

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

July 22, 2009

Attendees:

Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Laura Keating, ExxonMobil
Eric Stine, Chevron
John Wagner, API
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. Budget and Contracts

INFORMATION: Year-end 2008 financial report finalized

INFORMATION: Tom Armstrong's contract at API.

2. Benzene Symposium – Funding Requests

DECISION: Supported request for Dr. Liang to attend Benzene Symposium in Munich.

DECISION: Supported request for Dr. Shan Tsai to attend Benzene Symposium in Munich.

ACTION: API to establish contracts or other arrangements for financial support of Dr. Liang and Tsai.

3. Archiving Database

ACTION: Technical Committee to review Feb 17 request from Dr. Wong to fund database archival in light of recent SRP/ERP report.

4. Benzene Symposium

ACTION: API and Patsy Clegg to review list of invitees and acceptances to celebratory dinner.

API to send dinner confirmation email on Aug 15.

API to work with Helmut Grimm to book a restaurant for dinner.

5. Communications

INFORMATION: Howard Feldman reviewed the API plan to (1) be responsive and (2) refer scientific questions to Pls.

ACTION: API updating FAQs.

API to develop scenarios and responses.

API to develop a plan on how to deal with questions, public affairs issues in Munich.

6. Potential TSCA 8(e)s

ACTION: API put on agenda for next call

NEXT CALLS: August 19, 4 PM EDT
September 24, 4 PM EDT