

To: Millan Hupp [Personal Email/Ex. 6]
From: Hupp, Millan
Sent: Wed 9/20/2017 11:25:22 PM
Subject: FW: Spouses Ethics Briefing 10/20

Millan Hupp
Director of Scheduling and Advance
Office of the Administrator
Cell: 202.380.7561 Email: hupp.millan@epa.gov

-----Original Message-----

From: Ford, Hayley
Sent: Friday, September 15, 2017 3:54 PM
To: Hupp, Millan <hupp.millan@epa.gov>
Subject: FW: Spouses Ethics Briefing 10/20

Not sure if you were also copied. Do you want to talk with Mrs. Pruitt about this?

Thanks!

Hayley Ford
Deputy White House Liaison
Office of the Administrator
Environmental Protection Agency
Room: 3309C William Jefferson Clinton North ford.hayley@epa.gov
Phone: 202-564-2022
Cell: 202-306-1296

-----Original Message-----

From: McBride, Emily J. EOP/WHO [mailto: [EOP/Ex. 6]]
Sent: Friday, September 15, 2017 3:03 PM
To: Gunn, Ashley L. EOP/WHO [EOP/Ex. 6]
Cc: Murphy, Christine M. EOP/WHO [EOP/Ex. 6]; Uli, Gabriella M. EOP/WHO [EOP/Ex. 6]; McGinley, William J. EOP/WHO [EOP/Ex. 6]
Subject: Spouses Ethics Briefing 10/20

Good afternoon,

Cabinet Affairs will host an important ethics briefing for all Cabinet spouses and significant others on Friday, October 20 from 10:00 a.m. - 12:00 p.m. in the Secretary of War Suite (EEOB 230A). Stefan Passantino with White House Counsel will conduct the briefing and be available for questions.

Following the ethics briefing, we will have a protocol expert give a presentation specifically tailored for Cabinet spouses. Topics will include frequently asked questions, including titles and forms of address, precedence, gifts, seating, official entertaining, and cross-cultural literacy.

Please let me know if your Cabinet member's spouse or significant other will be available to attend.

Thanks,

Emily J. McBride
Associate Director
Office of Cabinet Affairs

The White House

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D **EOP/Ex. 6** (no texting)

EOP/Ex. 6