



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: The event in March 1-3 2018 so the earlier we can confirm, the better

Requesting Individual / Affiliation: The Club for Growth, Inc.

Event Title: Annual Economic Retreat

Event Date: March 1-3 2018
We can have him speak anytime that works for him. The retreat starts on Thursday evening, March 1 and goes through Saturday evening March 3

Is the Above Date Flexible: See above

Event Time & Duration: _____

Type of Event: Conference

Purpose of the Event: Off the record educational conference

Role of the Administrator: Keynote speaker

Requested Presentation Topic, if Speaking Involved: Importance of deregulation (or a topic of his choosing)

Requested Presentation Format: Keynote

Speech/Presentation Duration: 30 minutes plus question and answer portion (if he is willing to take questions)

Would You Consider a Surrogate: No, we would really like to have Administrator Pruitt

Event Location: The Breakers Hotel in Palm Beach, FL

Event Audience: 150 of the Club for Growth's strongest supporters along with members of the House and Senate and academics.

Event Host(s)/Organizer(s): The Club for Growth, Inc.

Host(s)' Relationship to EPA: None



Run of Show/ Agenda: **ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM**
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Provide full agenda of the event, including events immediately following the Administrator speaking.

Is there a Hold Room Available for the Administrator? *yes*

Open Press/Closed Press? *closed*

Dress Code: *Business casual*

Teleprompter Available: *We can get one if he would like one)*

Microphone / Room Setup: *Theater style setup if he is speaking during the day, stage/podium if he is doing a keynote at lunch or dinner. We can have a laval microphone or handheld or both depending on what he prefers.*

Honorable Guests Attending: *TBD*

Notable Federal, State or Local Appointed or Elected officials attending: *TBD*

Individual Introducing Administrator: *David McIntosh, President of The Club for Growth*

Person to contact for media purposes: *Rachael Slobodien: Rachael@clubforgrowth.org*

Is this event held Weekly, Monthly, Annually? *Annually*

Day of Event Point of Contact: *Virginia Galligan 646-499-1114*

Security Contact: *We will have security but for now: Virginia Galligan (646) 499-1114*

Suggested Entrance/ Exit to Event Venue: *Hotel has a side entrance available 501 (c) 4*

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): *No*

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift? *TBD depending on when he speaks*

Will a meal be provided, if so what is the US currency value? _____

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov