CHAIRMAN, MR. SNOW AND MR. VACHOUT TO MEET DURING THE LUNCHEON RECESS AND TO REPORT THREE NOMINEES FOR A TWO YEAR TERM, AND ONE TO FILL A ONE YEAR UNEXPIRED TERM.

REVISION TO THE CONSTITUTION AND BY-LAWS

THE CHAIRMAN ANNOUNCED THAT THE PROPOSED REVISION TO ARTICLE X - SECTIONS 2 AND 3 OF THE CONSTITUTION AND BY-LAWS HAD BEEN ANNOUNCED TO THE MEMBERS, AND WAS BEING RECOMMENDED BY THE BOARD.

THE REASON WAS THAT ONE OF THE ASSOCIATE MEMBERS WISHING TO CHANGE TO ACTIVE STATUS MADE THEIR TRANSFERAL CONTINGENT UPON THE ELIMINATION OF THAT PORTION OF ARTICLE X - SECTION 2, WHICH REFERS TO A FAIR PRACTICE CODE WHICH THE INSTITUTE DOES NOT HAVE. THIS REFERENCE TO A CODE WAS INCORPORATED IN THE CONSTITUTION AT THE TIME OF REORGANIZATION BUT WAS NOT APPROVED BY THE MEMBERS. HE ADVISED THE MEETING THAT IT CAN BE DELETED AND, IN THE FUTURE, IF THE INDUSTRY WOULD DESIRE A FAIR PRACTICE CODE, THE MATTER COULD THEN BE RECONSIDERED.

HE ALSO ADVISED THAT IF SECTION 2 WERE AMENDED, CERTAIN MINOR CHANGES WERE REQUIRED IN SECTION 3. THERE BEING NO QUESTIONS RAISED, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT ARTICLE X – SECTION 2 AND 3 OF THE CONSTITUTION AND BY-LAWS BE AMENDED AS ANNOUNCED TO THE MEMBERSHIP.

FEE FORMULA

IN THE ABSENCE OF MR. SPINA, CHAIRMAN OF THE FEE FORMULA COMMITTEE, MR. VACHOUT READ THE FOLLOWING REPORT:

"THIS COMMITTEE, COMPOSED OF THOSE WHO ARE ALSO SERVING ON THE BUDGET COMMITTEE AND WHO WERE APPOINTED TO STUDY THE FEE FORMULA BECAUSE THEY ARE CONVERSANT WITH THE FINANCIAL MATTERS OF THE INSTITUTE, REVIEWED THE FEE FORMULA THAT WOULD APPLY TO THE ACTIVE MEMBERS, FOR THE FISCAL YEAR STARTING JULY 1, 1956.

"NO SUGGESTIONS OR RECOMMENDATIONS CAN BE MADE AS REGARDS FEES TO BE PAID BY THE ASSOCIATE OR REGIONAL MEMBERS BECAUSE THESE ARE FIXED BY THE CONSTITUTION. HOWEVER, THE ACTIVE MEMBERS FEE IS SUBJECT TO CHANGE AS A RESULT OF INCREASING OR DECREASING COSTS AND THE BUDGET, WHICH IS BEING PROPOSED FOR ACCEPTANCE TODAY HAS BEEN INCREASED AS EXPLAINED IN THE COMMITTEE REPORT. BASED UPON THE FEE OF $725. FOR THE ACTIVE MEMBERS, THIS BUDGET WOULD NOT BE MET INASMUCH AS THERE WILL BE A LOSS OF SOME $1,775. STARTING JULY 1, 1956, BECAUSE OF THE TRANSFERAL OF AN ASSOCIATE MEMBER TO ACTIVE MEMBERSHIP STATUS, PLUS THE INCREASE IN COSTS OF OPERATION.

"YOUR COMMITTEE CAREFULLY REVIEWED THE FLAT RATE METHOD WHICH HAS BEEN RECOMMENDED AND CONSIDERED FROM A LEGAL STANDPOINT TO BE THE PREFERABLE METHOD TO BE USED, AS COMPARED TO OTHER METHODS. IF BASED ON STATISTICS, THE CALCULATION OF THE FEES AND THE BILLING WOULD HAVE TO CLEAR THROUGH THE ACCOUNTING FIRM FOR WHICH THERE WOULD BE A SERVICE CHARGE THEREBY INCREASING EXPENSES OF THE OFFICE. AT THE SAME TIME, THERE ARE MEMBERS NOT FILING STATISTICS

"AFTER CAREFULLY CONSIDERING AND WEIGHING ALL OF THESE FACTORS, THE COMMITTEE IS OF THE OPINION THAT THE BEST METHOD TO USE IS THE FLAT RATE, AND ACCORDINGLY RECOMMENDS AN ANNUAL FEE OF $900. FOR THE YEAR STARTING JULY 1, 1956 FOR THE ACTIVE MEMBERS."

MR. VACHOUT REPORTED THAT THIS REPORT HAD BEEN CONSIDERED BY THE BOARD THE PREVIOUS DAY, AND AFTER CONSIDERING THE EXPENSES FOR THE ELEVEN MONTHS OF 1956, THE PREDICATED EXPENSE FOR THE MONTH OF JUNE AND THE BUDGET FOR THE YEAR STARTING JULY 1, 1956, THE BOARD FELT THAT THE FEE FORMULA FOR THE FIRST SIX MONTHS OF 1956-57 BE CONTINUED AT THE RATE OF $725. FOR THE ACTIVE MEMBERS.

ONE OF THE MEMBERS OBJECTED TO THE FLAT FEE METHOD AND PROPOSED THAT A RELIEF CLAUSE FOR THE SMALLER COMPANIES BE CONSIDERED. HE SUGGESTED A FEE BASED ON 1/10TH OF 1% OF THE SMALL COMPANY'S SALES FILED WITH ERNST & ERNST. COUNSEL ADVISED THAT ONE OF THE CONDITIONS OF REORGANIZATION, WAS THAT ALL MEMBERS BE ADMITTED ON THE SAME BASIS OF DUES, AND THIS CONDITION HAS BEEN CARRIED OUT SINCE THEN.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE FEE FOR THE ACTIVE MEMBERS FOR THE FIRST SIX MONTHS OF THE FISCAL YEAR STARTING JULY 1, 1956 BE AT THE ANNUAL RATE OF $725.00, AND THAT IN THE INTERIM, COUNSEL ADVISE THE FEE FORMULA COMMITTEE AS TO WHETHER OR NOT A NEW FORMULA IS PERMISSIBLE FOR CONSIDERATION IN FIXING THE FEES TO BE PAID BY THE MEMBERSHIP.

RECESSED FOR LUNCHEON AND RECONVENED AT 2:30 P. M.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF DIRECTORS

MR. MILLER, CHAIRMAN, REPORTED THAT THERE WERE THREE TWO-YEAR VACANCIES TO BE FILLED AND ONE UNEXPIRED TERM OF ONE-YEAR, WHICH VACANCY WAS CREATED BY RESIGNATION. THE PROVISIONS OF THE CONSTITUTION AS REGARDS COMPANY SIZE HAD BEEN FOLLOWED AS WELL AS GEOGRAPHICAL LOCATION AND WILLINGNESS TO SERVE. BASED UPON THESE FACTS, THE FOLLOWING WERE PRESENTED AS NOMINEES FOR THE BOARD OF DIRECTORS FOR A TWO-YEAR TERM.

MR. LEO S. SULLIVAN
MR. GEORGE S. LAMSON
MR. RICHARD A. RILEY

FOR THE UNEXPIRED TERM OF ONE YEAR, MR. HOWARD SNOW. UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: TO ACCEPT THE REPORT OF THE NOMINATING COMMITTEE.

THE CHAIRMAN CALLED FOR OTHER NOMINATIONS AND THE NAME OF MR. J. E. NONEMAN WAS PRESENTED. THERE BEING NO FURTHER NOMINATIONS MADE, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT NOMINATIONS BE CLOSED.

MR. JOHNSTON AND MR. BARTON, TELLERS, REPORTED THAT MESSRS. L. S. SULLIVAN, G. S. LAMSON AND R. A. RILEY WERE ELECTED FOR A TWO-YEAR TERM AND MR. H. SNOW FOR THE ONE-YEAR TERM.

RESOLUTION IN MEMORIUM - WILLIAM J. NANFELDT

WHEREAS OUR BELOVED PRESIDENT, WILLIAM J. NANFELDT DEPARTED THIS LIFE ON THE TWENTY-FIRST OF MAY IN THIS YEAR OF OUR LORD ONE THOUSAND NINE HUNDRED AND FIFTY-SIX, AND:

WHEREAS HIS UNBOUND ZEAL AND ENTHUSIASM, HIS OUTSTANDING ABILITY, AS WELL AS HIS WIDE KNOWLEDGE AND EXPERIENCE, TOGETHER WITH A WILLINGNESS TO DEVOTE HIS TIME, EFFORT AND TALENTS HAVE ALL BEEN OF INESTIMABLE BENEFIT TO OUR ORGANIZATION, AND HAVE CONTRIBUTED IMMEASURABLY TO ITS GROWTH AND SUCCESS, AND

WHEREAS HIS LIFE HAS BEEN AN EXAMPLE OF THOSE STERLING QUALITIES OF KINDLINESS, GENEROSITY AND BROTHERLY LOVE WHICH HAVE EVER CHARACTERIZED THE TRUE CHRISTIAN GENTLEMEN, AND WHICH HAVE ENDEARED HIM TO A WIDE CIRCLE OF FRIENDS, WHO SINCERELY MOURN HIS UNTIMELY PASSING, AND

WHEREAS IT IS EMINENTLY PROPER THAT AN EXPRESSION OF THESE SENTIMENTS BE RECORDED IN THE PROCEEDINGS OF THIS INSTITUTE.

NOW THEREFORE, BE IT RESOLVED:

THAT THE BOARD OF DIRECTORS OF THE FRICTION MATERIALS STANDARDS INSTITUTE, INC., HEREBY EXPRESSES ITS DEEP SORROW AT THE LOSS OF ITS PRESIDENT, WILLIAM J. NANFELDT, AND ITS RECOGNITION OF THE INVALUABLE SERVICE WHICH HE RENDERED TO IT DURING THE YEARS IN WHICH HE WAS ASSOCIATED WITH ITS ACTIVITIES, AND

BE IT FURTHER RESOLVED THAT THIS RESOLUTION BE SPREAD IN FULL UPON THE MINUTES OF THIS MEETING, AND THAT A COPY, SUITABLY ENGROSSED, BE PRESENTED TO HIS FAMILY.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT THE RESOLUTION BE ACCEPTED AND FORWARDED TO THE FAMILY OF THE LATE MR. W. J. NANFELDT, AND A COPY BE SENT TO HIS COMPANY.

LOCATION OF THE NEXT ANNUAL MEETING

THE MEETING WAS ADVISED THAT THE BOARD HAD DISCUSSED THE LOCATION OF THE NEXT ANNUAL MEETING AND FELT THAT THE MEMBERS SHOULD EXPRESS THEMSELVES AT THIS MEETING WITH REGARD TO MEETING IN THE EAST OR POSSIBLY IN THE MIDDLE WEST. IT WAS FELT THAT IF THE MEETING WERE HELD IN CHICAGO OR FRENCH LICK SPRINGS OR SOMEWHERE IN THE MID-WEST, THAT MANY OF THE WEST COAST MEMBERS WOULD ATTEND, AS WAS EVIDENCED BY THEIR ATTENDANCE WHEN A PREVIOUS MEETING WAS HELD IN CHICAGO. ONE OF THE MEMBERS FELT THAT A TWO DAY MEETING WOULD BE IDEAL, IN THAT IT WOULD BREAK UP THE MEETING AND THERE WOULD BE A LITTLE TIME FOR RECREATION. THOSE PRESENT FELT THAT A COMMITTEE SHOULD BE APPOINTED TO STUDY LOCATIONS FOR THE NEXT ANNUAL MEETING AND THEIR RECOMMENDATIONS FORWARDED TO THE MEMBERS FOR DECISION.

UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: THAT A COMMITTEE BE APPOINTED TO STUDY A LOCATION FOR THE NEXT ANNUAL MEETING AND THAT MEMBERS BE SO ADVISED.

THERE BEING NO FURTHER BUSINESS BROUGHT BEFORE THE ATTENTION OF THE MEETING, UPON MOTION DULY MADE AND SECONDED, IT WAS UNANIMOUSLY

RESOLVED: TO ADJOURN.

THE MEETING ADJOURNED AT 3:30 P. M.

H. G. DUSCHEK
SECRETARY

PROPOSED UNDRILLED SEGMENT SIZES AND NUMBERING SYSTEM FOR PASSENGER CARS AND LIGHT TRUCKS (1 TON INCLUSIVE)

APPENDIX "A"

WIDTH		THICKNESS		LENGTH	DRUM DIAMETER	ASSIGNMENT
1	x	5/32	x	8	6	010
1	x	3/16	x	8-3/8	8	011
1-1/4	x	3/16	x	8-3/8	8	012
1-1/2	x	3/16	x	8-3/8	8	013
1-3/4	x	3/16	x	8-3/8	8	014
1-3/4	x	3/16	x	7	9	015
1-3/4	x	3/16	x	10	9	016
1-3/4	x	3/16	x	8-1/2	10	017
1-3/4	x	3/16	x	10-3/4	10	018
1-3/4	x	3/16	x	10	11	019
1-3/4	x	3/16	x	11-1/4	11	020
1-3/4	x	3/16	x	10	12	021
1-3/4	x	3/16	x	12-1/2	12	022
1-3/4	x	1/4	x	14	14	023
2	x	1/8	x	6-3/4	7	024
2	x	3/16	x	7-7/8	9	025
2	x	3/16	x	9-3/4	9	026
2	x	3/16	x	8-1/2	10	027
2	x	3/16	x	10-1/2	10	028
2	x	3/16	x	8-7/8	11	029
2	x	3/16	x	11-1/2	11	030
2	x	3/16	x	10	12	031
2	x	3/16	x	12-1/2	12	032
2	x	1/4	x	11	12	033
2	x	1/4	x	12-1/2	12	034
2-1/4	x	3/16	x	7	9	035
2-1/4	x	3/16	x	9	9	036
2-1/4	x	3/16	x	8-7/8	10	037
2-1/4	x	3/16	x	10-3/4	10	038
2-1/4	x	3/16	x	10	11	039
2-1/4	x	3/16	x	11-1/4	11	040
2-1/4	x	3/16	x	10	12	041
2-1/4	x	3/16	x	12-1/2	12	042
2-1/4	x	3/16	x	12-1/2	12	043
2-1/2	x	3/16	x	10-1/2	10	044
2-1/2	x	3/16	x	10	11	045
2-1/2	x	3/16	x	11-1/4	11	046
2-1/2	x	3/16	x	10-3/4	12	047
2-1/2	x	3/16	x	12-1/2	12	048
2-1/2	x	17/64	x	11-1/2	11	049
2-1/2	x	17/64	x	10	12	050
2-1/2	x	17/64	x	12-1/2	12	051

PROPOSED BUDGET - JULY 1, 1956 THROUGH JUNE 30, 1957

SALARIES:	
OFFICE STAFF	$14,020.00
OFFICE EXPENSE:	
RENT	2,900.00
LIGHT AND WATER	250.00
TELEPHONE AND TELEGRAPH	500.00
POSTAGE	450.00
STATIONERY AND SUPPLIES	600.00
PRINTING AND MIMEOGRAPHING	150.00
TAXES: SOCIAL SECURITY	225.00
N. Y. STATE UNEMPLOYMENT INS. FUND	250.00
MISCELLANEOUS: SUBSCRIPTIONS	100.00
REPAIRS	300.00
OTHERS	500.00
	6,225.00
GENERAL EXPENSE:	
TRAVEL: GENERAL	500.00
DATA BOOK	500.00
PRINTING: DATA BOOK	1,500.00
HISTORICAL SALES	2,000.00
LEGAL FEE: RETAINER	3,600.00
DISBURSEMENTS	300.00
AUDITING AND BOND	250.00
WORKMEN'S COMPENSATION INSURANCE	60.00
MEETING EXPENSE	750.00
	9,460.00
TOTAL	29,705.00
DEPRECIATION OF EQUIPMENT	200.00
TOTAL PROPOSED BUDGET	$29,905.00

SUGGESTED SAFETY CAMPAIGN SLOGANS

1. CHECK YOUR BRAKES – FOR SAFETY'S SAKE
2. SAFE BRAKES SAVE LIVES (2 SUBMITTED THIS)
3. THE GREATEST THING ON WHEELS IS A SAFE BRAKE
4. SAFE BRAKES ARE YOUR BEST BARGAIN
5. GOOD BRAKES MEAN SAFE DRIVING
6. PROPER BRAKES ASSURE CONFIDENCE
7. DON'T GAMBLE, RELINE YOUR BRAKES
8. GIVE YOURSELF A "BRAKE"
9. BRAKE 'EM – DON'T WRECK 'EM.
10. YOUR CAR DESERVES THE "BRAKES"
11. STOP BRAGGING ABOUT YOUR HORSEPOWER AND BRAG ABOUT YOUR "BRAKES"
12. YOU CAN'T MAKE IT, IF YOU CAN'T BRAKE IT
13. BETTER BRAKES FOR BETTER SAFETY
14. SAFE DRIVING REQUIRES SAFE BRAKES
15. WHEN YOU THINK OF SAFETY THINK OF YOUR BRAKES
16. SAFETY STARTS WITH BRAKES THAT STOP
17. BOOKLET "THE THREE VANISHING KILLERS"
18. BE SURE YOUR BRAKES ARE TOPS FOR STOPS
19. INSURE YOUR LIFE FOR GOOD "BREAKS" WITH GOOD BRAKES
20. GOOD BRAKES MEAN DRIVING "BREAKS"
21. USE GOOD BRAKES TO GET DRIVING "BREAKS"
22. LIVE LONGER WITH SAFE BRAKES
23. YOUR RIGHT TO DRIVE IS YOUR ABILITY TO STOP.