

ETHYL GASOLINE CORPORATION
CHRYSLER BUILDING

New York, May 24, 1937

Circular Letter
No. W-207

COPY FOR Dr. R. A. Kehoe
Mach

TO ALL DIVISION MANAGERS

Gentlemen:

We are advised by the Medical Department that they no longer desire you to collect water bottom samples, as they have sufficient information from those already collected. Therefore, will you please return to them any unused jugs which you may have on hand.

Several of our safety men have been allowing refiners to take their own sludge and scale samples from the inside of storage tanks. I think our safety men can take these themselves in almost every case and this is the desirable way of handling it. In cases where two tanks are cleaned at different places at the same time, it may be possible to delegate this job to some refinery man, but this should only be done where you have confidence in the man that is to take the samples and can explain to him how this work is handled.

Very truly yours,

J. C. Taylor

By J. C. Taylor

W:GCL

cc: Dr. R.A. Kehoe

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