

Benzene Health Research Consortium
Communications and Oversight Committee Conference Call Minutes
December 15, 2003
3 PM EDT

Participants:

Don Burnett, BP
Patrick Beatty, ChevronTexaco
Stuart Cagen, Shell
Brian Doll, ExxonMobil
Lynn Russo, ExxonMobil
Sarah Colletti, Shell
Jay Stuller, ChevronTexaco
Lauren Iannarone, Shell
Laurie Labuda, APCO
Mark Fitzsimmons, Steptoe & Johnson
Lorraine Twerdok, API
Matthew Todd, API

Discussion:

1. Stakeholder Engagement
2. Next Steps

Agreements and Action Items:

1. Agree – Stakeholder engagement plan is approved by Oversight Committee
2. Action – Patrick and Bruce will request that technical committee provide suggestions for technical outreach list
3. Action – Patrick and Bruce will prepare short list, for review by consortium members in January, 2004, of appropriate scientific and/or regulatory contacts to review the study
4. Action – Matt will post the SHS Questions and Answers document on the BHRC Info page of the SHS website

Next Conference Call:

Oversight: December 17, 2004 2pm EST
Number: 866-448-6756
Participant Code: 6828319#

Communications: January 28, 2004 10am EST
Number: 866-448-6756
Participant Code: 6828319#