

DRAFT

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

October 7, 2008

Attendees:

Michael Bird, ExxonMobil
Don Brunette, BP
Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Rich Johnson, ConocoPhillips
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Eric Stine, Chevron
Saadia Sultan, ExxonMobil
John Wagner, API
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. 2Q08 Financial Report

INFORMATION: Accepted

2. API./BHRC Member Contracts

ACTION: BHRC Members: Execute contract extension and return to API.

3. AHS Contract Extension Request

ACTION: Jennifer: Technical Committee to review AHS request and make recommendation to Oversight Committee.

4. Tissue Bank

ACTION: API: Keep on agenda until decision on disposition is made.

5. University of Colorado Study Database

ACTION: API: Update on next call.

6. Benzene Symposium / Proposed BHRC Final Meeting

DECISION: Consider funding the SRP/ERP/PI attendance to Benzene Symposium. See Action below.

ACTION: API: Estimate cost of meeting and funding SRP/ERP/PI expenses and time.

ACTION: Jennifer: Call Jerry Rice to get update on status of ERP

7. ERP Contracts

ACTION: Defer decision until next call.

8. API HESGC Update

INFORMATION: Patsy will give a study update to the API HESGC on Nov 12.

9. BHRC Dec Meeting

ACTION: Jennifer and Patsy will draft agenda. Based on agenda; decision will be made as to whether to have the meeting or not.

NEXT CALL: October 23 2008, Noon EDT

MEETING: December 16-17, 2008