

Message

From: Killian, Cole [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=2D49BCB7ECD943178E281A7ADC7C635F-A3B37796-B8]
Sent: 2/11/2025 6:11:34 PM
To: Atkinson, Emily [Atkinson.Emily@epa.gov]
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Got it, sounds good.

From: Atkinson, Emily <Atkinson.Emily@epa.gov>
Sent: Tuesday, February 11, 2025 12:25 PM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Chad let me know he will just plan to come to your office for the meeting as soon as he finishes with Eric.

From: Atkinson, Emily
Sent: Tuesday, February 11, 2025 10:25 AM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

appreciate the flexibility 🙏

Chad will be meeting with Eric just before your meeting so if you don't find Chad at his desk at 4pm – he may just be down the hall in Eric's office.

Be safe with the snow today!

And let me know if you need anything

From: Killian, Cole <Killian.Cole@epa.gov>
Sent: Tuesday, February 11, 2025 10:23 AM
To: Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Works for me, thank you.

From: Atkinson, Emily <Atkinson.Emily@epa.gov>
Sent: Tuesday, February 11, 2025 10:17 AM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Just bumped this to 4pm because Chad now has a meeting with Eric.

Sorry for the adjustment – let me know if this could still work for you.

From: Atkinson, Emily
Sent: Tuesday, February 11, 2025 9:51 AM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Hi Cole,

Chad plans to keep to a regular schedule today – I have put this on the calendar for 3:30pm today in Chad's office.

Thank you!
Emily

From: Atkinson, Emily <Atkinson.Emily@epa.gov>
Sent: Tuesday, February 11, 2025 9:20 AM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Let me confirm how long Chad plans to stay in the office today.

I can get back to you shortly.

Emily

From: Killian, Cole <Killian.Cole@epa.gov>
Sent: Tuesday, February 11, 2025 9:15 AM
To: Atkinson, Emily <Atkinson.Emily@epa.gov>
Subject: RE: Meeting Request: Time with Chad McIntosh this week

Hi Emily,

Great, my calendar is up to date and I'm pretty open this afternoon. Does Chad have availability this afternoon?

Best,
Cole

From: Atkinson, Emily <Atkinson.Emily@epa.gov>
Sent: Tuesday, February 11, 2025 8:43 AM
To: Killian, Cole <Killian.Cole@epa.gov>
Subject: Meeting Request: Time with Chad McIntosh this week

Hi Cole,

Chad McIntosh has asked me to setup at 30 minute in person meeting with you.

Please let me know if your calendar is up to date and I can then look at options to get something on the books.

Thank you!
Emily

Emily Atkinson
Special Assistant
Office of the Deputy Administrator
U.S. Environmental Protection Agency